



MINUTES - DRAFT

Virtual Meeting

Tuesday, July 20, 2021

9:00 AM

*****BY VIDEOCONFERENCE ONLY*****

The meeting began at 9:00 a.m.

Recorded video message on COVID-19, San Mateo County's Shelter-in-Place, Governor Gavin Newsom's Executive Order on the Ralph M. Brown Act provisions, and public comment procedures on both written and verbal comments was played for members of the public.

PLEDGE OF ALLEGIANCE

President David J. Canepa lead the Pledge.

ROLL CALL

Board Members Virtually Present: 5 - Supervisor Dave Pine, Supervisor Carole Groom, Supervisor Don Horsley, Supervisor Warren Slocum and President David J. Canepa.

Staff Virtually Present: Mr. Michael P. Callagy, County Manager; Mr. John C. Beiers, County Counsel; Mr. Sukhmani S. Purewal, Assistant Clerk of the Board; and Ms. Sherry Golestan, Deputy Clerk of the Board.

HONORING THE LIFE OF / BOARD MEMBER REMARKS

Supervisor Carole Groom remembered the life of Ruth Nagler.

PUBLIC COMMENT

Verbal Comment(s) via ZOOM:

Martin Fox, Ron Snow, Roberta Morris, Dan Stegink, Grace, and James Apffel.

Written Comment submitted by the following and read out loud by

Asst. Clerk of the Board:

Janet Davis

ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

Motion to set the agenda and approve consent agenda items: Groom / Second: Slocum

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa

No: 0

PRESENTATIONS AND AWARDS

1. COVID-19 Update:

- Informational update by Louise Rogers, Chief of Health

Speakers recognized by President of the Board:

Srija Srinivasan, Deputy Chief of Health
 Anand Chabra, Medical Director, Health
 Supervisor Carole Groom, Board of Supervisors
 Supervisor Don Horsley, Board of Supervisors
 Supervisor Dave Pine, Board of Supervisors
 Supervisor Warren Slocum, Board of Supervisors
 Mike Callagy, County Manager
 Supervisor David J. Canepa, Board of Supervisors

Verbal Comment(s) via ZOOM:

Dan Stegink, Martin Fox, and Ron Snow.

MATTERS SET FOR SPECIFIED TIME

GOVERNING BOARD

9:00 a.m.

2. Acting as the Governing Board of the ten County Sewer/Sanitation Districts, conduct a public hearing:

A) Open public hearing

B) Close public hearing

C) Adopt an ordinance to amend Section 4.32.020 of Chapter 4.32 of Title 4, of the San Mateo County Ordinance Code, setting sewer service rates for FY 2021-22 through FY 2023-24 for the Burlingame Hills Sewer Maintenance District and the

Crystal Springs County Sanitation District, previously introduced on May 18, 2021, and waive the reading of the ordinance in its entirety; and

D) Adopt a resolution:

- 1. Authorizing the imposition of sewer service charges for FY 2021-22; and
- 2. Directing the filing of the FY 2021-22 Sewer Service Charges Report (the "Charges Report") for the 10 County Sewer/Sanitation Districts with the County Controller; and
- 3. Authorizing the Director of Public Works to refund any overcharges resulting from data, data entry, or computational errors; and
- 4. Authorizing the Director of Public Works to revise the Charges Report as a result of any parcel changes received from the County Assessor and/or County Controller and to file the revised Charges Report with the County Controller.

Speakers recognized by President of the Board:

Ann Stillman, Interim Director of Public Works

Motion to Open Public Hearing: Horsley / Second: Groom

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley

No: 0

Speaker recognized by the President: Ron Snow

Motion to Close Public Hearing: Horsley / Second: Groom

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley

No: 0

Motion to approve the resolution: Pine / Second: Slocum

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa

No: 0

Enactment No: Resolution-078314 and Ordinance-4849

9:15 a.m.

- 3. Acting as the Governing Board of County Service Area No. 8 (North Fair Oaks), conduct a public hearing:

A) Open public hearing

B) Close public hearing

C) Adopt a resolution:

1. Adopting the 2021-22 Fiscal Year Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks); and
2. Directing the Director of the Office of Sustainability to file the 2021-22 Fiscal Year Garbage and Recyclables Collection Service Charges Report for County Services Area No. 8 (North Fair Oaks) with the County Controller; and
3. Authorizing the Director of the Office of Sustainability to refund any overcharges resulting from data, data entry, or computation errors; and
4. Authorizing the Director of the Office of Sustainability to revise the 2021-22 Fiscal Year Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) as a result of any parcel changes received from the County Assessor and/or County Controller before July 31, 2021 and to file the revised Charges Report with the County Controller.

