



MINUTES - DRAFT

Hall of Justice - Board Chambers **Tuesday, August 13, 2024**

9:00 AM

<https://smcgov.zoom.us/j/81506854367>

The meeting was called to order by President Slocum at 9:00 a.m.

PLEDGE OF ALLEGIANCE

Nadia Guzman, Employee of the Month lead the pledge.

ROLL CALL

Staff present: Michael P. Callagy - County Executive, Iliana Rodriguez - Assistant County Executive, John D. Nibbelin - County Attorney, Sukhmani Purewal - Asst. Clerk of the Board, Sherry Golestan via Zoom - Deputy Clerk of the Board.

Present: 5 - Supervisor Dave Pine, Supervisor Noelia Corzo, Supervisor Ray Mueller, Supervisor Warren Slocum, and Supervisor David J. Canepa

HONORING THE LIFE OF / BOARD MEMBER REMARKS

Supervisor Slocum honored the life of Jerry Okada.

Supervisor Slocum mentioned that Supervisors Corzo and himself will be on the Article 34 subcommittee instead of Supervisor Mueller. He also mentioned that Civics 101 will be commencing shortly and urge the public to signup if they are interested in learning how the Government works.

Supervisor Corzo honored the life of Kirsten Castle and her unborn child. She also honored the life of Rev. Kristi Dunham.

Supervisor Corzo thanked Sheriff's Office for acting fast on July 20th when a person set himself on fire in the County courtyard.

PUBLIC COMMENT

Speakers:

Deacon Lauren McCombs, Kevin Rennie, Martin Fox, Amar Higgy, and Bill Newell.

ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

Motion to set the agenda and approve consent agenda items: Canepa / Second: Pine

Yes: 5 - Pine, Corzo, Mueller, Slocum, and Canepa

No: 0

PRESENTATIONS AND AWARDS

1. Honor Nadia Guzman as Employee of the Month for August 2024 and authorize the President of the Board to sign the commendation.

Sponsors: COUNTY EXECUTIVE

Speakers:

Michael Callagy - County Executive, Nadia Guzman - Human Service Case Counselor, Claire Cunningham - Director of Human Services Agency

Motion: Canepa / Second: Pine

Yes: 5 - Pine, Corzo, Mueller, Slocum, and Canepa

No: 0

2. Presentation of a proclamation designating August 2024 as Child Support Awareness Month.

Sponsors: Supervisor Noelia Corzo

Speakers:

Rita Cortes - DCSS Administrative Division Manager with Dept. of Child Support Services

Motion: Corzo / Second: Mueller

Yes: 5 - Pine, Corzo, Mueller, Slocum, and Canepa

No: 0

Enactment No: Proc/Hon. Res-4708

3. Presentation of a resolution honoring and commending the Pacific Beach Coalition upon being recognized as a 2024 California Nonprofit of the Year.

Sponsors: Supervisor Ray Mueller

Speakers:

Lynn Adams - President of Pacific Beach Coalition and Margo Meiman - Pacific Beach Coalition

Motion: Mueller / Second: Canepa

Yes: 5 - Pine, Corzo, Mueller, Slocum, and Canepa

No: 0

Enactment No: Proc/Hon. Res-4709

MATTERS SET FOR SPECIFIED TIME

9:15 a.m.

GOVERNING BOARD

4. Acting as the Governing Board of County Service Area No. 8, conduct a public hearing:
 - A) Open public hearing
 - B) Close public hearing
 - C) Adopt a resolution:
 1. Adopting the Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) for fiscal year 2024-25; and
 2. Approving the submittal of the Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) for fiscal year 2024-25 with the County Controller by the Director of the Sustainability Department; and
 3. Authorizing the Director of the Sustainability Department to refund any overcharges resulting from data, data entry, or computation errors; and
 4. Authorizing the Director of the Sustainability Department to revise the Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) for fiscal year 2024-25 as a result of any parcel changes received from the County Assessor and/or County Controller before July 31, 2024, and to approve the submittal of the revised Service Charges Report filed with the County Controller.

Staff Speakers:

Effie Millionis Verducci - Assistant Director of Office of Sustainability

President Slocum asked for a unanimous consent to open the public hearing without objection.

