

Agreement No. 84700-19-R076192

**AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND CORINTHIAN INTERNATIONAL PARKING SERVICES, INC.**

This Agreement is entered into this 10<sup>TH</sup> day of October, 2018, by and between the County of San Mateo, a political subdivision of the state of California, hereinafter called "County," and Corinthian International Parking Services, Inc., hereinafter called "Contractor."

\* \* \*

Whereas, pursuant to Section 31000 of the California Government Code, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof; and

Whereas, it is necessary and desirable that Contractor be retained for the purpose of furnishing assisted stack parking/shuttle services.

**Now, therefore, it is agreed by the parties to this Agreement as follows:**

**1. Exhibits and Attachments**

The following exhibits and attachments are attached to this Agreement and incorporated into this Agreement by this reference:

Exhibit A---Services

Exhibit B---Payments and Rates

Exhibit C---Contractor Proposal dated September 10, 2018

Exhibit D---Lump Sum Totals Breakdown September 19, 2018

Attachment I---§ 504 Compliance

**2. Services to be performed by Contractor**

In consideration of the payments set forth in this Agreement and in Exhibit B, Contractor shall perform services for County in accordance with the terms, conditions, and specifications set forth in this Agreement and in Exhibit A.

**3. Payments**

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed Two Million Four Hundred Eight-Eight Thousand Three Hundred Thirty-Two Dollars (\$2,488,332). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

4. **Term**

Subject to compliance with all terms and conditions, the term of this Agreement shall be from November 1, 2018, through December 31, 2021.

5. **Termination**

This Agreement may be terminated by Contractor or by the Director of Project Development Unit or his/her designee at any time without a requirement of good cause upon thirty (30) days' advance written notice to the other party. Subject to availability of funding, Contractor shall be entitled to receive payment for work/services provided prior to termination of the Agreement. Such payment shall be that prorated portion of the full payment determined by comparing the work/services actually completed to the work/services required by the Agreement.

County may terminate this Agreement, or a portion of the services referenced in the Attachments and Exhibits based upon the unavailability of Federal, State, or County funds by providing written notice to Contractor as soon as is reasonably possible after County learns of said unavailability of outside funding.

County may terminate this Agreement for cause. In order to terminate for cause, County must first give Contractor notice of the alleged breach. Contractor shall have five business days after receipt of such notice to respond and a total of ten calendar days after receipt of such notice to cure the alleged breach. If Contractor fails to cure the breach within this period, County may immediately terminate this Agreement without further action. The option available in this paragraph is separate from the ability to terminate without cause with appropriate notice described above. In the event that County provides notice of an alleged breach pursuant to this section, County may, in extreme circumstances, immediately suspend performance of services and payment under this Agreement pending the resolution of the process described in this paragraph. County has sole discretion to determine what constitutes an extreme circumstance for purposes of this paragraph, and County shall use reasonable judgment in making that determination.

6. **Contract Materials**

At the end of this Agreement, or in the event of termination, all finished or unfinished documents, data, studies, maps, photographs, reports, and other written materials (collectively referred to as "contract materials") prepared by Contractor under this Agreement shall become the property of County and shall be promptly delivered to County. Upon termination, Contractor may make and retain a copy of such contract materials if permitted by law.

7. **Relationship of Parties**

Contractor agrees and understands that the work/services performed under this Agreement are performed as an independent contractor and not as an employee of County and that neither Contractor nor its employees acquire any of the rights, privileges, powers, or advantages of County employees.

8. **Hold Harmless**

a. **General Hold Harmless**

Contractor shall indemnify and save harmless County and its officers, agents, employees, and servants from all claims, suits, or actions of every name, kind, and description resulting from this Agreement, the

performance of any work or services required of Contractor under this Agreement, or payments made pursuant to this Agreement brought for, or on account of, any of the following:

- (A) injuries to or death of any person, including Contractor or its employees/officers/agents;
- (B) damage to any property of any kind whatsoever and to whomsoever belonging;
- (C) any sanctions, penalties, or claims of damages resulting from Contractor's failure to comply, if applicable, with the requirements set forth in the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all Federal regulations promulgated thereunder, as amended; or
- (D) any other loss or cost, including but not limited to that caused by the concurrent active or passive negligence of County and/or its officers, agents, employees, or servants. However, Contractor's duty to indemnify and save harmless under this Section shall not apply to injuries or damage for which County has been found in a court of competent jurisdiction to be solely liable by reason of its own negligence or willful misconduct.

