



AGENDA

Hybrid Meeting

Thursday, October 2, 2025

4:00 PM

***** IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*This meeting of the San Mateo County Parks Commission will be held in **The Boards and Commission Meeting Room, 400 County Center, 1st floor, Redwood City, CA, 94063.** Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.*

Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.

PUBLIC PARTICIPATION

The October 2, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/99081297017>. The webinar ID is: 990 8129 7017. The October 2, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 990 8129 7017, then press #. Members of the public can also attend this meeting physically in The Boards and Commission Meeting Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to parksandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance**2. Roll Call****3. Public Comment**

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.

4. Action to Set the Agenda and approve the September 4, 2025 meeting minutes**5. Reports and Presentations**

5.1 Parks Department Report

6. Regular Agenda

6.1 SMC Parks Foundation Presentation, recipient of 2024 Fish & Game Propagation Fund grant

6.2 Partner Presentation: Friends of Edgewood (informational)

7. Items of Outstanding Business

7.1 Update on Commissioner vacancies

8. Commissioner Updates

8.1 Commissioner report out on information items, subcommittee, or project updates

9. Items for a Future Agenda

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.

10. Adjournment

County of San Mateo Parks and Recreation Commission

Vacant, District 1 | Vacant, District 2 | Irma Rodriguez Mitton, District 3 (Chair) |

Brooks Esser, District 4 | Basem Manneh (Vice-Chair), District 5

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director

Hannah Ormshaw, Assistant Parks Director

Tracy Nappi, Administrative Assistant I

Instructions for Public Comment During In Person and Remote Participation Meetings

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting, but such emails will still be included in the administrative record of the meeting.

***Spoken Comments:**

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.



MINUTES

In-Person Meeting

Thursday, September 4, 2025

4:00 PM

IN-PERSON ONLY

*This meeting of the San Mateo County Parks Commission will be held at **San Bruno Mountain State & County Park, 555 Guadalupe Canyon Parkway, Brisbane, CA 94005**. Members of the public will be able to participate in the meeting in person at San Bruno Mountain State & County Park. For information regarding how to participate in the meeting please refer to the instructions at the end of the agenda.*

1. Pledge of Allegiance

2. Roll Call

Present: Chair Rodriguez Mitton, Vice-Chair Manneh, Commissioner Esser

3. Public Comment

4. Action to Set the Agenda and approve the August 7, 2025 meeting minutes

August 7 2025 meeting minutes were approved.

5. Regular Agenda

Tour and discussion of San Bruno Mountain Day Use Area construction project, habitat restoration work, and fuel reduction project areas.

- Day Use Improvement Project
 - Restroom features four all-gender and ADA accessible toilet rooms
 - Open-air interpretive pavilion will feature panels about the history and natural features of San Bruno Mountain.
 - Six ADA accessible picnic sites will feature BBQ grills, serving tables, and trash receptacles.
- Habitat Restoration
 - Recent work has been done on the Bog Trail, the location of the headwaters for Colma Creek. Work includes removing invasive ivy and Himalayan blackberry and protecting native vegetation such as Arroyo willow.
- Fuel Reduction
 - Project slated to start this month at the Crocker entrance to Old Guadalupe Road. Work will be done within 100' on either side of the trail. Trees 10" or less in diameter will be removed, and a masticating machine will remove invasive ivy and Himalayan blackberry.

6. Items of Outstanding Business**7. Commissioner Updates**

- Commissioner Block resigned from the Parks Commission.
- Interviews will be held this month for the commissioner vacancy in District I.
- Chair Rodriguez Mitton extended an invitation to attend Latino Conservation Week at Memorial Park on September 13.

8. Items for a Future Agenda

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Sustainability Department. Regional transportation and active transportation
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.
- Addressing inappropriate public comment

9. Adjournment

Meeting adjourned at 5:37pm.