Speakers recognized by President of the Board:

Carolyn Bloede, Director of Office of Sustainability

Motion to Open Public Hearing: Slocum / Second: Horsley

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley

No: 0

No public speakers.

Motion to Close Public Hearing: Horsley / Second: Slocum

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley

No: 0

Motion to approve the resolution: Slocum / Second: Pine

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa

No: 0

Enactment No: Resolution-078315

REGULAR AGENDA

COUNTY MANAGER

- 4. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$25,000, to All Five to allow for enrollment expansion of their infant, toddler and preschool program in Belle Haven, and authorizing the County Manager, or designee, to execute the grant agreement.

Sponsors: Supervisor Warren Slocum

Speakers recognized by President of the Board:

Supervisor Warren Slocum, Board of Supervisors

Motion: Slocum / Second: Groom

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa

No: 0

Enactment No: Resolution-078316

- 5. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$50,000, to Renaissance Entrepreneurship Center to conduct a feasibility study regarding establishment of a Business and Family Resource Center in North Fair Oaks to support local small businesses and residents, and authorizing the County Manager, or designee, to execute the grant agreement.

Sponsors: Supervisor Warren Slocum

Speakers recognized by President of the Board:

Supervisor Warren Slocum, Board of Supervisors

Motion: Slocum / Second: Horsley

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa

No: 0

Enactment No: Resolution-078317

BOARD OF SUPERVISORS

- 6. Adopt a resolution:
 - A) Approving an allocation of \$2,000,000 in American Rescue Plan Act funds, or other funds as determined by the County Manager, to SMCU Community Fund for administration and distribution of grants to benefit eligible small businesses under

the 2021 SMC Strong Small Business Assistance Program (the "Program"); and

- B) Authorizing and directing the County Manager, or designee, acting in consultation with County Counsel, to negotiate and enter into, on behalf of the County, an agreement with SMCU Community Fund for the administration and distribution of \$2,000,000 in American Rescue Plan Act funds, or other funds as determined by the County Manager, to benefit eligible small businesses under the Program, and providing a fee to SMCU Community Fund in a total amount not to exceed \$75,000 for administration and expenses related to the Program for a term ending November 30, 2021, and granting a waiver of the competitive bidding process.

Sponsors: Supervisor Dave Pine and Supervisor David J. Canepa

Speakers recognized by President of the Board:

Supervisor David J. Canepa, Board of Supervisors
 Supervisor Dave Pine, Board of Supervisors
 Peggy Jensen, Deputy County Manager
 Supervisor Don Horsley, Board of Supervisors
 Rosanne Foust, President & CEO of SAMCEDA

Motion: Pine / Second: Groom

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa

No: 0

Enactment No: Resolution-078318

7. Recommendation:

- A) Introduction of an ordinance authorizing, on a pilot basis, the permitting of Microenterprise Home Kitchen Operations ("MEHKO") in San Mateo County, and waive the reading of the ordinance in its entirety; and

B) Adopt a resolution:

1. Approving the allocation of \$238,000 in federal American Rescue Plan Act funds to the extent eligible and available, or other funds as determined by the County Manager, to the Environmental Health Services Division of San Mateo County Health to cover the cost of operating a pilot MEHKO permitting program; and
2. Authorizing the establishment of a MEHKO Grant Program, pursuant to which individual grants of \$2500 shall be made to up to 25 MEHKO permitholders, who meet eligibility requirements, including demonstrating that they have either individually or as a small business suffered a negative

economic impact from the pandemic, to be used for startup costs, and approving the allocation of \$62,500 in federal American Rescue Plan Act funds to the extent eligible and available, or other funds as determined by the County Manager, to the MEHKO Grant Program.

Sponsors: Supervisor David J. Canepa and Supervisor Don Horsley

Speakers recognized by President of the Board:

Supervisor David J. Canepa, Board of Supervisors
Supervisor Don Horsley, Board of Supervisors
Heather Forshey, Director of Environmental Health Services

Verbal Comment(s) via ZOOM:

Peter Ruddock, Ron Snow, Shilpa, Crystle Gonzalez, Alvin Salehi, Jonathan Padilla, and Roya B.