The duty of Contractor to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

**9. Assignability and Subcontracting**

Contractor shall not assign this Agreement or any portion of it to a third party or subcontract with a third party to provide services required by Contractor under this Agreement without the prior written consent of County. Any such assignment or subcontract without County's prior written consent shall give County the right to automatically and immediately terminate this Agreement without penalty or advance notice.

**10. Insurance**

**a. General Requirements**

Contractor shall not commence work or be required to commence work under this Agreement unless and until all insurance required under this Section has been obtained and such insurance has been approved by County's Risk Management, and Contractor shall use diligence to obtain such insurance and to obtain such approval. Contractor shall furnish County with certificates of insurance evidencing the required coverage, and there shall be a specific contractual liability endorsement extending Contractor's coverage to include the contractual liability assumed by Contractor pursuant to this Agreement. These certificates shall specify or be endorsed to provide that thirty (30) days' notice must be given, in writing, to County of any pending change in the limits of liability or of any cancellation or modification of the policy.

**b. Workers' Compensation and Employer's Liability Insurance**

Contractor shall have in effect during the entire term of this Agreement workers' compensation and employer's liability insurance providing full statutory coverage. In signing this Agreement, Contractor certifies, as required by Section 1861 of the California Labor Code, that (a) it is aware of the provisions of Section 3700 of the California Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and (b) it will comply with such provisions before commencing the performance of work under this Agreement.

**c. Liability Insurance**

Contractor shall take out and maintain during the term of this Agreement such bodily injury liability and property damage liability insurance as shall protect Contractor and all of its employees/officers/agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from Contractor's operations under this Agreement, whether such operations be by Contractor, any subcontractor, anyone directly or indirectly employed by either of them, or an agent of either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall not be less than the amounts specified below:

<b>General Liability (Including operations, products and completed operations, as applicable.)</b>	<b>\$1,000,000 per occurrence and \$2,000,000 in aggregate for bodily injury, personal injury and property damage.</b>
<b>Automobile Liability</b>	<b>\$1,000,000 - per accident for bodily injury and property damage. Coverage shall include non-owned auto liability.</b>
<b>Employers' Liability</b>	<b>\$1,000,000 - each accident, \$1,000,000 policy limit bodily injury by disease, \$1,000,000 each employee bodily injury by disease.</b>
<b>Garage Keeper's Liability</b>	<b>\$1,000,000 per occurrence. Coverage shall include non-owned auto liability.</b>
<b>Umbrella Liability</b>	<b>\$5,000,000 per occurrence.</b>

County and its officers, agents, employees, and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that (a) the insurance afforded thereby to County and its officers, agents, employees, and servants shall be primary insurance to the full limits of liability of the policy and (b) if the County or its officers, agents, employees, and servants have other insurance against the loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this Section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, County, at its option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work and payment pursuant to this Agreement.

**11. Compliance With Laws**

All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable Federal, State, County, and municipal laws, ordinances, and regulations, including but not limited to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Federal Regulations promulgated thereunder, as amended (if applicable), the Business Associate requirements set forth in Attachment H (if attached), the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in

programs and activities receiving any Federal or County financial assistance. Such services shall also be performed in accordance with all applicable ordinances and regulations, including but not limited to appropriate licensure, certification regulations, provisions pertaining to confidentiality of records, and applicable quality assurance regulations. In the event of a conflict between the terms of this Agreement and any applicable State, Federal, County, or municipal law or regulation, the requirements of the applicable law or regulation will take precedence over the requirements set forth in this Agreement.

