

**SECOND AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND WEHOPE**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_\_, 20\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and WeHOPE, hereinafter called "Contractor";

WITNESSETH:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on June 13, 2023 the parties entered into an Agreement for the purpose of providing homeless shelter services, including specific program components such as housing-focused case management and service linkage; a safe, decent environment for residents to stay until they find permanent housing; and inclement weather beds during the San Mateo County Inclement Weather Program activations in the amount of \$5,487,738 for the term of July 1, 2023 through June 30, 2026; and

WHEREAS, on October 23, 2024 the parties amended the Agreement to increase the number of emergency shelter beds from 68 to 73 and amended certain clauses without any change to funding or term.

WHEREAS, now the parties wish to amend the Agreement to add \$3,779,176 for a revised not to exceed total obligation of \$9,266,914 for both a FY25-26 cost of living increase and to extend the Agreement by two years for a revised term of July 1, 2023 through June 30, 2028.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

**1. Section 3. Payments** of the Agreement are amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **NINE MILLION, TWO HUNDRED SIXTY-SIX THOUSAND, NINE HUNDRED FOURTEEN DOLLARS (\$9,266,914)**. In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this Agreement.

**2. Section 2. Term** of the Agreement are amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2023 through June 30, 2028.

**3. Section 17. Notices** to County, is amended to read as follows:

Name/Title: Amy Davidson, Director of Center on Homelessness  
Address: 500 County Center, Redwood City, CA 94063

Telephone: 650-877-5444  
 Email: adavidson@smcgov.org

**4. Exhibit A section C. Contracted Shelter Beds/ Units of the Agreement is amended to read as follows:  
 C. Contracted Shelter Beds/ Units, Contractor will:**

1. Provide 113 emergency shelter beds for San Mateo County residents referred through CES.
2. Contractor may not contract any beds without prior written approval from HSA.
3. Contractor may temporarily reduce the number of beds on site based on Public Health guidance related to COVID-19. Contractor will inform County in writing of any reduced capacity and the Public Health guidance that caused that reduction.
4. Contractor may also provide some or all of the beds in an alternate location, if approved in writing by County.

**5. Exhibit A section J. 19 of the agreement is amended to read as follows:**

19. Provide 113 emergency shelter beds, and 12 Inclement Weather Program beds for HSA’s use pursuant to this Agreement.

**6. Exhibit B, paragraph 2. Allocation amount matrix of the Agreement is amended to read as follows:**

Separate Invoice for Each:	No. of Beds*	Budget /Rate/ Allocation Amount FY 2023-24	Budget /Rate/ Allocation Amount FY 2024-25	Budget /Rate/ Allocation Amount FY 2025-26	Budget /Rate/ Allocation Amount FY 2026-27	Budget /Rate/ Allocation Amount FY 2027-28	Invoicing Note
Shelter Beds	73	\$1,776,214	\$1,811,738	1,896,661	\$1,847,973	\$1,847,973	Contractor shall invoice for actual expenses, including only for beds that are operable. Invoice amount NTE 1/12th the allocation amount, assuming all beds are operable. If all beds are not operable, invoice amount will be less than 1/12th of the allocation amount.
Extension #1A	20						

							bed component until expansion 1A is completed and the beds are utilized.
Extension #1B	20						Contractor will receive approval from County in writing before completing expansion 1B.  Contractor shall invoice for actual expenses, including only for beds that are operable. If the expansion beds are not in operation during the reporting period, Contractor can only invoice for the part of the shelter operations that are in place at that time - i.e. Contractor cannot invoice for this bed component until expansion 1B is completed and the beds are utilized.
Inclement Weather Beds	12	\$17,271	\$17,271	\$17,271	\$17,271	\$17,271	Daily rate per night on activated nights when at least one inclement weather cot is used: \$296
<b>Total</b>	<b>113 beds, 12 IWP cots</b>	<b>\$1,793,485</b>	<b>\$1,829,009</b>	<b>\$1,913,932</b>	<b>\$1,865,244</b>	<b>\$1,865,244</b>	<b>FY 2023-2026 Total: \$9,266,914</b>

\* Contractor may temporarily reduce the number of beds on site based on Public Health guidance related to COVID-19. Contractor will inform County in writing of any reduced capacity and the Public Health guidance that caused that reduction.

All the expansion beds were brought online in FY24-25.

7. **Exhibit B**, paragraph 4. is added to the Agreement as follows:

Reporting Period		Invoice Due with Supporting Documentation	Report Due
Q1	July	August 20	October 20
	August	September 20	
	September	October 20	

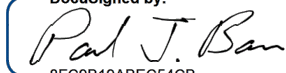
Q2	October	November 20	January 20
	November	December 20	
	December	January 20	
Q3	January	February 20	April 20
	February	March 20	
	March	April 20	
Q4	April	May 20	July 20 (*Annual Performance Report is due)
	May	June 20	
	June	June 20 (due early due to year-end processes)	

**8. Original Exhibit B1** has the additional matrices for FY 25-26, 26-27, and 27-28 included as attached.

**9. All other terms and conditions of the Agreement dated June 13, 2023 and amended on October 23, 2024 between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

**For Contractor: WeHOPE**

DocuSigned by:  
  
8FC9B19ADEC54CB...  
\_\_\_\_\_  
Contractor Signature

5/12/2026  
\_\_\_\_\_  
Date

Paul Bains  
\_\_\_\_\_  
Contractor Name (please print)

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COUNTY OF SAN MATEO

By:  
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:  
Clerk of Said Board

