



# MINUTES - DRAFT

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Hall of Justice

**Tuesday, November 21, 2017**

**9:00 AM**

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**The meeting began at 9:00 a.m.**

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Sukhmani Purewal, Assistant Clerk of the Board, at least 2 working days before the meeting at (650) 363-1802 and/or [spurewal@smcgov.org](mailto:spurewal@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.*

*If you wish to speak to the Board, please fill out a speaker's slip located in the box on the wall in the anteroom as you enter the Board Chambers. If you have anything that you wish distributed to the Board and included in the official record, please hand it to the Assistant Clerk of the Board who will distribute the information to the Board members and staff.*

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

**Present: 4 - Supervisor Carole Groom, Supervisor Warren Slocum, Supervisor David J. Canepa, and President Don Horsley.**  
**Absent: 1 - Supervisor Dave Pine**

**Staff Present: Mr. John L. Maltbie, County Manager/Clerk of the Board; Mr. John C. Beiers, County Counsel; and Mr. Sukhmani S. Purewal, Assistant Clerk of the Board**

## **PUBLIC COMMENT**

### **Speakers recognized by the President:**

Ms. Sandie Arnott, Treasurer-Tax Collector  
Mr. Martin Fox, Belmont  
Ms. Therese M. Dyer, Pacifica  
Mr. Dick Martin, Half Moon Bay

Ms. Anne Martin, Half Moon Bay  
Ms. Jane McCallister, El Granada  
Mr. Bill Cook, Pescadero  
Mr. Roger Medler, Pacifica  
Mr. Thomas Weissmiller, San Mateo

**ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS**

**Motion: Canepa / Second: Slocum**

**Yes:** 4 - Groom, Slocum, Canepa, and Horsley

**No:** 0

**Absent:** 1 - Pine

**9:00 a.m.**

- 2. Conversations about Black History Year

Sponsors: Supervisor Don Horsley

**Speakers recognized by the President:**

Council Member Lisa Gauthier, City of East Palo Alto

**PRESENTATIONS AND AWARDS**

- 1. Honor Heather Peters and Raymond Hodges as Employees of the Month for November 2017 and authorize the President of the Board to sign the commendation.

**Speakers recognized by the President:**

Mr. John L. Maltbie, County Manager  
Supervisor Don Horsley, Board of Supervisors  
Mr. Douglas Frederick, Housing Program Manager  
Mr. Raymond Hodges, Housing/Community Development Specialist III  
Ms. Heather Peters, Housing/Community Development Specialist III

**Motion: Horsley / Second: Canepa**

**Yes:** 4 - Groom, Slocum, Canepa, and Horsley

**No:** 0

**Absent:** 1 - Pine

**MATTERS SET FOR SPECIFIED TIME**

**9:00 a.m.**

- 3. Presentation by SamTrans on the "Get us Moving" Education Plan and the draft "Goals" for the development of the expenditure plan.

Sponsors: Supervisor Warren Slocum

Supervisor Groom left chambers at 9:43 a.m. and returned at 9:44 a.m.

**Speakers recognized by the President:**

Supervisor Warren Slocum, Board of Supervisors  
Supervisor Don Horsley, Board of Supervisors  
Mr. Jim Hartnett, CEO of SamTrans  
Mr. Gladwyn d'Souza, Belmont

**REGULAR AGENDA**

**PLANNING AND BUILDING**

- 4. Adopt an ordinance amending the zoning regulations to add the Commercial Mixed Use-1 (CMU-1) (Chapter 29.1), Commercial Mixed Use-2 (CMU-2) (Chapter 29.2), and Neighborhood Mixed Use-El Camino Real (NMU-ECR) (Chapter 29.3) zones; apply the new zones to parcels along the portions of El Camino Real and 5th Avenue in unincorporated North Fair Oaks, San Mateo County, located between the City of Redwood City border and Town of Atherton border along El Camino Real and between El Camino Real and the Caltrain Rail corridor along 5th Avenue, including related zoning map amendments, and add a new Design Review and Site Development Permit chapter (Chapter 29) to implement the new zoning, and waive the reading of the ordinance in its entirety.