Further, Contractor certifies that it and all of its subcontractors will adhere to all applicable provisions of Chapter 4.106 of the San Mateo County Ordinance Code, which regulates the use of disposable food service ware. Accordingly, Contractor shall not use any non-recyclable plastic disposable food service ware when providing prepared food on property owned or leased by the County and instead shall use biodegradable, compostable, reusable, or recyclable plastic food service ware on property owned or leased by the County.

Contractor will timely and accurately complete, sign, and submit all necessary documentation of compliance.

**12. Non-Discrimination and Other Requirements**

**a. General Non-discrimination**

No person shall be denied any services provided pursuant to this Agreement (except as limited by the scope of services) on the grounds of race, color, national origin, ancestry, age, disability (physical or mental), sex, sexual orientation, gender identity, marital or domestic partner status, religion, political beliefs or affiliation, familial or parental status (including pregnancy), medical condition (cancer-related), military service, or genetic information.

**b. Equal Employment Opportunity**

Contractor shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Contractor's equal employment policies shall be made available to County upon request.

**c. Section 504 of the Rehabilitation Act of 1973**

Contractor shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified individual with a disability shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of any services this Agreement. This Section applies only to contractors who are providing services to members of the public under this Agreement.

**d. Compliance with County's Equal Benefits Ordinance**

Contractor shall comply with all laws relating to the provision of benefits to its employees and their spouses or domestic partners, including, but not limited to, such laws prohibiting discrimination in the provision of such benefits on the basis that the spouse or domestic partner of the Contractor's employee is of the same or opposite sex as the employee.

**e. Discrimination Against Individuals with Disabilities**

The nondiscrimination requirements of 41 C.F.R. 60-741.5(a) are incorporated into this Agreement as if fully set forth here, and Contractor and any subcontractor shall abide by the requirements of 41 C.F.R. 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

**f. History of Discrimination**

Contractor certifies that no finding of discrimination has been issued in the past 365 days against Contractor by the Equal Employment Opportunity Commission, the California Department of Fair Employment and Housing, or any other investigative entity. If any finding(s) of discrimination have been issued against Contractor within the past 365 days by the Equal Employment Opportunity Commission, the California Department of Fair Employment and Housing, or other investigative entity, Contractor shall provide County with a written explanation of the outcome(s) or remedy for the discrimination prior to execution of this Agreement. Failure to comply with this Section shall constitute a material breach of this Agreement and subjects the Agreement to immediate termination at the sole option of the County.

**g. Reporting: Violation of Non-discrimination Provisions**

Contractor shall report to the County Manager the filing in any court or with any administrative agency of any complaint or allegation of discrimination on any of the bases prohibited by this Section of the Agreement or the Section titled "Compliance with Laws". Such duty shall include reporting of the filing of any and all charges with the Equal Employment Opportunity Commission, the California Department of Fair Employment and Housing, or any other entity charged with the investigation or adjudication of allegations covered by this subsection within 30 days of such filing, provided that within such 30 days such entity has not notified Contractor that such charges are dismissed or otherwise unfounded. Such notification shall include a general description of the circumstances involved and a general description of the kind of discrimination alleged (for example, gender-, sexual orientation-, religion-, or race-based discrimination).

Violation of the non-discrimination provisions of this Agreement shall be considered a breach of this Agreement and subject the Contractor to penalties, to be determined by the County Manager, including but not limited to the following:

- i. termination of this Agreement;
- ii. disqualification of the Contractor from being considered for or being awarded a County contract for a period of up to 3 years;
- iii. liquidated damages of \$2,500 per violation; and/or
- iv. imposition of other appropriate contractual and civil remedies and sanctions, as determined by the County Manager.

To effectuate the provisions of this Section, the County Manager shall have the authority to offset all or any portion of the amount described in this Section against amounts due to Contractor under this Agreement or any other agreement between Contractor and County.

**h. Compliance with Living Wage Ordinance**

As required by Chapter 2.88 of the San Mateo County Ordinance Code, Contractor certifies all contractor(s) and subcontractor(s) obligated under this contract shall fully comply with the provisions of the County of San Mateo Living Wage Ordinance, including, but not limited to, paying all Covered

Employees the current Living Wage and providing notice to all Covered Employees and Subcontractors as required under the Ordinance.