Motion: Horsley / Second: Slocum

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa

No: 0

Enactment No: Resolution-078319

8. Adopt a resolution:

- A) Approving the allocation of \$500,000 in American Rescue Plan Act funds to the extent eligible and available, or other funds as determined by the County Manager, to qualifying businesses that have experienced economic hardship due to the COVID-19 public health emergency under the San Mateo County Micro Food Business Grant Program (the "Program"); and
- B) Authorizing the County Manager, or designee, to develop and modify application and grant awarding processes consistent with the Program criteria set forth in the resolution; and
- C) Authorizing the County Manager, or designee, acting in consultation with the County Counsel, to negotiate and execute, on behalf of the County, an agreement with the SMCU Community Fund for the administration and distribution of the \$500,000 in American Rescue Plan Act funds to the extent eligible and available, or other funds as determined by the County Manager, to qualifying businesses under the Program, and providing a fee to the SMCU Community Fund in a total amount not to exceed \$12,500 for administration and expenses related to the Program, for a term ending June 30, 2022, and granting a waiver of the competitive bidding process.

Sponsors: Supervisor David J. Canepa and Supervisor Dave Pine

Speakers recognized by President of the Board:

Supervisor David J. Canepa, Board of Supervisors
Supervisor Dave Pine, Board of Supervisors
Danielle Lee, Assistant Director of Office of Sustainability

Motion: Pine / Second: Slocum

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Horsley, Slocum, and Canepa

No: 0

Enactment No: Resolution-078320

CONSENT AGENDA

CONTROLLER

- 9. Adopt a resolution waiving the Request for Proposals process and authorizing an agreement with Superion, LLC, a CentralSquare Technologies Company (“CentralSquare”), for the purpose of providing application service provider and maintenance services for the County’s financial accounting application (“Finance Enterprise”) for the term of July 1, 2021 through June 30, 2024, with two one-year options to extend the term of the agreement through June 30, 2026 for a total not-to-exceed amount of \$1,250,861.38.

Enactment No: Resolution-078321

COUNTY COUNSEL

- 10. Adopt a resolution providing for the issuance and sale of the Sequoia Union High School District 2021-22 Tax and Revenue Anticipation Notes in an amount not to exceed \$24,000,000.

Enactment No: Resolution-078322

- 11. Adopt a resolution authorizing an amendment to the agreement with Athene Law LLP, increasing the amount payable by \$100,000 to an amount not to exceed \$350,000 and extending the term of the agreement to June 30, 2023.

Enactment No: Resolution-078323

COUNTY MANAGER

- 12. Adopt a resolution authorizing the President of the Board of Supervisors to execute an amendment to the Construction Manager at Risk agreement with Truebeck Construction for the County Government Center Projects increasing the amount by \$69,362,343, for a total adjusted contract value of \$142,892,534.

Enactment No: Resolution-078324

13. Adopt a resolution authorizing:

- A) The County Manager, or designee, to execute an Easement Deed (“Easement”) granting an easement of approximately 315 square feet to PG&E on the property located at 2200 Broadway, in the City of Redwood City (“Property”); and
- B) The County Manager, or designee, to execute any notices, consents, approvals, or other documents in connection with the Easement.

Enactment No: Resolution-078325

14. Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute the Second Amendment to Lease/Concession Agreement with Rabbit Aviation Services, Inc., for the addition of aircraft transient parking ramp services at the San Carlos Airport for the continued term through April 30, 2025; and
- B) The Director of Public Works, or their designee, to accept or execute notices, options, consents, approvals, terminations, and documents in connection with the Lease/Concession Agreement.

Enactment No: Resolution-078326

HEALTH

15. Adopt a resolution authorizing the acceptance of a bequest in the amount of \$128,277.78 to the Meals on Wheels/Supplemental Meals on Wheels Trust.

Enactment No: Resolution-078327

16. Adopt a resolution authorizing an agreement with Vitalant to provide blood products and blood services for the term of January 1, 2021, through December 31, 2026, in an amount not to exceed \$1,500,000.

Enactment No: Resolution-078328

17. Adopt a resolution authorizing an agreement with Tarunpreet Bains, MD to provide hematology oncology services for the term of August 1, 2021 through July 31, 2024, in an amount not to exceed \$1,290,000.