Speakers: None

President Slocum asked for a unanimous consent to close the public hearing without objection.

Motion to approve the item: Canepa / Second: Pine**Yes:** 5 - Pine, Corzo, Mueller, Slocum, and Canepa**No:** 0

Enactment No: Resolution-080557

REGULAR AGENDA**COUNTY EXECUTIVE**

5. **Measure K:** Adopt a resolution authorizing and directing the President of the Board of Supervisors to execute an agreement with Second Harvest of Silicon Valley to provide food assistance services to low-income residents of San Mateo County, in the amount of \$2,000,000 for the term July 1, 2024 through June 30, 2025.

Staff Speaker:

Iliana Rodriguez, Assistant County Executive

Motion: Corzo / Second: Pine**Yes:** 5 - Pine, Corzo, Mueller, Slocum, and Canepa**No:** 0

Enactment No: Resolution-080558

6. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$75,000, to United through Education/Familias Unidas for the creation of a new Radical Monarchs troop in North Fair Oaks and costs associated with the implementation of the three-year curriculum, and authorizing the County Executive, or designee, to execute the grant agreement.

Sponsors: Supervisor Warren Slocum

Staff Speaker:

Shireen Malekafali - Chief Equity Officer

Motion: Slocum / Second: Corzo**Yes:** 5 - Pine, Corzo, Mueller, Slocum, and Canepa**No:** 0

Enactment No: Resolution-080559

7. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$30,000, to support ongoing operation of the MELP/AbleCloset for FY 2024-25, providing an exception to the criteria for district-discretionary **Measure K** funds to allow for advance payment, and authorizing the County Executive, or designee, to execute the grant agreement.

Sponsors: Supervisor Warren Slocum

Motion: Slocum / Second: Corzo**Yes:** 5 - Pine, Corzo, Mueller, Slocum, and Canepa**No:** 0

Enactment No: Resolution-080560

CONSENT AGENDA**ASSESSOR-COUNTY CLERK-RECORDER-ELECTIONS**

8. Adopt a resolution authorizing the Chief Election Officer, or designee(s), to execute agreements with each vendor listed in Attachment A to provide as needed essential election-related materials for the November 5, 2024 Presidential General Election, with a term of August 13, 2024 through December 31, 2024, for an aggregate amount not to exceed \$3,250,000, and granting a waiver of the competitive bidding requirement for acquisition of these services pursuant to Section 2.83.050(e) of the San Mateo County Ordinance Code.

Enactment No: Resolution-080561

BOARD OF SUPERVISORS

9. Ratification of a resolution honoring Emily Beach for exemplary service as a Member of the Burlingame City Council.

Sponsors: Supervisor Dave Pine

Enactment No: Proc/Hon. Res-4710

10. Ratification of a resolution honoring and commending Senior Coastsiders and Coastside Adult Day Health Center.

Sponsors: Supervisor Ray Mueller

Enactment No: Proc/Hon. Res-4711

11. Ratification of a resolution honoring and commending the La Honda Fire Brigade on the rededication of the firehouse.

Sponsors: Supervisor Ray Mueller

Enactment No: Proc/Hon. Res-4712

12. Recommendation for the appointments of twenty-four (24) youth members to the Youth Commission, each for a one-year term ending June 30, 2025.

Sponsors: Supervisor Noelia Corzo

13. Recommendation for the appointment of Troy Guy as Director to the San Mateo Resource Conservation District Board of Directors, for an initial partial term ending

December 31, 2026.

Sponsors: Supervisor Ray Mueller and Supervisor Warren Slocum

14. Recommendation for the appointment of Andrea Jones to the San Mateo County Arts Commission, representing District 3, for an initial partial term ending December 31, 2026.

Sponsors: Supervisor Ray Mueller

15. Recommendation for reappointments to the Commission on Aging, each for a term ending June 30, 2027:

A) Karen Coppock, for a third full term; and

B) Monika Lee, for a second full term; and

C) Ophelie Vico, for a first full term.