**13. Compliance with County Employee Jury Service Ordinance**

Contractor shall comply with Chapter 2.85 of the County's Ordinance Code, which states that Contractor shall have and adhere to a written policy providing that its employees, to the extent they are full-time employees and live in San Mateo County, shall receive from the Contractor, on an annual basis, no fewer than five days of regular pay for jury service in San Mateo County, with jury pay being provided only for each day of actual jury service. The policy may provide that such employees deposit any fees received for such jury service with Contractor or that the Contractor may deduct from an employee's regular pay the fees received for jury service in San Mateo County. By signing this Agreement, Contractor certifies that it has and adheres to a policy consistent with Chapter 2.85. For purposes of this Section, if Contractor has no employees in San Mateo County, it is sufficient for Contractor to provide the following written statement to County: "For purposes of San Mateo County's jury service ordinance, Contractor certifies that it has no full-time employees who live in San Mateo County. To the extent that it hires any such employees during the term of its Agreement with San Mateo County, Contractor shall adopt a policy that complies with Chapter 2.85 of the County's Ordinance Code." The requirements of Chapter 2.85 do not apply if this Agreement's total value listed in the Section titled "Payments", is less than one-hundred thousand dollars (\$100,000), but Contractor acknowledges that Chapter 2.85's requirements will apply if this Agreement is amended such that its total value meets or exceeds that threshold amount.

**14. Retention of Records; Right to Monitor and Audit**

(a) Contractor shall maintain all required records relating to services provided under this Agreement for three (3) years after County makes final payment and all other pending matters are closed, and Contractor shall be subject to the examination and/or audit by County, a Federal grantor agency, and the State of California.

(b) Contractor shall comply with all program and fiscal reporting requirements set forth by applicable Federal, State, and local agencies and as required by County.

(c) Contractor agrees upon reasonable notice to provide to County, to any Federal or State department having monitoring or review authority, to County's authorized representative, and/or to any of their respective audit agencies access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules, and regulations, to determine compliance with this Agreement, and to evaluate the quality, appropriateness, and timeliness of services performed.

**15. Merger Clause: Amendments**

This Agreement, including the Exhibits and Attachments attached to this Agreement and incorporated by reference, constitutes the sole Agreement of the parties to this Agreement and correctly states the rights, duties, and obligations of each party as of this document's date. In the event that any term, condition, provision, requirement, or specification set forth in the body of this Agreement conflicts with or is inconsistent with any term, condition, provision, requirement, or specification in any Exhibit and/or Attachment to this Agreement, the provisions of the body of the Agreement shall prevail. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this

document are not binding. All subsequent modifications or amendments shall be in writing and signed by the parties.

**16. Controlling Law; Venue**

The validity of this Agreement and of its terms, the rights and duties of the parties under this Agreement, the interpretation of this Agreement, the performance of this Agreement, and any other dispute of any nature arising out of this Agreement shall be governed by the laws of the State of California without regard to its choice of law or conflict of law rules. Any dispute arising out of this Agreement shall be venued either in the San Mateo County Superior Court or in the United States District Court for the Northern District of California.

**17. Notices**

Any notice, request, demand, or other communication required or permitted under this Agreement shall be deemed to be properly given when both: (1) transmitted via facsimile to the telephone number listed below or transmitted via email to the email address listed below; and (2) sent to the physical address listed below by either being deposited in the United States mail, postage prepaid, or deposited for overnight delivery, charges prepaid, with an established overnight courier that provides a tracking number showing confirmation of receipt.

In the case of County, to:

Name/Title: Sam Lin/Sr. Capital Project Manager  
Address: 1402 Maple Street, Redwood City, CA  
Telephone: (650) 391-5150  
Email: slin@smcgov.org

In the case of Contractor, to:

Name/Title: Kyle Baldasano  
Address: 19925 Stevens Creek Blvd., Suite 126, Cupertino, CA  
Telephone: (408) 370-7768  
Email: Kyle@CorinthianParking.com

**18. Electronic Signature**

Both County and Contractor wish to permit this Agreement and future documents relating to this Agreement to be digitally signed in accordance with California law and County's Electronic Signature Administrative Memo. Any party to this Agreement may revoke such agreement to permit electronic signatures at any time in relation to all future documents by providing notice pursuant to this Agreement.

