

**AMENDMENT ONE TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
EL CONCILIO OF SAN MATEO COUNTY**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and EL CONCILIO OF SAN MATEO COUNTY, hereinafter called "Grantee";

W I T N E S S E T H:

WHEREAS, the parties entered into a Grant Agreement to support Building Community Ambassadors: Climate Ready Training for Promotores under Resolution #080935; and

WHEREAS, the parties wish to amend the Grant Agreement to revise the allocations to El Concilio's Climate Ready Program Budget 10-hour training course aiming to increase climate-ready community leadership in frontline communities in District 2 and;

WHEREAS, the parties have agreed to extend the grant term limit date to March 31, 2026.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

**1. Section 3 Term & Termination is revised as:**

Subject to compliance with all terms and conditions, the term of this Agreement shall begin February 25, 2025, through March 31, 2026. This Agreement will not automatically renew, nor shall it create any reliance on the possibility of future grants.

**2. Exhibit B:**

**Climate Ready Program Budget is revised as shown in the table below "Revised Climate Ready Program Budget (11/18/2025)"**


Revised Climate Ready Program Budget  
(11/18/2025)

El Concilio of San Mateo County			
Climate Ready Promotora Training			
D2- Measure K Proposed Budget Re-allocations			
Expenses		Notes + Description	Explanation
<b>Salaries</b>			
1 Policy Manager at 10%FTE	\$2,000.00	Fundamental program management, including evaluation and reporting	Request reallocating funds from Policy Manager who is on Family Leave to consultants for the Environmental Justice Fellow who supports with
1 Coordinator at 10% FTE	\$2,600.00	Fundamental program coordination	No change
1 Program Assistant at 15%FTE	\$6,500.00	Program support including administration and class facilitation	Request reallocating funds to consultants for the Environmental Justice Fellow who supports with coordination and administration
1 Executive Director at 2.5%FTE	\$3,550.00	Strategic direction, overall program management	No change
Fringe Benefits 25%	\$3,662.50		Fringe reduced to reflect updated staff salaries. Request reallocating funds to Consultants and Stipends
<b>Total Personnel:</b>	<b>\$18,312.50</b>		
<b>Non-Personnel</b>			
Stipends (\$100x12 participants)	\$1,950.00	Stipends will defray cost to participate for community members	Request reallocation of funds from Salaries for additional monthly engagement meetings of Climate Ready Ambassadors to support the implementation of their projects
Consultants / Outside Services	\$8,900.00	Fees for alumni who teach the class or do other work or engagement related to this project, subject matter experts, evaluation and reporting consultants	Request reallocation of funds from Salaries for Environmental Justice consultant who serves as coordinator and admin support
Supplies (Food etc.)	\$1,600.00	Meeting supplies including food and refreshments	No Change
Materials (Equipment)	\$1,800.00	Emergency response bags for each participant, Emergency Radios per participant, 1-2 induction stoves as incentives for participants, binders and other program materials such as notebooks, pens, name tags etc	Request reallocation of funds from mileage for equipment
Marketing (Printing and Outreach)	\$500.00	Outreach materials, communication	No Change
Rent- Location	\$100.00	Meeting space	No Change
Childcare	\$0.00		
Mileage	\$200.00	For staff and consultants which include already trained or Certified Climate Ready Ambassadors who will serve as co-facilitator	Reallocating funds to materials
Staff Training and Development	\$1,000.00	External training to build the capacity of staff leading the program for example	No Change
<b>Total Non-Personnel:</b>	<b>\$16,050.00</b>		
<b>Total Program Budget:</b>	<b>\$34,362.50</b>		

**2. All other terms and conditions of the agreement dated February 25, 2025, between the County and Grantee shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

**For Grantee:**

Signed by:  
  
4D4F32E836C04F0...  
\_\_\_\_\_  
Authorized Representative  
Grantee

11/13/2025  
\_\_\_\_\_  
Date

**El Concilio de San Mateo**  
**County** \_\_\_\_\_  
Name of Grantee (please print)

Ana Avendano  
\_\_\_\_\_  
(please print name)  
Authorized Grantee Representative

**For County:**

\_\_\_\_\_  
(Signature)  
Authorized Designee  
County of San Mateo  
  
Robert Manchia  
\_\_\_\_\_  
(please print name)  
Authorized Designee  
County of San Mateo

\_\_\_\_\_  
Date

Chief Financial Officer  
\_\_\_\_\_  
Job Title (please print)  
  
8012-6265  
\_\_\_\_\_  
Budget Unit  
  
BOSD2  
\_\_\_\_\_  
Measure K JL Code