

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND STARVISTA**

THIS AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and StarVista, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on June 5, 2018, the parties entered into an agreement (the "Agreement") for Contractor to provide County with child abuse prevention services in the service areas of Daly City, San Bruno, San Mateo, and South San Francisco for the term of July 1, 2018 to June 30, 2019, for a total amount not to exceed \$250,000; and

WHEREAS, the parties wish to amend the Agreement to extend the service area to include Half Moon Bay, El Granada, Montara, and Moss Beach, extend the term through June 30, 2020, and increase the total amount of the Agreement by \$310,000 for a revised amount not to exceed \$560,000.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 1. Exhibits and Attachments, paragraph 1 of the Agreement is amended to read as follows:

The following exhibits and attachments are included hereto and incorporated by reference herein:

Exhibit A – Services
Exhibit B – Payments Schedule
Revised Exhibit B1 (3/25/19) – Budget
Exhibit C – Reporting and Monitoring Requirements
Exhibit D – Fingerprinting
Exhibit E – Child Abuse Reporting
Exhibit H – Grant Requirements
Attachment F – Fingerprinting Certification
Attachment I – 504 Compliance
Attachment P – Personally Identifiable Information

2. Section 3. Payments, paragraph 1 of the Agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibits A and C, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **FIVE HUNDRED AND SIXTY THOUSAND DOLLARS** (\$560,000). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this Agreement.

3. Section 4. Term, paragraph 1 of the Agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2018 through June 30, 2020.

4. Section 18. Notices, paragraph 2 of the Agreement is amended to read as follows:

In the case of County, to:
Name/Title: Jennifer D. Valencia, Director, Children and Family Services
Address: 1 Davis Dr. Belmont, CA 94002
Telephone: (650) 802-3390
Email: jdvalencia@smcgov.org

5. Section 28. Audit, paragraph 2 of the Agreement is amended to read as follows:

A copy shall be submitted to:
County Representative
Attn:
Jennifer D. Valencia, Director, Children and Family Services
1 Davis Dr. Belmont, CA 94002

6. **Exhibit A** to the Agreement, Section B. Target Services Area, paragraph 1) is amended to read as follows:

- 1) Contractor's services will target the following regions of San Mateo County: Daly City, San Bruno, San Mateo, South San Francisco, Half Moon Bay, El Granada, Montara, and Moss Beach.

7. **Exhibit B** to the Agreement, Section A. Invoices, paragraph 1) is amended to read as follows:

Contractor will invoice County monthly for reimbursement and disbursements for actual

costs incurred in the performance of this Agreement based on the budget shown in **Revised Exhibit B1 (3/25/19)**. Invoices must include invoice number; date; Agreement number; cost incurred detailed by line item in reference to, but not limited to: salaries, fringe benefits, travel, equipment, supplies and any other functions or services included in the cost to perform services under this Agreement. Invoices must also include the cumulative amount to date.

8. **Exhibit B** to the Agreement, Section B. Payments, paragraph 1) is amended to read as follows:

County shall pay Contractor monthly for actual costs incurred based on the budget in **Revised Exhibit B1 (3/25/19)** upon receipt and approval of itemized invoices detailing costs and accompanying reports as reference in Exhibit C. County shall pay invoices upon receipt and approval, and in accordance with the terms of this Agreement and federal, state and local laws.

9. **Exhibit B** to the Agreement, Section C. Total Agreement, paragraph 2) is amended to read as follows:

2) In no event shall services, taxes and fees exceed the total Agreement obligation of FIVE HUNDRED AND SIXTY THOUSAND DOLLARS (\$560,000) for the term of the Agreement.


10. **Exhibit C** to the Agreement, Table 1 – Performance Measures, under **Community Impact Outcomes** is amended from FY18-19 Target to FY19-20 Target.

11. **Exhibit B1** to the Agreement is replaced in its entirety with **Revised Exhibit B1 (3/25/19)**.

12. **All other terms and conditions of the Agreement dated June 26, 2018 between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: StarVista

 0AEBCADE7812431	5/7/2019 12:32 PM PDT	Sara Larios Mitchell
_____ Contractor Signature	_____ Date	_____ Contractor Name (please print)

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board

Revised Exhibit B1 (3/25/2019) – Budget

StarVista
Child Abuse Prevention Services
July 1, 2019 – June 30, 2020

				STAFFING DETAILS	
Expense				general units - units funded partially or wholly via the funding requested under this contract	
				STAFFING DETAILS	
Direct Personnel Expense	Full Cost	Cost to this Contract	% Attributed this Contract	cost for these FTE	
Program Management	\$ 36,400	\$ 36,400	100%	\$ 36,400	
Supervision (evidence based practice model)	\$ 83,200	\$ 9,360	11%	\$ 9,360	
Mental Health Clinician x 2 FTE	\$ 114,590	\$ 114,590	100%	\$ 114,590	
Clinician/Family Partner/Outreach	\$ 36,400	\$ 36,400	100%	\$ 36,400	
Department Director	\$ 100,000	\$ 5,200	5%	\$ 5,200	
CPO/Clinical Director	\$ 115,003	\$ 2,875	2%	\$ 2,875	
Data	\$ 72,800	\$ 2,184	3%	\$ 2,184	
Benefits (Direct Labor)	\$ 156,350	\$ 57,962	37%	\$ 57,962	
subtotal personnel	\$ 714,743	\$ 264,971		\$ 264,971	
Operating Expenses					
Supplies/Telephone/Internet/Printing/Postage	\$ 6,475	\$ 4,647			
Employee Costs/Mileage Reimbursement/Training	\$ 8,900	\$ 3,500			
Facilities & Equipment: Office Rent/Maintenance/Utilities/Security	\$ 8,500	\$ 8,000			
Professional Services & Fees	\$ 500	\$ 200			
Client Costs: Rent/Utilities/Food/Transportation/Drug testing/Other	\$ 1,890	\$ 500			
Other/Misc.					
subtotal operating expenses	\$ 26,265	\$ 16,847			
Admin Expense					
Administrative expense (note costs are pooled and allocated to sites; not allocated to sites by admin overhead and accounting)	\$ 148,202	\$ 28,182			
subtotal admin expense	\$ 148,202	\$ 28,182			
Total Expenses	\$ 889,210	\$ 310,000			