Sponsors: Supervisor Warren Slocum

COUNTY ATTORNEY

16. Approve correction to the identified tax rolls.
17. Report recommending the denial of claims (Non-culpable)

COUNTY EXECUTIVE

18. Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute an amendment to the Architectural and Engineering Services agreement with Cannon Design for the Cordilleras Health Campus Project, increasing the amount by \$1,081,121 to an amount not to exceed of \$12,087,554; and
- B) The Director of the Project Development Unit, or designee, to execute subsequent change orders from owners' allowance that modify the terms and conditions of the agreement and increasing the contract value by \$25,000 in aggregate for a maximum not to exceed value of \$12,112,554.

Enactment No: Resolution-080562

19. Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute an agreement with Hellmuth, Obata & Kassabaum, Inc. (HOK) to provide on-call architectural and engineering

services to the Project Development Unit for the term of April 15, 2024 through March 31, 2027, for an aggregate amount not to exceed of \$600,000; and

- B) The Director of the Project Development Unit, or designee, to execute subsequent change orders that modify the contract term and/or services and increase the maximum fiscal obligation by no more than \$25,000.

Enactment No: Resolution-080563

20. Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute an amendment to Office Lease with GLC Belmont LLC, as successor in interest to Harbor Belmont Associates, for the County's leasing of 260 and 264 Harbor Boulevard, in unincorporated Belmont; and
- B) The County Executive, or their designee, to accept or execute on behalf of the County of San Mateo any and all notices, options, consents, approvals, terminations, and documents in connection with the lease agreement and all amendments thereto.

Enactment No: Resolution-080564

21. Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute an amendment to the agreement with EVO LLC to provide on-call audio visual and information technology project management consulting services, increasing the contract value by \$82,000 for a maximum not to exceed value of \$707,000; and
- B) The Director of the Project Development Unit to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

Enactment No: Resolution-080565

22. Adopt a resolution authorizing:

- A) The President of the Board to execute an amendment with Capital Program Management (CPM) for On-Call Construction Management Services for the Stone Pine Cover Farm Labor Housing Project, increasing the amount by \$350,000 for a new not to exceed amount of \$750,000 in aggregate; and
- B) The County Executive Officer, or designee, to execute subsequent change orders that modify the terms and conditions increasing the contract value by \$25,000 in

aggregate for a total not to exceed contract value of \$775,000.

Enactment No: Resolution-080566

23. Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute a Lease and Concession Agreement with San Carlos Flight Center, Inc., to allow the continued occupancy of the 3,327 square foot office and classroom space, known as Suite A of 795 Skyway Road, and add use of the 7,600 square foot hangar space and 1,167 square foot half hangar space, both also located at 795 Skyway Road, for the continued term from August 13, 2024, through August 12, 2029, with one (1) option to extend the term for five (5) years, at an initial monthly Base Rent of \$19,625, plus monthly Concession Fees, charged at \$500 per use, and monthly Utility Fees at \$1,179, with the Base Rent subject to annual three percent increases; and
- B) The Director of Public Works, or their designee, to accept or execute notices, options and documents associated with the Agreement including, but not limited to, extension or termination of the agreement under the terms set forth therein.

Enactment No: Resolution-080567

COURTS

- 24.** Recommendation for the appointment of Shakeel Ali to the Juvenile Justice & Delinquency Prevention Commission, for an initial partial term ending December 31, 2025.

DISTRICT ATTORNEY

- 25.** Adopt a resolution accepting the District Attorney's Office's Annual Report for The Real Estate Fraud Program during the 2023-2024 Fiscal Year.

Enactment No: Resolution-080568

HEALTH

- 26.** Adopt a resolution authorizing an agreement with the San Mateo Health Commission dba Health Plan of San Mateo for services to Medi-Cal members, for the term of January 1, 2022, through December 31, 2022, funded through Intergovernmental Transfers.

Enactment No: Resolution-080569

- 27.** Adopt a resolution ratifying and authorizing an agreement with Wolters Kluwer Health, Inc. to provide a point-of-care medical resource software for the term of March 1, 2022, through February 28, 2027, in an amount not to exceed \$491,593.

Enactment No: Resolution-080570

28. Adopt a resolution authorizing an amendment to the agreement with Quest Diagnostics to increase the amount of the agreement by \$2,750,000 to an amount not to exceed \$7,750,000 with no changes to the term of the agreement.