**Speakers recognized by the President:**

Mr. Joe LaClair, Planning Services Manager  
Supervisor Warren Slocum, Board of Supervisors  
Ms. Maeve Johnston, San Mateo County resident

**Motion: Slocum / Second: Groom**

**Yes:** 4 - Groom, Slocum, Canepa, and Horsley

**No:** 0

**Absent:** 1 - Pine

Enactment No: Ordinance-4787

**COUNTY MANAGER**

- 5. Adopt a resolution authorizing the ability to contract with Public Safety Communications retiring Communications Center Director, Jaime D. Young, pursuant to the Government Code §7522.56(F)(1); and finding that the nature of the contract is necessary to fill a critically-needed position during the 180-day post-retirement separation period.

**Speakers recognized by the President:**

Mr. John L. Maltbie, County Manager

**Motion: Canepa / Second: Horsley**

**Yes:** 4 - Groom, Slocum, Canepa, and Horsley

**No:** 0

**Absent:** 1 - Pine

Enactment No: Resolution-075564

- 6. **Measure K:** Adopt a resolution authorizing a one-time grant of district-specific **Measure K** funds, not to exceed \$45,540, to Peninsula Family Service for replacing the flooring of the Early Learning Center, and authorizing the County Manager, or his designee, to prepare and execute the grant agreement.

Sponsors: Supervisor Carole Groom

**Speakers recognized by the President:**

Supervisor Carole Groom, Board of Supervisors

Ms. Deborah Miller, Director of Peninsula Family Service

**Motion: Groom / Second: Canepa**

**Yes:** 4 - Groom, Slocum, Canepa, and Horsley

**No:** 0

**Absent:** 1 - Pine

Enactment No: Resolution-075565

- 7. **Measure K:** Adopt a resolution authorizing a one-time grant of district-specific **Measure K** funds, not to exceed \$30,000, to Hagar Services Coalition for developing and delivering civic engagement and community leadership programs through Initiative for Leadership Engagement and Development (iLEAD), and authorizing the County Manager, or his designee, to prepare and execute the grant agreement.

Sponsors: Supervisor Warren Slocum

Supervisor Canepa left chambers at 10:38 a.m. and returned at 10:39 a.m.

**Speakers recognized by the President:**

Supervisor Warren Slocum, Board of Supervisors

Mr. Martin Fox, Belmont

Mr. Thomas Weissmiller, San Mateo

**Motion: Slocum / Second: Groom**

**Yes:** 4 - Groom, Slocum, Canepa, and Horsley

**No:** 0

**Absent:** 1 - Pine

Enactment No: Resolution-075566

- 8. **Measure K:** Adopt a resolution authorizing a one-time grant of district-specific **Measure K** funds, not to exceed \$2,370, to San Mateo County Blue Star Moms for officers of Skyline College Student Veterans of America (SVA) to attend the National Student Veterans of America conference, and authorizing the County Manager, or his designee, to prepare and execute the grant agreement.

**Sponsors:** Supervisor Warren Slocum

**Speakers recognized by the President:**

Supervisor Warren Slocum, Board of Supervisors

**Motion: Slocum / Second: Groom**

**Yes:** 4 - Groom, Slocum, Canepa, and Horsley

**No:** 0

**Absent:** 1 - Pine

Enactment No: Resolution-075567

- 9. **Measure K:** Adopt a resolution authorizing a one-time grant of district-specific **Measure K** funds, not to exceed \$10,000, to America SCORES Bay Area to install a durable field turf at Woodrow Wilson Elementary School and authorizing the County Manager, or his designee, to prepare and execute the agreement.

**Sponsors:** Supervisor David J. Canepa

**Speakers recognized by the President:**

Supervisor David J. Canepa, Board of Supervisors

**Motion: Canepa / Second: Groom**

**Yes:** 4 - Groom, Slocum, Canepa, and Horsley

**No:** 0

**Absent:** 1 - Pine

Enactment No: Resolution-075568

- 10. County Manager's Report #20 of 2017

**Speakers recognized by the President:**

Mr. John L. Maltbie, Board of Supervisors

**BOARD OF SUPERVISORS**

- 11. Board Members' Reports

Supervisor Don Horsley announced that there will be a community meeting regarding the Draft Environmental Impact Report submitted by Stanford on

November 29, 2017 from 7:00 p.m. to 8:30 p.m. at the Oak Knoll Elementary School in Menlo Park.

**CONSENT AGENDA**

- 12. Approve the minutes for the meeting of November 7, 2017.