Enactment No: Resolution-078329

HOUSING

18. Adopt a resolution:

- A) Authorizing and certifying that if the County of San Mateo Department of Housing (“DOH”) receives an award from the State of California Department of Housing and Community Development (the “Department”) for funding under the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act signed into law March 27, 2020 pursuant to the April 21, 2021 Housing and Community Development Coronavirus 2021 Homekey Set-Aside Application (“CDBG-CV2”) Invitation, that DOH will use such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws applicable to the CDBG-CV2 program as well as any and all contracts DOH may have with the Department; and
- B) Authorizing and directing DOH, if it is to receive an award of CDBG-CV2 funds in an amount not to exceed \$4,750,000, to expend funds in accordance with all applicable rules and laws; and
- C) Representing and certifying that DOH agrees to use the CDBG-CV2 funds only for Eligible Activities as approved by the Department and in accordance with all CDBG-CV2 requirements, CDBG-CV2 Guidelines, other applicable rules and laws as well as in a manner consistent and in compliance with the CDBG-CV2 Standard Subrecipient Agreement, its CDBG-CV2 Application, and other contracts between DOH and the Department; and
- D) Representing and certifying that DOH shall be subject to the terms and conditions as specified in the Standard Agreement and the CDBG-CV2 Guidelines; and
- E) Authorizing DOH Director, or designee, in consultation with County Counsel, to execute the CDBG-CV2 Application, the CDBG-CV2 Standard Subrecipient Agreement, any subsequent amendments or modifications thereto, as well as any other documents, which are related to any CDBG-CV2 grant awarded to DOH as the Department may deem appropriate.

Enactment No: Resolution-078330

HUMAN RESOURCES

- 19.** Adopt a resolution authorizing the Human Resources Director or the Director’s designee to execute agreements with Cigna Dental for the period of January 1, 2022, to December 31, 2026, with the aggregate amount not to exceed \$3,675,000.

Enactment No: Resolution-078331

- 20.** Accept an analysis on the actuarial impact upon future costs if the board were to adopt a resolution changing retiree health benefits and allowing unused sick leave to be converted into service credit at the time of retirement for Organization of Sheriff’s

Sergeants.

21. Report recommending the denial of claims (Non-culpable)

HUMAN SERVICES AGENCY

22. Adopt a resolution authorizing an agreement with Exemplar Human Services, LLC for analytic reporting subscription services and performance management services for a total amount not to exceed \$648,000 for the term of July 1, 2021 through June 30, 2023.

Enactment No: Resolution-078332

23. **Measure K:** Adopt a resolution authorizing an agreement with Homebase/The Center for Common Concerns, Inc., for the term of July 1, 2021 to June 30, 2024, for a total obligation amount not to exceed \$333,000 to provide training and technical assistance.

Enactment No: Resolution-078333

24. Adopt a resolution authorizing an amendment to the agreement with LifeMoves to increase funding by \$407,723 for a new total obligation amount not to exceed \$3,636,307 to cover the cost to expand homeless outreach services to include COVID-19 vaccine education and support services for the same term of July 1, 2017 to June 30, 2022.

Enactment No: Resolution-078334

PARKS

25. **Measure K:** Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute an agreement with CMG Landscape Architecture for the professional services required to design and permit the Reimagine Flood Park Project, for an amount not to exceed \$1,892,710, and for a term expiring June 30, 2023; and
- B) The Parks Director, or their designee, to execute amendments to the agreement to modify the County's maximum fiscal obligation by no more than \$25,000, and/or modify the agreement's terms and/or services, so long as the modified term(s) and/or services is/are within the current or revised fiscal provisions.

Enactment No: Resolution-078335

PLANNING AND BUILDING

26. Adopt a resolution authorizing an amendment to the agreement with 4Leaf, Inc. for the provision of plan review services, increasing the amount by \$70,000 to an amount not to exceed \$270,000, and extending the term to August 31, 2021.

Enactment No: Resolution-078336

The Board adjourned to Closed Session at 11:06 a.m. with no reportable action to follow by John C. Beiers, County Counsel.

CLOSED SESSION

27. Conference with Legal Counsel - Existing Litigation:

C.M.O., a minor, by and through her Guardian ad Litem Mi'Trease Johnson v. County of San Mateo, et al.

United States District Court -Northern-Case No. 3:19-cv-02992-JCS

Consolidated with:

Maureen Okobi v. County of San Mateo, et al

United States District Court -Northern-Case No. 3:19-cv-03002

Conference with Legal Counsel - Anticipated Litigation:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9

One case

ADJOURNMENT

The meeting adjourned at 11:06 a.m.