Enactment No: Resolution-080571

29. Adopt a resolution authorizing an amendment to the agreement with Excellent Maintenance Pro, Inc. to provide outpatient janitorial services, extending the term by two years through September 30, 2026, and increasing the amount of the agreement by \$1,870,000 to an amount not to exceed \$4,570,000.

Enactment No: Resolution-080572

30. Adopt a resolution authorizing an agreement with David Shields, MD to provide gastroenterology services for the term of September 1, 2024, through August 31, 2027, in an amount not to exceed \$1,514,160.

Enactment No: Resolution-080573

HOUSING

31. Adopt a resolution:

- A) Approving, adopting and authorizing the President of the Board of Supervisors to execute an updated form Resolution attached as Attachment A as required by the California Department of Housing and Community Development ("HCD") for the County's application to the Homekey Program for State funding in an amount not to exceed \$27,585,600 for capital and operating expenses for the conversion of a hotel at 721 Airport Boulevard, South San Francisco (the "Property") to permanent supportive housing for people experiencing or at risk of homelessness (the "Project"); and
- B) Authorizing and committing an allocation of \$6,750,000 in American Rescue Plan Act ("ARPA") funds for estimated capital development matching funds for the Project, as required by Homekey and authorized in Resolution Number 079743; and
- C) Declaring an intention to commit an allocation not to exceed \$19,100,000 in Measure K funds under the County Housing Voucher Program to provide operating support for the Project, including \$8,100,000 in years 2 to 7 (as authorized in Resolution Number 079743) and \$11,000,000 in years 7 to 13 of the Project; and
- D) Declaring support for a funding plan for the provision of operating subsidies for the

Project using such County, state or federal funds as may be available in the amount of \$4,493,678 for years 13-15 of the Project; and

- E) Authorizing and directing the Director of the Department of Housing, or designee(s), to take such further actions with the approval of the County Executive that may be necessary to execute the Standard Agreement that includes the complete Homekey application and all required attachments, including but not limited to the Verification of Acceptance, and finalize any conditions imposed on the Homekey award as may be necessary and advisable to effectuate the purposes of this Resolution; and
- F) Authorizing the Director of the Department of Housing, or designee(s), acting in consultation with the County Attorney and the approval of the County Executive, to negotiate and execute any and all agreements, documents, certificates and amendments as may be necessary and advisable and within the scope of funding authorized by the Board for the Project pursuant to this Resolution, including such agreements referenced in the Memorandum of Understanding between the County, a special purpose entity ("Special Purpose Entity") owned and controlled by Episcopal Community Services ("ECS"), and ECS, authorized by this Board in Resolution No. 079743 and attached as Attachment B.

Enactment No: Resolution-080574

32. Adopt a resolution:

- A) Approving the use of \$1,002,195.84 in HOME Investment Partnership Program ("HOME") funding instead of \$1,002,195.84 in Community Development Block Grant ("CDBG") funding for the HumanGood Affordable Housing and Rotary Plaza, Inc.'s Rotary Gardens Affordable Housing Fund 12 ("AHF 12") approved project, thereby modifying the use of funds for the project set forth in the FY 2024-25 Annual Action Plan; and
- B) Approving the use of \$609,941 in CDBG funding instead of \$609,941 in HOME funding for Coastside Associates' Moonridge I project, thereby modifying the use of funds for the project set forth in the FY 2022-23 Annual Action Plan; and
- C) Approving the use of \$613,780 in CDBG funding instead of \$613,780 in HOME funding for the Moonridge Associates' Moonridge II project, thereby modifying the use of funds for the project set forth in the FY 2022-23 Annual Action Plan; and
- D) Authorizing the Director of the Department of Housing or designee, to take all necessary actions in connection with the submission of any amendments to the FY 2022-23 and FY 2024-25 Annual Action Plans, including providing additional information that the federal government may require and to reallocate funding

across approved projects as may be necessary and advisable within the fiscal limits specified in these Annual Action Plans, and to negotiate and execute contracts, acting in consultation with the County Attorney to give effect to the Annual Action Plans.

Enactment No: Resolution-080575

HUMAN SERVICES AGENCY

33. Adopt a resolution authorizing a waiver of the Request for Proposals process and approving the execution of an agreement with the San Mateo County Office of Education to provide educational liaison services for the term of August 20, 2024 to August 19, 2027 for a total obligation amount not to exceed \$890,796.

