

**FIRST AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
CHILD CARE COORDINATING COUNCIL OF SAN MATEO COUNTY**

THIS AMENDMENT TO THE AGREEMENT, entered into this 23 of January 2024 , by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Child Care Coordinating Council of San Mateo County, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an agreement for child care services for CAPP eligible families on June 13, 2023 for the term of July 1, 2023 through June 24, 2024 for a total obligation not to exceed \$2,766,731.00 ; and

WHEREAS, the parties wish to amend the agreement to extend the term by one (1) year for a revised period of July 1, 2023 through June 30, 2025, and to increase the total obligation amount by \$4,085,396.00 for a revised total not to exceed amount of \$6,852,127.00.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 4. Payments, paragraph 1 of the Agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth herein and in Exhibits A and C, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed SIX MILLION, EIGHT HUNDRED FIFTY-TWO THOUSAND, ONE-HUNDRED TWENTY-SEVEN DOLLARS (\$6,852,127.00).

2. Section 5. Term and Termination, the first sentence of the Agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be

from July 1, 2023 through June 30, 2025.

3. Exhibit B – Payments and Rates section 7. Table B-1 is replaced as follows:

7. Program Cost Estimates

County has estimated the following funding allocations for these services:

B-1

CAPP FUNDING	ALLOCATION	ANNUAL COUNTY MOE	TOTAL
CAPP2052 FY 2023-24	\$3,438,275		\$3,438,275
CAPP3053 FY 2023-25	\$3,337,004	\$76,848	\$3,413,852
		TOTAL	\$6,852,127

4. Exhibit B – Payments and Rates section 8. Table B-2 is replaced as follows:

8. Provider Budget - CAPP

B-2

Contract	
SMC CAPP Subcontract	6,852,127.00
Total Operating Revenue	6,852,127.00
Pass through	
Provider Payments	5,653,005.00
Total Pass through	5,653,005.00
Labor Related	
Program Salaries & Wages	750,000.00
Benefits, Taxes, PTO, Workers Comp	225,000.00
Total Labor Related	975,000.00
Operating Expense	
Office Supplies	2,000.00
Computer Supplies	5,000.00
Postage	1,500.00
Other Supplies	1,500.00
Copier Usage	250.00
Equipment Lease/Software Licenses	2,000.00
Conferences/Workshop Fees	2,000.00
Job Postings	250.00
Temporary Agencies	4,500.00
Travel-Out of Town	2,000.00
Meals/ Catering/Meeting Food	1,500.00
Payroll Processing Fee	11,365.00

Banking/Filing Fees	160.00
Membership & Dues	1,800.00
Miscellaneous Expense	2,000.00
Insurance	915.00
Total Operating Expense	38,740.00

Shared Cost	
Corp Admin Labor & Oper Costs Alloc	185,382.00
Total Shared Costs/Allocations	185,382.00

Total Cost	6,852,127.00
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5. All other terms and conditions of the agreement dated June 13, 2023, between the County and Contractor shall remain in full force and effect.

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Child Care Coordinating Council of San Mateo County

DocuSigned by:		
	12/20/2023 2:52 PM PST	David Fleishman
FC13B1AF4D33409...		
Contractor Signature	Date	Contractor Name (please print)

For County:

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board