### Exhibit B1 (continued)

Agency: WEHOPE			
Program: SHELTER OPERATIONS			
FY25-26			
Line Item	Total Program Budget	Funding Provided in Contract	
<b>Revenue</b>			
Funding being requested via this RFP		\$ 1,913,932	
<b>Total Revenue</b>	\$ -	\$ -	
<b>Expense</b>			
<b>Personnel Expense</b>			<b>FTE</b>
<i>List all staff positions, their salary, and the FTE for this contract</i>			
Case Mgr(s)	\$ 312,000	\$ 301,600	5.0
RSC Night	\$ 218,135	\$ 218,134	4.8
RSC Swing	\$ 163,601	\$ 163,601	3.6
RSC morning	\$ 109,067	\$ 109,067	2.4
Facilities	\$ 62,757	\$ 62,757	1.0
Housing Navigator	\$ 57,222	\$ -	1.0
Night and Weekend Supervisor	\$ 54,101	\$ 54,101	1.0
Prog Manager	\$ 80,000	\$ 80,000	1.0
Food Service Assistance	\$ 21,640	\$ 21,640	0.5
Food Service Cordinator	\$ 31,200	\$ 31,200	0.5
IT	\$ 23,605	\$ 23,605	0.3
Prog Director	\$ 33,018	\$ 33,018	0.20
Contract Monitor	\$ 9,364	\$ 9,364	0.1
	\$ -	\$ -	
	\$ -	\$ -	
<b>Benefits</b>	\$ 287,944	\$ 266,605	
<b>subtotal personnel</b>	\$ 1,463,654	\$ 1,374,692	21.40
<b>Operating Expenses - MTDC</b>			
Rent	\$ 65,545	\$ 65,545	
Program supplies	\$ 36,414	\$ 26,010	
Client Assistance	\$ 26,010	\$ 10,404	
Utilities	\$ 87,394	\$ 87,394	
Food	\$ 135,252	\$ 70,219	
Insurance	\$ 31,212	\$ 31,212	
Training	\$ 5,202	\$ 5,202	
Building Repairs and maintainance	\$ 29,131	\$ 29,131	
Equipment	\$ 43,177	\$ 17,167	
Property Tax	\$ 7,262	\$ 7,262	
Lifeskills Classes	\$ 52,020	\$ -	
<b>subtotal operating expenses MTDC</b>	\$ 518,619	\$ 349,546	
<b>Admin Expense</b>			
Administrative expense	\$ 198,227	\$ 172,423	
<b>subtotal admin expense</b>	\$ 198,227	\$ 172,423	
<b>Total Expenses</b>	\$ 2,180,500	\$ 1,896,661	
IWP		\$ 17,271	
<b>TOTAL</b>		<b>\$ 1,913,932</b>	



Agency: WEHOPE			
Program: SHELTER OPERATIONS			
FY27-28			
Line Item	Total Program Budget	Funding Provided in Contract	
<b>Revenue</b>			
Funding being requested via this RFP		\$ 1,865,244	
<b>Total Revenue</b>	\$ -	\$ -	
<b>Expense</b>			
<b>Personnel Expense</b>			<b>FTE</b>
<i>List all staff positions, their salary, and the FTE for this contract</i>			
Case Mgr(s)	\$ 312,000	\$ 281,324	5.0
RSC Night	\$ 218,135	\$ 218,134	4.8
RSC Swing	\$ 163,601	\$ 163,601	3.6
RSC morning	\$ 109,067	\$ 109,067	2.4
Facilities	\$ 62,757	\$ 62,757	1.0
Housing Navigator	\$ 57,222	\$ -	1.0
Night and Weekend Supervisor	\$ 54,101	\$ 54,101	1.0
Prog Manager	\$ 80,000	\$ 80,000	1.0
Food Service Assistance	\$ 21,640	\$ 21,640	0.5
Food Service Coordinator	\$ 31,200	\$ 24,886	0.5
IT	\$ 23,605	\$ 23,605	0.3
Prog Director	\$ 9,839	\$ 9,839	0.09
Contract Monitor	\$ 9,364	\$ 9,364	0.1
Chief Operating Officer	\$ 8,100	\$ 8,100	0.05
	\$ -	\$ -	
Benefits	\$ 290,158	\$ 266,605	
<b>subtotal personnel</b>	<b>\$ 1,450,789</b>	<b>\$ 1,333,023</b>	<b>21.29</b>
<b>Operating Expenses - MTDC</b>			
Program supplies	\$ 36,414	\$ 26,010	
Food	\$ 135,252	\$ 70,219	
Training	\$ 5,202	\$ 5,202	
Client Assistance	\$ 26,010	\$ 10,404	
Lifeskills Classes	\$ 52,020	\$ -	
	\$ -	\$ -	
<b>subtotal operating expenses MTDC</b>	<b>\$ 254,898</b>	<b>\$ 111,835</b>	
<b>Operating Expenses - NON MTDC</b>			
Facilities-Related Expenses for Program (Utilities, Maintenance Repair, etc.)	\$ -	\$ -	
Utilities	\$ 87,394	\$ 87,394	
Building Repairs and maintenance	\$ 29,131	\$ 29,131	
Insurance	\$ 31,212	\$ 31,212	
Equipment	\$ 43,177	\$ 17,167	
Rent	\$ 65,545	\$ 14,219	
Property Tax	\$ 7,262	\$ 7,262	
<b>subtotal operating expenses NON MTDC</b>	<b>\$ 263,721</b>	<b>\$ 186,385</b>	
<b>Admin Expense</b>			
Administrative expense	\$ 255,853	\$ 216,729	
<b>subtotal admin expense</b>	<b>\$ 255,853</b>	<b>\$ 216,729</b>	
<b>Total Expenses</b>	<b>\$ 2,225,261</b>	<b>\$ 1,847,973</b>	
IWP		\$ 17,271	
<b>TOTAL</b>		<b>\$ 1,865,244</b>	