Enactment No: Resolution-080576

PARKS

34. Adopt a resolution authorizing the President of the Board of Supervisors to execute an agreement with Romtec Incorporated for the design and construction of a restroom building and interpretive pavilion at San Bruno Mountain State and County Park for an amount not to exceed \$1,041,055.

Enactment No: Resolution-080577

PUBLIC SAFETY COMMUNICATIONS

35. Adopt a resolution:
- A) Waiving the Request for Proposals (RFP) process and authorizing an agreement with Versaterm Public Safety Inc., for Computer-Aided Dispatch System and Mobile Client Software licenses for the term of July 1, 2024 through June 30, 2025, with two, one-year options to extend to June 30, 2027, in an amount not to exceed \$1,171,065.94; and
 - B) Authorizing the Director of Public Safety Communications or designee to execute contract amendments and minor modifications not to exceed \$25,000 (in aggregate).

Enactment No: Resolution-080578

PUBLIC WORKS

36. Adopt a resolution authorizing an amendment to the agreement with Otis Elevator Corporation for elevator maintenance services increasing the maximum amount by an additional \$400,000 for a new not to exceed amount of \$1,631,800 with no change to the term.

Enactment No: Resolution-080579

37. Adopt a resolution:

- A) Adopting plans and specifications, including conformance with prevailing wage scale requirements, for the Road Oil Application in conjunction with the County's 2024 Chip Seal Road Maintenance Project; and
- B) Authorizing the President of the Board of Supervisors to execute an agreement with VSS International, Inc. dba VSS Emultech, in the amount of \$335,150 for the Road Oil Application in conjunction with the County's 2024 Chip Seal Road Maintenance Project; and
- C) Authorizing the Director of Public Works to:
 - 1. Execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$33,515 or approximately 10 percent of the agreement amount; and
 - 2. Execute payment up to the not to exceed amount of \$368,665 for items requiring adjustment based on unit bid prices without execution of a change order.

Enactment No: Resolution-080580

SHERIFF

- 38.** Adopt a resolution authorizing an agreement with CML Security, LLC to provide upgrades, improvements, and maintenance services to security systems, access control, closed circuit television (CCTV), and recording systems for specified buildings for a term commencing June 1, 2024 to June 30, 2027, for an amount of \$4,586,507, with the option to renew for two additional one-year periods for an additional \$2,880,000, for a total amount not to exceed \$7,466,507.

Enactment No: Resolution-080581

- 39.** Adopt a resolution authorizing an amendment to the agreement with LGV Consulting for project management services, increasing the amount by \$50,000 for a new total amount not to exceed \$249,999 and extending the term by six months through December 31, 2024.

Enactment No: Resolution-080582

TREASURER

40. Adopt a resolution waiving the competitive solicitation process and authorizing an amendment to agreement with Hinderliter de Llamas and Associates to provide Transient Occupancy Tax and Vehicle Rental Business License Tax administrative and audit services extending the term through June 30, 2026, and increasing the amount by \$215,000 to an amount not to exceed \$410,000.

Enactment No: Resolution-080583

CLOSED SESSION

41. **Conference with Legal Counsel - Existing Litigation (Gov. Code Section 54956.9(d)(1)):**

In re: National Prescription Opiate Litigation

MDL 1:17-MD-2804 (including defendants Albertsons, Express Scripts, OptumRx and Kroger)

Henry Sutter v. County of San Mateo

Claim Numbers: WC-2021-11400

WCAB Case Numbers: ADJ15665957

Conference with Real Property Negotiator (Cal. Gov't Code § 54956.8):

Property:

1717, 1725 and 1731 S. El Camino Real, San Mateo, APNs 035-219-150, 035-219-140 and 035-219-170

Agency Negotiator: County Executive

Negotiating Parties: County of San Mateo; 1707 S. El Camino Real, LLC

Under Negotiation: Price and terms of payment

ADJOURNMENT

The Board went into Closed Session with nothing to report out by John Nibbelin, County Attorney.

The meeting adjourned at 10:03 a.m.