

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AGREEMENTS WITH: 1) DANIEL T. KRESTELLER, CPA; AND 2) ROGERS, ANDERSON, MALODY & SCOTT, LLP TO PROVIDE TAX PREPARATION SERVICES FOR THE PUBLIC GUARDIAN AND PUBLIC ADMINISTRATOR PROGRAMS, FOR THE TERM JANUARY 1, 2022 THROUGH DECEMBER 31, 2024, IN AN AGGREGATE AMOUNT FOR BOTH AGREEMENTS NOT TO EXCEED \$600,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Aging and Adult Services (AAS) operates the Public Guardian (PG) program, which acts under the authority of the Superior Court to manage the estates of conserved individuals who are deemed by the court to be unable to care for themselves, and the Public Administrator (PA) program, which is regularly appointed by the Superior Court to administer the estates of deceased County residents when there is no one available to take on this responsibility; and

WHEREAS, tax preparation services are necessary for PG clients and PA decedents' estates; and

WHEREAS, in October 2021, AAS released a Request for Proposals and selected 1) Daniel T. Kresteller, CPA and 2) Rogers, Anderson, Malody & Scott, LLP to provide tax preparation services for the term of January 1, 2022, through December 31, 2024; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance agreements between the County of San Mateo and 1) Daniel T. Kresteller, CPA and 2) Rogers, Anderson, Malody & Scott, LLP, reference to which is hereby made for further particulars; and

WHEREAS, said parties now wish to enter into said agreements with a maximum fiscal obligation of \$300,000 for each contract for a total maximum amount not to exceed \$600,000 for the term January 1, 2022, through December 31, 2024.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board be and is hereby authorized and directed to grant the authority to the Chief of San Mateo County Health or the Chief's designee to prepare and execute said agreement; and

BE IT FURTHER RESOLVED that the Chief of San Mateo County Health or the Chief's designee be authorized to prepare and execute contract amendments that modify the funding amount by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions; and

BE IT FURTHER RESOLVED that the Chief of San Mateo County Health or the Chief's designee is hereby authorized to modify the performance measures to implement changes in the reporting requirements as may be appropriate to help the County more effectively communicate information about said program.

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