**19. Payment of Permits/Licenses**

Contractor bears responsibility to obtain any license, permit, or approval required from any agency for work/services to be performed under this Agreement at Contractor's own expense prior to commencement of said work/services. Failure to do so will result in forfeit of any right to compensation under this Agreement.

\* \* \*



In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor:

  
Contractor Signature

10/24/18  
Date

Debra Kwan  
Contractor Name (please print)

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For County:

  
Purchasing Agent Signature  
(Department Head or  
Authorized Designee)  
County of San Mateo

10-31-18  
Date

Deborah Bazan  
Purchasing Agent Name (Please Print)  
(Department Head or Authorized Designee)  
County of San Mateo

Director  
Purchasing Agent or Authorized Designee  
Job Title (Please Print)  
County of San Mateo

## Exhibit A

In consideration of the payments set forth in Exhibit B, Contractor shall provide the following services:

The goal for the assisted valet/shuttle services is to accommodate approximately 100 additional vehicles on-site and overflow parking will be accommodated by shuttling to County of San Mateo Event Center parking lots. Employee wait times for the shuttle service shall be no more than ten (10) minutes, and no more than five (5) minutes for the valet service. Scope of services shall include, but not limited to following:

1. The vendor shall all furnish materials, equipment and tools required to deliver the Services e.g. valet tickets, valet key stands (valet booths), valet directional signage, uniforms, key hooks, etc.
2. Proposers shall be responsible for providing, operating and managing the vehicle fleet for the shuttle services as appropriately required based on the demand that may vary by project location as well as throughout the day and the construction period.
3. Valet assisted parking/shuttle services shall include, but are not limited to, issuing claim tickets, securing keys, providing traffic cones, and other supplies and professional materials incidental to the management and performance of valet parking services.
4. The vendor shall be responsible for parking, delivering, and directing vehicles to and from the valet greeting area located at employee parking lot/garage.
5. Proposer shall develop a process to inform employees when the onsite lot is close to full (with valet support) requiring them to park at off-site parking location. Website, Text Messaging, App or other similar method(s) are preferred.
6. Hours of operations are 7:00am to 6:00pm for onsite valet parking and 6:45am to 6:00pm for the offsite shuttle services Monday through Friday, excluding Federal Holidays which include New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Day After Thanksgiving, Christmas Day, and a Floating Holiday (to be determined upon award). Duration may be adjusted based on the actual flow and needs.
7. Upon ending every shift, it shall be responsibility of the valet/shuttle service providers to hand over the keys to a designated on-site personnel/department so employees working afterhours can retrieve their vehicles.
8. The vendor shall provide sufficient number of staff, vehicles, supplies, insurance, materials and services to operate this valet parking/shuttle services to meet the needs of the County and perform in accordance to industry standards and all terms, conditions, schedules, provisions, and requirements of this solicitation and any resultant contract the vendor shall turn over to campus security in charge of each Project the keys of any vehicles remain on the premises unclaimed after valet parking/shuttle hours. The vendor shall provide details as to the exact location of where the unclaimed vehicles are located. The owners of these vehicles will pick up their keys at the campus security offices.
9. The vendor shall provide required signage that will clearly identify the purpose of the services for County employees, patients, and visitors. Signs shall be professionally manufactured and easy to read. A sample drawing/sketch of recommended signs will be provided to PDU for approval prior to commencement of services. The valet parking signs shall be set up each morning of operation and stored at the end of the day.