**AGRICULTURE WEIGHTS & MEASURES**

- 13. Adopt a resolution authorizing an agreement with the California Department of Food and Agriculture for detection and trapping of pests that can significantly damage plants for FY 2017-18 in an amount not to exceed \$551,190.

Enactment No: Resolution-075569

**BOARD OF SUPERVISORS**

- 14. Adopt an amended resolution establishing the 2018 Charter Review Committee to make recommendations to the Board of Supervisors regarding proposed amendments to the County Charter.

Sponsors: Supervisor Don Horsley and Supervisor Dave Pine

Enactment No: Resolution-075570

- 15. Recommendation for the reappointment of Supervisor Carole Groom to the California State Association of Counties (CSAC) as the Board representative, for a term commencing January 1, 2018 through December 31, 2018.

Sponsors: Supervisor Don Horsley

- 16. Recommendation for reappointments to the Lesbian, Gay, Bisexual Transgender, Queer (LGBTQ) Commission, each for a term ending June 30, 2020:

A) Lynn Schuette; and

B) Stan Kiino; and

C) Gabriel Garcia.

Sponsors: Supervisor Don Horsley

- 17. Recommendation for the reappointment of Becky Abens to the Commission on the Status of Women, for a term ending December 31, 2021.

Sponsors: Supervisor Don Horsley

- 18. Recommendation for appointment of Barbra Mathewson to the Midcoast Community Council, for a term ending December 9, 2020.

**Sponsors:** Supervisor Don Horsley

19. Recommendation for appointments to the Commission on Aging:

- A) Maritha Leth, for a term ending June 30, 2020; and
- B) Jean Hastie, for a term ending June 30, 2020; and
- C) Maria Elena Barr, for a term ending June 30, 2019; and
- D) Karen Coppock, for a term ending June 30, 2018.

**Sponsors:** Supervisor David J. Canepa and Supervisor Warren Slocum

20. Recommendation for the appointment of Pui Ying (Jane) Ho to the Youth Commission, for a term ending June 30, 2018.

**Sponsors:** Supervisor Carole Groom

21. Ratification of a resolution honoring the YMCA of Silicon Valley on their 150th Anniversary.

**Sponsors:** Supervisor Warren Slocum

Enactment No: Proc/Hon. Res-4004

## COUNTY COUNSEL

22. Approve corrections to the identified tax rolls and corresponding tax refunds.

## COUNTY MANAGER

23. Approve the amendment to the Board of Supervisors' Meeting schedule for calendar year 2018.

24. Adopt a resolution amending Attachment D - Capital Projects to the FY 2017-19 September Budget Revisions.

Enactment No: Resolution-075571

25. **Measure K:** Adopt a resolution authorizing an amendment to the agreement with SamTrans to continue to subsidize services to youth, elderly and disabled San Mateo County residents, extending the term for two more years and providing \$3.75 million in FY 2017-18 and \$2.5 million in FY 2018-19, for an aggregate agreement amount not to exceed \$26,250,000 for FY 2013-14 through FY 2018-19.

Enactment No: Resolution-075572

26. Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute a Lease Agreement with the City of Daly City for 20,910 square feet of office space at 271 92nd Street in the City of Daly City, at an initial monthly rent before expenses or rent abatement of \$42,865.50, and for a term of twelve years with one five-year option to extend; and
- B) The County Manager, or his designee, to accept or execute on behalf of the County, any and all written notices, options, consents, approvals and documents in connection with the Lease Agreement including, but not limited to, extension or termination of the Lease Agreement under the terms set forth therein.

Enactment No: Resolution-075573

**27.** Adopt a resolution authorizing:

- A) The acceptance of San Mateo County Assessor's Parcel Numbers 012-302-140 and 012-301-020, also known as 306 Spruce Avenue/472 Grand Avenue and 468 Miller Avenue in the City of South San Francisco from the Successor Agency to the former City of South San Francisco Redevelopment Agency at no cost; and
- B) The County Manager, or his designee, to execute any and all notices, amendments, consents, approvals, deeds, certificates of acceptance and documents in connection with the transfer as needed to comply with the intent of the Resolution

Enactment No: Resolution-075574

**28.** Adopt a resolution authorizing:

- A) An increase in the total project budget for the Regional Operations Center (ROC) from \$35.2 million to \$58 million; and
- B) The Director of the Project Development Unit, or his/her designee, to execute change orders to the design build agreement with McCarthy Building Company up to an aggregate amount not to exceed \$3.1 million or 10 percent of their contract value.