County of San Mateo Parks and Recreation Commission

Vacant, District 1 | Thaddeus Block, District 2 | Irma Rodriguez Mitton, District 3 (Chair) | Brooks Esser, District 4 | Basem Manneh (Vice-Chair), District 5

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director

Hannah Ormshaw, Assistant Parks Director

Tracy Nappi, Administrative Assistant I

DEPARTMENT UPDATE

San Mateo County Parks Commission
October 2, 2025

Visitor Experience

Interpretive Events

From July to August 2025, the Interpretive Division hosted or participated in 32 programs, serving approximately 3699 people (3000 is the approximate number of attendees at Summerfest at Coyote Point). Highlights included offering 2 Junior Naturalist Day Camps at Fitzgerald Marine Reserve and 5 Youth Camping Weekends at Memorial Park with local community organizations. In partnership with the Parks Foundation, SMC Health, and Friends of Huddart and Wunderlich, we also offered field trips to several senior centers. For these groups, we offer short hikes, arts and crafts, and tours of the visitor centers. The details of interpretive programs are included in this report as Attachment 1.

The Interpretive Division hosted Fallfest at Flood Park on September 20. This free community celebration included sports clinics for youth, a Zumba class, several community resource booths, and an arts and crafts area. Approximately 300 people attended this event. This was our second Fallfest event, but the first time it was hosted at Flood Park. Moving forward, we anticipate hosting Springfest at Quarry Park, Summerfest at Coyote Point, and Fallfest at Flood Park.

Volunteer Events

From July to August 2025, the Volunteer Program hosted 25 volunteer events throughout the parks system. These events totaled 1852 hours of volunteer effort supporting and improving the parks. The details of each event are included in this report as Attachment 2.

Facilities and Infrastructure

Don Horsley County Park at Tunitas Creek Beach

Completion of Don Horsley County Park at Tunitas Creek Beach is delayed due to landslides near the beach emergency access route. This must be remediated before the park can safely open. As a result, the new expected opening is anticipated for summer 2026.

Realize Flood Park

Following completion of Phase 1 of the Realize Flood Park Project, the reservation system opened for the updated group picnic areas, which accommodate between 40 to 200 people. Construction on the playground continues, with a projected opening date of Summer 2026.

San Bruno Mountain Day Use Improvement Project

The restroom and interpretive pavilion are nearly complete, and work is underway on the picnic sites. The completed project will provide 4 gender neutral ADA restroom stalls, an open-air interpretive pavilion with educational panels and photo displays, and 9 picnic sites accommodating groups between 8-32 people. A projected opening date is mid-November 2025.

Natural Resource Management

Wildfire Mitigation Projects

The Natural Resource Management Division has been overseeing and planning wildfire mitigation projects to reduce fire fuels in various county parks. In September and October, trails adjacent to the Crocker Gate entrance at San Bruno Mountain State & County Park will be intermittently closed as crews work to create a shaded fuel break. A 12-acre shaded fuel break project was completed at Junipero Serra County Park in mid-September, in areas adjacent to park boundaries. A forest health and fuel reduction project at Pescadero Creek County Park will begin in late September and continue through the end of the year.