10. The vendor shall be responsible for evaluating the parking lot/garage to maximize the space available and facilitate smooth operations. Attendants parking vehicles shall insure all vehicles are locked. Drivers' keys shall be appropriately secured at the valet booth provided by the vendor. The parking patrons will produce the claim tickets upon return to the lot/garage and the attendant shall then deliver the car for easy exiting. The vendor shall be responsible for any lost keys and damages to any of the vehicles as further defined herein.
11. The vendor shall be responsible for parking control and monitoring designated parking areas. In the event of any emergency or if an individual requires special assistance, the vendor shall immediately notify County Security in charge. The vendor shall be responsible to report any of these incidents or any violations noted during the performance of his/her duties to onsite County Security. Such incidents shall be also included in the required monthly report.
12. The vendor's staff is expected to have a working knowledge of the layouts of the Project Sites and parking locations. Assistance may be offered to non-valet drivers in finding an appropriate parking location or answering general questions. Security, health, or patient inquiries shall be directed to PDU staff and shall not be addressed by the vendor.
13. The vendor must understand they are service providers for the County and must look professional and pleasant when they greet the public. The County of San Mateo PDU has the right of rejection and approval of any staff assigned to work under this contract. If PDU rejects staff, the Vendor must provide replacement staff within one (1) hour and at no additional cost to PDU.
14. The vendor agrees that all workers shall arrive in clean professional uniforms. Excessive jewelry, hats, sunglasses, etc. should not be worn while working at the sites.
15. PDU understands the need to wear certain types of pants and shoes due to the nature of the work; however, every effort should be made to present a professional appearance for the employees, patients, and visitors. PDU reserves the right to reject any personnel who arrive to work wearing clothing that may be deemed inappropriate.
16. The vendor will maintain the cleanliness and appearance of the entrance by sweeping the area regularly and keeping it clear of any trash and debris generated by the valet services.
17. The vendor agrees to terminate immediately any employee who, if at the sole discretion of PDU, poses a risk to the health or safety of any employee or individual requiring Services.
18. The vendor will designate a supervisor or lead during the entire hours of operation as a representative of the vendor in handling any valet parking concerns and incidents. Duties of the supervisor or lead shall include but not limited to customer relations, training and improving all valet services and coordinating with PDU.
19. A weekly or monthly report shall be presented to PDU. The report shall include, but be not limited to, any incidences of accidents or special situations with employees, patients, or visitors and incidences in which the assistance of campus security was requested. Failure to provide reports as required could result in delay in payment. The reports must be legible and easy to understand. Reports should be signed by the Supervisor or authorized representative of the vendor.

**End of Exhibit A**

**Exhibit B**

In consideration of the services provided by Contractor described in Exhibit A and subject to the terms of the Agreement, County shall pay Contractor based on the following fee schedule and terms:

**Stack Parking Service Plan**

	#	hrs./day	\$/hour	\$/month	\$/year
Site Manager	1	8	\$35.02	\$ 5,883.36	\$ 70,600.32
Parking Attendants	4	50	\$28.17	\$29,578.50	<u>\$354,942.00</u>
					<b>\$425,542.32</b>
Shuttle Buses (AM/PM)	2	12	\$87.15	\$21,961.80	\$263,541.60
Shuttle Van (mid-day)	1	5	\$76.75	\$ 8,058.75	<u>\$ 96,705.00</u>
					<b>\$360,246.60</b>

**Lump Sum Costs (2018-2021)**

	Yearly	Monthly
<b>Lump Sum</b>	<b>\$785,789.00</b>	<b>\$65,482.00</b>
Lump Sum (Contingency pricing during E 25 <sup>th</sup> Ave Construction) *		<b>\$70,787.00</b>

\*This line item will only be used if required during E 25<sup>th</sup> Ave construction

**Total Contract Cost Breakdown:**

	Monthly Cost	Service Duration Period
	\$65,482	38 Months
<b>Total:</b>	<b>\$2,488,332</b>	

**Travel Costs.**

There are some general guidelines regarding reimbursement rates that will apply. In general, the following restrictions should be followed:

- a. Reimbursable Expenses shall not include Local Travel, see below for definition.
- b. Travel expense beyond Local Travel for travel by automobile shall be reimbursed at the current rate set by the U.S. Government, and for travel by other means shall be the actual expense incurred by the Firm without mark-up.
- c. "Local Travel" means travel between Firm's offices and San Mateo County, and travel to any location within a fifty-mile radius of either Firm's office or San Mateo County.

