

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AMENDMENTS TO THE AGREEMENTS WITH 4LEAF INC., CSG CONSULTANTS, AND TRB + ASSOCIATES FOR PLAN CHECK AND BUILDING INSPECTION SERVICES, INCREASING THE AGREEMENT NOT-TO-EXCEED AMOUNTS BY \$750,000, \$800,000, AND \$625,000, RESPECTIVELY, AND EXTENDING THE AGREEMENT END DATES THROUGH JUNE 30, 2027**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on June 14, 2022, this Board entered into agreements with three firms (4LEAF Inc., CSG Consultants, and TRB + Associates) to provide independent plan check and building inspections services on an as-needed basis for the Planning and Building Department for the period of July 1, 2022, through June 30, 2025; and

**WHEREAS**, the Director of Planning and Building executed first amendments to these agreements to include additional contract staffing services, including permit technicians and clerical/administration staff on an as-needed basis on September 16, 2022, with no change to the amount or term of the agreements; and

**WHEREAS**, the Director of Planning and Building executed second amendments to the agreements with CSG Consultants and TRB + Associates to increase the not to exceed amounts by \$25,000, for new total not to exceed amounts of \$1,025,000 and \$825,000, respectively, with no change to the terms of the agreements; and

**WHEREAS**, this Board approved and executed a third amendment to the agreement with CSG Consultants to increase the not to exceed amount by \$100,000 for a new total not to exceed amount of \$1,125,000, with no change to the agreement term; and

**WHEREAS**, this Board approved and executed a fourth amendment to the agreement with CSG consultants to increase the not to exceed amount by \$400,000 for a new total not to exceed amount of \$1,525,000, with no change to the agreement term; and

**WHEREAS**, this Board approved and executed a fifth amendment to the agreement with CSG consultants to increase the not to exceed amount by \$1,500,000 for a new total not to exceed amount of \$3,025,000 with no change to the agreement term; and

**WHEREAS**, the Director of Planning and Building executed a sixth amendment to the agreement with CSG consultants to amend Exhibit B; and

**WHEREAS**, the Director of Planning and Building executed a second amendment to the agreement with 4LEAF Inc. to change the MWELO Landscape Plan Review cost structure on March 1, 2025; and

**WHEREAS**, the Director of Planning and Building executed a third amendment to the agreement with 4LEAF Inc. to increase the not to exceed amount by \$25,000 for a new total not to exceed amount of \$1,025,000 with no change to the agreement term; and

**WHEREAS**, the Department now wishes to amend the agreements with 4LEAF Inc., CSG CONSULTANTS, and TRB + Associates to increase the not-to-exceed (NTE) amounts as follows: 4LEAF Inc. to be increased by \$750,000 for a new NTE amount of

\$1,775,000; CSG Consultants to be increased by \$800,000 for a new NTE amount of \$3,825,000; and TRB + Associates to be increased by \$625,000 for a new NTE amount of \$2,050,000; and to extend the agreement terms by two (2) years, through June 30, 2027; and

**WHEREAS**, this Board has been presented with a form of such amendments, has examined and approved them as both form and content, and desires to enter into them.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors be and is hereby authorized and directed to execute said amendments for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED**, that the Director of Planning and Building or their designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) for each agreement, and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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