

RESOLUTION NO. .

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
ACTING AS THE GOVERNING BOARD OF COUNTY SERVICE AREAS NO. 7 AND
NO. 11**

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RESOLUTION AUTHORIZING:

- A) THE PRESIDENT OF THE BOARD OF SUPERVISORS TO EXECUTE AN AGREEMENT WITH BRACEWELL ENGINEERING, INC., TO PROVIDE OPERATION AND MAINTENANCE SERVICES FOR COUNTY-MAINTAINED SMALL WATER SYSTEMS, FOR THE TERM OF MAY 20, 2025 THROUGH MAY 19, 2030, IN AN AMOUNT NOT TO EXCEED \$990,000; AND**
- B) THE DIRECTOR OF PUBLIC WORKS, OR DESIGNEE, TO EXECUTE AMENDMENTS, WHICH MODIFY THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$500,000 IN AGGREGATE, FOR AS-NEEDED SERVICES SO LONG AS THE MODIFIED TERM AND/OR SERVICES ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISION**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, as the Governing Board of County Service Areas No. 7 and No. 11, that

WHEREAS, this Board of Supervisors of the County of San Mateo is authorized to engage the services of State certified operators for drinking water systems; and

WHEREAS, the public interest and general welfare will be served by selecting and utilizing contractors for various professional services; and

WHEREAS, this Board did, on October 20, 2020, adopt Resolution No. 077810, which authorized the County to enter into an agreement with Bracewell Engineering, Inc., (2020 Agreement) to provide operation and maintenance services for the County maintained small water systems for a term of October 20, 2020 through October 19, 2023 for an amount not to exceed \$850,000 with an option to extend the agreement for two additional years and increase the not-to-exceed amount by \$25,000; and

WHEREAS, on October 3, 2023, the 2020 Agreement was extended for a period of two years through October 19, 2025 and the not-to-exceed amount was increased by \$25,000 for a new not-to-exceed amount of \$875,000; and

WHEREAS, the remaining balance in the 2020 Agreement is insufficient to cover the operational and maintenance cost of the water systems through the full contract term ending in October 2025; and

WHEREAS, the Department of Public Works (Department) conducted a request for proposal (RFP) process for proposals from contractors that have State certified operators with expertise in the operation and maintenance of small water systems and through this process staff has identified Bracewell Engineering, Inc. as the firm with the proposal that affords the County the best value; and

WHEREAS, a panel from the Department reviewed the proposals based on the requirements of the RFP including the suitability of their proposed methods and operational approach to the specific needs of the County-operated systems, the experience and expertise of their staff in managing small water systems comparable to those operated by the County, and the proposed maintenance and operations costs for the duration of the contract period; and

WHEREAS, the proposers were required to provide information relative to their approach for operating and maintaining each of the County maintained water systems (CSA 7 and CSA 11), which are significantly different; and

WHEREAS, Bracewell Engineering, Inc. is a contractor with State certified operators qualified to perform routine operation and maintenance of small water systems; and

WHEREAS, the Department of Public Works recommends executing an agreement to provide operation and maintenance services for the County-maintained small water systems for a five (5) year period; and

WHEREAS, the Director of Public Works (Director) recommends that an agreement be entered into with Bracewell Engineering, Inc. to provide operation and maintenance services for County Service Area No. 7 and County Service Area No. 11; and

WHEREAS, the Director also recommends authorizing the Director, or designee, authority to execute amendments, which modify the County's maximum fiscal obligation by not more than \$500,000, in aggregate, for as needed services to support capital improvement projects that are anticipated for both water systems within the term of the proposed agreement, unexpected significant water system issues, and as a result of the uncertainty of the current and future economic environment, as it relates to material and regulatory compliance costs; and

WHEREAS, this Board has considered the recommendations of the Director of Public Works.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that:

1. Bracewell Engineering, Inc. be retained to provide water system operation and maintenance services for County maintained small water systems under the direction of the Director of Public Works when and if said services are needed as determined by the Director of Public Works.

2. The President of this Board of Supervisors be and is hereby authorized and directed to execute said Agreement on behalf of County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.
3. Authority is given to the Director of Public Works, or designee, to execute contract amendments to modify the County's maximum fiscal obligation by no more than \$500,000 in aggregate, and/or modify the contract term and/or services if the modified term of services is/are within the current or revised fiscal provision.

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