Reimbursement for the actual cost of lodging, meals, and incidental expenses ("LM&I Expenses") is limited to the then-current Continental United States ("CONUS") rate for the location of the work being done (San Mateo/Foster City/Belmont, California), as set forth in the Code of Federal Regulations and as listed by the website of the U.S. General Services Administration (available online by searching [www.gsa.gov](http://www.gsa.gov) for the term 'CONUS'); airline and car rental travel expenses ("Air & Car Expenses") are limited to reasonable rates obtained through a cost-competitive travel service (for example, a travel or car-rental website), with air travel restricted to coach fares and car rental rates restricted to the mid-level size range or below; and certain other reasonable travel expenses ("Other Expenses") such as taxi fares, parking costs, train or subway costs, etc. are reimbursable on an actual-cost basis without mark-up. If there are no air flights involved, rental cars and pay for rides, where allowed, are reimbursed at the GSA rate from the office or place of ride origin, whichever is less.

**Payments:**

All payments will be invoiced at the end of each month, and due and payable to Contractor within thirty (30) days of receipt by County. Payments shall be based upon the percentage of work completed to date including materials stored and work performed on. County and contractor shall agree to a "Schedule of Values" on which the relative percent complete will be determined.

**Disputed Payments:**

If County disputes any invoice, or part thereof, or any supporting documentation related thereto, County shall approve full payment to Contractor less any portions of the invoice amount in dispute. County shall further provide to Contractor a written explanation of the basis for the dispute and the amount being withheld related to the dispute, no later than the due date for such invoice, and the dispute resolution provisions of Section 15 shall apply. If any amount disputed by County is finally determined to be due to Contractor, either by agreement between the Parties, which shall be reduced to a dated writing, or as a result of dispute resolution pursuant to Section 16, such amount shall be deemed approved by County and immediately due and payable.

**End of Exhibit B**

# Exhibit C



*Corinthian  
International*  
Parking Services, Inc.

## STACK PARKING & SHUTTLE SERVICES PROPOSAL

for

## County of San Mateo Projects



COUNTY OF SAN MATEO  
HEALTH SYSTEM  
&  
GOVERNMENT CENTER



Sam Lin, Manager  
1402 Maple Street  
Redwood City, CA 94063

September 10, 2018

Corinthian International Parking Services, Inc.  
19925 Stevens Creek Blvd. Suite 126  
Cupertino, CA 95014

## Work Plan including staffing and schedule

### a. Service Plan

Corinthian is very familiar with creating valet, stack parking and off-site employee shuttle operations from scratch for our customers. The parking and shuttle services being requested for the San Mateo Health Campus Upgrade Project are straight forward and can easily be planned, executed and sustained by Corinthian's experienced team. There are a few different ways in which Corinthian can approach and provide the services for the Project Development Unit. Described within this section are a few different options which can be provided and customized to best suit the ever-changing needs throughout the length of the contract.

Corinthian will remain completely flexible based on the ever-changing needs throughout the length of the contract.

#### - Assisted Stack Parking Operation for hospital employees and doctors

As a preferred method for many of Corinthian's customers, Assisted Stack Parking adds capacity to a parking lot(s) utilizing the same footprint without the downsides of a traditional valet parking format. Valet parking a car traditionally involves driving up to a specific station(s) where there could be a line to exchange your keys for a ticket. In addition, once a customer wants to pick up their vehicle, they must return to that same valet station and wait for their vehicle to be delivered. Corinthian has transformed the valet parking format in the Bay Area by utilizing technology and almost eliminates wait times completely. Assisted Stack Parking is still the preferred method used throughout much of our large portfolio of happy clients.

Corinthian recommends the daily assisted stack parking of hospital employees who drive to the property for their scheduled daily shifts. Starting at 7:00AM every Monday – Friday the Corinthian team will assist with directing employees and doctors to open spaces throughout the parking lot. Once the employee lot and/or doctor secured lots have reached capacity, the Corinthian staff will then begin to direct and stack park the overflow vehicles. Our method can eliminate wait times by offering quick and efficient assistance for everyone coming and going for shifts and appointments.