Enactment No: Resolution-075575

**29.** Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to:

- A) Negotiate and enter into an agreement for architectural and engineering professional services with Studio Gang, in an amount not to exceed \$9,901,645; and



- B) If negotiations with Studio Gang are unsuccessful, negotiate and enter into an agreement for architectural and engineering professional services with Skidmore, Owens, & Merrill, LLP (SOM), in an amount not to exceed \$9,901,645; and ; and
- C) Execute change orders to the Architectural and Engineering agreement with the contracted firm up to an aggregate amount not to exceed 10 percent of the agreement value.

Enactment No: Resolution-075576

**30.** Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to:

- A) Enter into an agreement for architectural and engineering professional services with Watry Design, Inc. in an amount not to exceed \$1,626,350; and
- B) Execute change orders to the architectural and engineering professional services agreement with Watry Design, Inc. up to an aggregate amount not to exceed 10 percent of the agreement value.

Enactment No: Resolution-075577

**31.** Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to:

- A) Enter into sequential negotiations beginning with the most qualified firm, Cannon Design, for an Architectural and Engineering Professional Services agreement in an amount not to exceed \$7,030,175. If negotiations with Cannon Design are not successful, to enter into negotiations with IBI Group for an agreement in an amount not to exceed \$7,030,175; and
- B) Upon successful conclusion of negotiations, enter into an Architectural and Engineering Professional Services agreement with the successful firm; and
- C) Execute change orders to the Architectural and Engineering agreement with the contracted firm up to an aggregate amount not to exceed 10 percent of the agreement value.

Enactment No: Resolution-075578

**32.** Approve a resolution authorizing the Director of the Project Development Unit to issue a Purchase Order with Cummins Pacific LLC for two generators for the Regional Operations Center in an amount not to exceed \$1,300,000.

Enactment No: Resolution-075579

**33.** Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to execute an amendment to the agreement with Taylor Design extending term

of the contract by 1 year for a new expiration date of August 4, 2018.

Enactment No: Resolution-075580

- 34.** Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to execute an amendment to the agreement with TRC extending the term of the contract by 2 years for a new expiration date of July 14, 2019.

Enactment No: Resolution-075581

- 35.** Adopt a resolution authorizing:

- A) An amendment to the agreement with Job Train, Inc. increasing the agreement amount by \$170,000, for a maximum amount of \$250,000, for a term expiring June 30, 2018; and
- B) An amendment to the agreement with Service League of San Mateo increasing the agreement amount by \$95,000 for a maximum amount of \$190,000, for a term expiring June 30, 2018; and
- C) An amendment to the agreement with Success Through Education Program increasing the agreement amount by \$60,000 for a maximum amount of \$155,000, for a term expiring June 30, 2018; and
- D) An agreement with Project READ for a maximum amount of \$51,500, for a term expiring June 30, 2018.

Enactment No: Resolution-075582(a-d)

- 36.** Approve a resolution opposing the proposed repeal of State and Local Tax (SALT) deductions, tax-exempt advance refunding bonds, tax-exempt private activity bonds, and the adoption tax credit.

Enactment No: Resolution-075583

## HEALTH SYSTEM

- 37.** Adopt a resolution authorizing an amendment to the agreement with the Mental Health Association of San Mateo County for additional housing and housing-related mental health services, rehabilitation services, and Flexible Fund administration, increasing the amount by \$228,408 to an amount not to exceed \$4,082,596, with no change to the term of the agreement.

Enactment No: Resolution-075584

- 38.** Adopt a resolution authorizing an agreement with the R.S. Express, Inc. to provide warehousing services for emergency medical equipment stockpile, and act as the primary location for Strategic National Stockpile from the Centers of Disease Control, for

the term of November 1, 2017 through October 31, 2022, in an amount not to exceed \$650,000.

Enactment No: Resolution-075585

39. Adopt a resolution replacing Resolution Number 075471 and authorizing an agreement with the California Department of Health Care Services to provide funding for the County Children’s Health Initiative Program for the term of July 1, 2015 through September 30, 2019, in the amount of \$16,410,038.

