

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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- RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION NO. 63342:**
- A) REMOVING THE DIRECTOR OF THE OFFICE OF HOUSING (NOW DIRECTOR OF THE DEPARTMENT OF HOUSING) AS THE EXECUTIVE DIRECTOR OF THE HOUSING AUTHORITY OF THE COUNTY OF SAN MATEO (“HACSM”);**
 - AND**
 - B) CREATING A DEDICATED EXECUTIVE DIRECTOR FOR THE HACSM; AND**
 - C) PROVIDING THAT THE EXECUTIVE DIRECTOR OF THE HACSM WILL REPORT TO THE DIRECTOR OF THE DEPARTMENT OF HOUSING; AND**
 - D) AUTHORIZING THE EXECUTIVE DIRECTOR OF THE HACSM TO DESIGNATE THE DIRECTOR OF THE DEPARTMENT OF HOUSING TO EXECUTE COMMITMENTS AND CONTRACTS ON BEHALF OF THE HACSM, IF THE EXECUTIVE DIRECTOR OF THE HACSM IS UNAVAILABLE**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on January 25, 2000, this Board adopted Resolution No. 63342 authorizing the Director of the Office of Housing (now known as the Department of Housing) to serve as the Executive Director of the Housing Authority of the County of San Mateo (“HACSM”); and

WHEREAS, the County’s Department of Housing (“DOH”) is comprised of two units – Housing and Community Development (“HCD”) and the HACSM; and

WHEREAS, while HCD assists very low, low, and moderate-income County residents by financing affordable housing development and preservation, subsidizing county-wide public services and community development initiatives, and providing technical assistance; and

WHEREAS, the HACSM administers various rental assistance programs supporting more than 5,500 very low and extremely low-income, and formerly homeless households in the County; and

WHEREAS, HACSM is 100% federally funded through the United States Department of Housing and Urban Development; and

WHEREAS, in recent years, as the scope of HCD's and HACSM's respective roles and responsibilities have grown, the capacity of a single director to directly oversee both units has become less tenable; and

WHEREAS, given the growth of these two units, HACSM now requires a dedicated Executive Director to ensure HACSM operates efficiently and to deliver services and carry out its critical role in supporting the housing needs of the County's vulnerable populations. Having a dedicated Executive Director for HACSM will allow the Executive Director of HACSM to focus their time and attention on the needs of HACSM; and

WHEREAS, the Executive Director of HACSM will report to the Director of the DOH within DOH's organizational structure, but the Executive Director of the HACSM will be solely responsible for HACSM's administration, day-to-day operations, finances, and policy work.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that this Board of Supervisors hereby amends Resolution No. 63342 as follows:

- A. The Director of the Department of Housing is hereby removed as the Executive Director of the Housing Authority of the County of San Mateo.
- B. The position of a dedicated Executive Director for the Housing Authority of the County of San Mateo that is separate from the Director of the Department of Housing is hereby created.
- C. The Executive Director of the Housing Authority of the County of San Mateo will report to the Director of the Department of Housing.
- D. The Executive Director of the Housing Authority of the County of San Mateo is hereby authorized to designate the Director of the Department of Housing to execute commitments and contracts on behalf of the HACSM, if the Executive Director of the HACSM is unavailable.

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