Attachment 1: Interpretive Programs

Date	Interpretive Program	Location	Supervisory District	Attendance
July 2	Field Trip: PAL	Flood Park	4	45
July 2	Junior Rangers with libraries: Tidepools	San Pedro Valley Park	3	37
July 3	Field Trip: Big Lift	Coyote Point	2	37
July 5	Take a Hike	Sam McDonald Park	3	25
July 9	Boys & Girls Club field day	Cuhna Middle School	3	60
July 9	School program: Bird Olympics	Seacrest School, HMB	3	15
July 10	Storytime with the libraries	Moss Beach Park	3	3
July 11	Field Trip: Big Lift	Memorial Park	3	65
July 11-13	CBO Camping Trip: Redwood City Together	Memorial Park	3	10
July 16-17	Junior Naturalist Camp: Boys & Girls Club	Fitzgerald Marine Reserve	3	24
July 18	Field Trip: Casa Circulo	Flood Park	4	50
July 18-20	CBO Camping Trip: Latchkey Alternative Center	Memorial Park	5	24
July 19	Field Trip: YCC	Sam McDonald	3	22
July 19	Compost Class	Friendship Park	4	10
July 23	Junior Rangers with libraries: Animal Engineers	San Pedro Valley Park	3	24
July 24	Storytime with the libraries	Moss Beach Park	3	2
July 25-27	CBO Camping Trip: Boys & Girls Club of the Coastsides	Memorial Park	3	24
July 26	Summerfest	Coyote Point	2	3000
July 30	Hike with libraries	Junipero Serra Park	1	6
Aug 1-3	CBO Camping Trip: Casa Circulo	Memorial Park	4	24
Aug 2	Take a Hike	San Pedro Valley Park	3	17
Aug 6	Junior Rangers with libraries: Animal Tracks	San Pedro Valley Park	3	19
Aug 13	Presentation: Fall Hiking in SMCP	Burlingame Library	1	10
Aug 14	Storytime with the libraries	Moss Beach Park	3	5
Aug 15	Field Trip: SSF Senior Center	San Pedro Valley Park	5	25
Aug 16	Hike: Forest Health	Pescadero Creek Park	3	15
Aug 20	Hike with libraries	Fitzgerald Marine Reserve	3	10

Date	Interpretive Program	Location	Supervisory District	Attendance
Aug 22	Field Trip: EPA Senior Center	Wunderlich Park	4	25
Aug 23	Open House: Visitor Center	Fitzgerald Marine Reserve	3	30
Aug 27	Field Trip: Belle Haven Senior Center	Wunderlich Park	4	25
Aug 28	Storytime with the libraries	Moss Beach Park	3	7
Aug 29	Presentation: History of Parks	Atherton Library	3	4
Totals	32 programs			3699 people

Attachment 2: Volunteer Events

Date	Project	Group	Location	Participants	Hours
July 3	Trail maintenance	Community	Memorial Park	6	24
July 9	Litter	Corporate: SD Mayer	Fitzgerald Marine Reserve	13	39
July 9	Trail maintenance	Scouts	Huddart Park	3	6
July 11	Litter	Corporate: HH Global	Coyote Point	7	21
July 12	Trail maintenance	Corporate: Merck	Huddart Park	42	126
July 16	Bee houses	Scouts	Coyote Point	4	8
July 16	Picnic area refresh	Scouts	Coyote Point	3	6
July 23-24	Woodchips, redwood saplings	Community	Huddart Park	20	80
July 25-26	Planting	Scouts	Coyote Point	46	322
July 26	Summerfest	Community	Coyote Point	5	20
July 29-30	benches	Scouts	Coyote Point	27	189
July 31	Litter	Faith-based	Coyote Point	84	84
July 31	Litter	Corporate: Good Eating	Coyote Point Marina	7	14
Various	Broom removal	Community	San Pedro Valley	1	20
Aug 1	Bioswales planting and weeding	Scouts	Coyote Point	3	6
Aug 1	Bee houses	Scouts	Coyote Point/SBM	9	27
Aug 2-3	Bioswales planting and weeding	Scouts	Coyote Point	31	210
Aug 6	Bee houses	Scouts	Quarry/JSP	7	21
Aug 7-8	Trail maintenance	Scouts	Wunderlich	23	161
Aug 9-10	Trail maintenance	Scouts	Huddart	28	142
Aug 14	Litter	Corporate: B of A	Crystal Springs Trail	18	36
Aug 15	LIRA	Corporate: Whole Foods	Coyote Point Marina	10	30
Aug 16-17	Picnic area rehab	Scouts	Coyote Point	22	164
Aug 27	ID historical worksites	Community	Pillar Point Bluff	3	12
Aug 30	LIRA	Community	Coyote Point Marina	27	84
Totals	25 volunteer events			449 participants	1852 hours