

**SECOND AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
CHILD CARE COORDINATING COUNCIL OF SAN MATEO COUNTY**

THIS AMENDMENT TO THE AGREEMENT, hereinafter called "Agreement" entered into this \_\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Child Care Coordinating Council of San Mateo County, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on July 17, 2023, the parties entered into an Agreement to provide stipends to child care providers for a total obligation not to exceed \$191,931, for the term of May 1, 2023 through April 30, 2024; and

WHEREAS, on March 8, 2024, the parties amended the Agreement to administer additional stipends and extend the term of the Agreement for a revised term of May 1, 2023 through September 30, 2024; and

WHEREAS, the parties wish to further amend the Agreement to administer a third stipend and increase funding by \$58,564, for a revised total obligation not to exceed \$250,495.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. Section 4. - Payments of the Agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Exhibits A and C, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **TWO-HUNDRED FIFTY THOUSAND, FOUR HUNDRED NINETY-FIVE DOLLARS** (\$250,495).

2. Exhibit A- Service 1. c. is added to t the Agreement to read as follows:

Distribute a flat-rate, one -time stipend to child care providers in the amount of \$440 per child enrolled in specified state-subsidized child care and development programs in the month of April 2022. These reimbursement rate supplements are meant to help with hardships caused by the COVID-19 pandemic and may only be distributed to providers who have completed an updated American Rescue Plan Act (ARPA) survey per the Child Care Bulletin 23-19.

3. Exhibit B – Payments and Rates Section 5. Rates of the Agreement is amended to read as follows:

- a. Rate Per Child
- b. Allowable administration fee to distribute stipend disbursement: 10% of the total supplemental rate paid to child care providers.

Description	Per Child Rate	Admin Rate – 10% per child payment
CCB 23-08	\$1442	\$144
CCB 23-08 Reallocation	\$275	\$28
CCB 23-19	\$440	\$44

4. **All other terms and conditions of the Agreement dated July 17, 2023 and first amendment dated March 8, 2024, between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement’s terms, the parties, by their duly authorized representatives, affix their respective signatures:

**For Contractor: Child Care Coordinating Council of San Mateo County**

DocuSigned by: <i>David Fleishman</i> <small>FC13B1AF4D33409...</small>	5/30/2024   8:18 AM PDT	David Fleishman
Contractor Signature	Date	Contractor Name (please print)



**For County:**

COUNTY OF SAN MATEO

By:  
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:  
Clerk of Said Board

**Certificate Of Completion**

Envelope Id: 7EAFF8C76566405880CAF540BCA6BC84	Status: Completed
Subject: Child Care Bulletin 23-19:One-time Reimbursement Rate Supplement for Child Care Providers	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	LisaAnn Wolfskill
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	400 County Ctr
	Redwood City, CA 94063-1662
	lwolfskill@smcgov.org
	IP Address: 35.170.113.128


**Record Tracking**

Status: Original	Holder: LisaAnn Wolfskill	Location: DocuSign
5/29/2024 1:07:07 PM	lwolfskill@smcgov.org	

**Signer Events**

David Fleishman  
 DFleishman@sanmateo4cs.org  
 Executive Director  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 FC13B1AF4D33409...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 149.86.203.91  
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**Timestamp**

Sent: 5/29/2024 1:07:25 PM  
 Viewed: 5/30/2024 7:56:42 AM  
 Signed: 5/30/2024 8:18:24 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 5/12/2021 3:26:56 PM  
 ID: c6bcbc06-9555-4f49-b560-3e3a3407fb09

**In Person Signer Events**

**Signature**

**Timestamp**

**Editor Delivery Events**

**Status**

**Timestamp**

**Agent Delivery Events**

**Status**

**Timestamp**

**Intermediary Delivery Events**

**Status**

**Timestamp**

**Certified Delivery Events**

**Status**

**Timestamp**

**Carbon Copy Events**

**Status**

**Timestamp**

**Witness Events**

**Signature**

**Timestamp**

**Notary Events**

**Signature**

**Timestamp**

**Envelope Summary Events**

**Status**

**Timestamps**

Envelope Sent	Hashed/Encrypted	5/29/2024 1:07:25 PM
Certified Delivered	Security Checked	5/30/2024 7:56:42 AM
Signing Complete	Security Checked	5/30/2024 8:18:24 AM
Completed	Security Checked	5/30/2024 8:18:24 AM

**Payment Events**

**Status**

**Timestamps**

**Electronic Record and Signature Disclosure**

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From time to time, Carasoft OBO County of San Mateo (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact Carasoft OBO County of San Mateo:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: kevanderson@pacbell.net

**To advise Carasoft OBO County of San Mateo of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at kevanderson@pacbell.net and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

**To request paper copies from Carasoft OBO County of San Mateo**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to kevanderson@pacbell.net and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Carasoft OBO County of San Mateo**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to kevanderson@pacbell.net and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> <li>•Allow per session cookies</li> <li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li> </ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carasoft OBO County of San Mateo as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carasoft OBO County of San Mateo during the course of my relationship with you.