Enactment No: Resolution-075586

40. Adopt a resolution authorizing an agreement with San Mateo Multispecialty Physicians to provide internal medicine services for the term of October 1, 2017, through September 30, 2020, for an amount not to exceed \$12,750,000.

Enactment No: Resolution-075587

## HOUSING

41. Adopt a resolution authorizing the Director of the Department of Housing to issue a full forgiveness and reconveyance of the County loan issued to Samaritan House, Inc. in the amount of \$178,808, which it used for the acquisition of real property located at 19 W. 39th Avenue, San Mateo, CA, in exchange for the imposition of a restrictive covenant limiting the use of the property for a period of thirteen years, the remaining term of the loan.

Enactment No: Resolution-075588

## HUMAN RESOURCES

42. Adopt a resolution authorizing an amendment to the agreement with Viking Shred, LLC to provide document destruction services, extending the term by two years through November 30, 2019, and increasing the amount by \$300,000 to an amount not to exceed \$480,000.

Enactment No: Resolution-075589

43. Adopt a resolution authorizing an amendment to the Master Salary Resolution 075338 to delete two positions, add two positions, reclassify one position, split one position to two half time positions, and adjust the salary of eight classifications.

Enactment No: Resolution-075590

44. Report recommending the denial of claims (Non-culpable)

## HUMAN SERVICES AGENCY

45. Adopt a resolution authorizing an amendment to the agreement with Cushman Computer

Consulting, Inc. for the enhancement of the Revenue and Claims Data System for the Human Services Agency's Financial Services branch, extending the term by two years through June 30, 2020 and increasing the amount by \$210,000 for a total amount not to exceed \$1,006,500.

Enactment No: Resolution-075591

## INFORMATION SERVICES

46. **Measure K:** Adopt a resolution authorizing an agreement with Mesa Energy Systems, Inc. to provide critical cooling and power systems maintenance and repair services, for the term of November 21, 2017 to November 20, 2020, in an amount not to exceed \$536,922.

Enactment No: Resolution-075592

## PUBLIC SAFETY COMMUNICATIONS

47. Adopt a resolution authorizing the President of the Board of Supervisors to execute an amendment to the agreement with Winbourne Consulting LLC, for providing technical consulting services for development of a Request for Proposals and procurement of specialized interface software.

Enactment No: Resolution-075593

## PUBLIC WORKS

48. Adopt a resolution authorizing an agreement with Bayscape Landscape Management for landscape maintenance services at various County facilities, for the term of December 1, 2017 through November 31, 2020, in an amount not to exceed \$792,976.

Enactment No: Resolution-075594

49. Adopt a resolution authorizing an amendment to the agreement with Environmental Science Associates (ESA) to provide permitting consultation and construction support for the Alpine Road Trail Improvements Project, and increasing the amount by \$35,000 to \$420,000.

Enactment No: Resolution-075595

50. Adopt a resolution authorizing the designation of Freight Loading Zones in the public right-of-way in unincorporated areas of San Mateo County.

Enactment No: Resolution-075596

## TREASURER

51. Adopt a resolution authorizing the Treasurer, or her designee, to execute a master service agreement with Elavon, Inc. to provide merchant card services for County departments for the term December 1, 2017 through November 30, 2020 in an amount

not to exceed \$600,000.

Enactment No: Resolution-075597

## ADJOURNMENT

**The meeting adjourned in memory of James Comstock, Margaret Leipzig, Jackie Hoffner, and Arjay Miller at 10:50 a.m.**

*Telecasts of the San Mateo County Board of Supervisors meetings can be seen throughout most of San Mateo County on Fridays at 10:00PM and Saturdays at 12:00AM on Peninsula TV Channel 26. Palo Alto Cable viewers can see the meetings Saturdays at 5:00PM on Channel 29. Please check local programming schedules for any additional air times. For more information on air dates for other communities, please contact Peninsula TV at (650) 637-1936.*

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the Clerk of the Board of Supervisors, located at 400 County Center, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available on the County's Internet Web site, at the link for Board of Supervisors agendas for upcoming meetings. The website is located at: <http://bos.smcgov.org/board-supervisors-agenda-information>. The San Mateo County Ordinance Code can be accessed on the World Wide Web at: [https://library.municode.com/ca/san\\_mateo\\_county/codes/code\\_of\\_ordinances](https://library.municode.com/ca/san_mateo_county/codes/code_of_ordinances)*