Once the parking lot is deemed full and there is no more room for stack parking, the Site Manager will send out a text message alert to hospital employees who wish to opt in to the daily alert. The message is customizable and can provide the hospital employees alternative off-site parking options including the main off-site parking lot and the shuttle schedule.





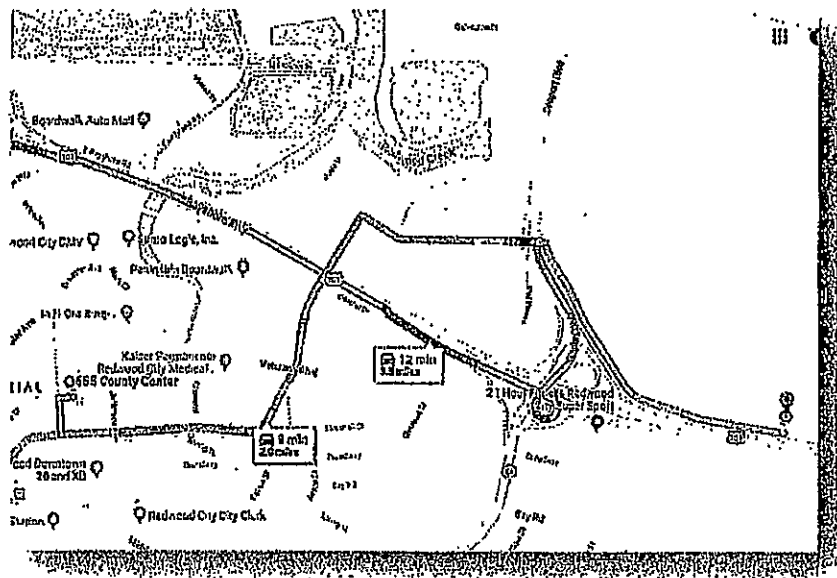
- Off-Site Employee Shuttle Services

Three vehicles will be dedicated to the San Mateo Health System Campus Upgrade Project and stored at Corinthian's local Redwood City terminal.

The two larger shuttle buses will run on a set schedule and depart every 10 minutes from the College of San Mateo in the morning from 7:00AM – 10:00AM. During the mid-day, where there is less need for off-site runs, a single smaller van will be made available to the employees and can either be on-call in nature or provided a schedule that will reflect departing from each location every 20 minutes from 10:00AM – 3:00PM. To take employees back to their vehicles at the end of the day, the two larger shuttle buses will again follow a 10-minute departure schedule from the hospital starting at 3:00PM and ending at 6:00PM (page 20).

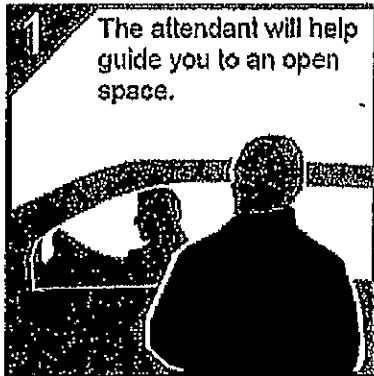
At least twice daily, all vehicles must be inspected and deemed mechanically safe and sound in order to operate. Any vehicle which does not pass the standardized daily Pre-Trip or Post-Trip inspection is immediately pulled off the road and replaced by a back-up vehicle. The failed vehicle must then be evaluated by a certified mechanic and all necessary defects and deficiencies corrected in order to be put back in to operation. Per CHP regulations all passenger commercial vehicles must also undergo Bus Maintenance & Safety Inspections every 45 days. The detailed Inspection Reports are kept up to date and are available for any client to review upon request.

Corinthian has operated out of 1995 East Bayshore Road in Redwood City for over six years. At this CHP approved terminal, Corinthian can house over 35 vehicles, and currently incorporates an office and a Yard Supervisor to oversee operations.



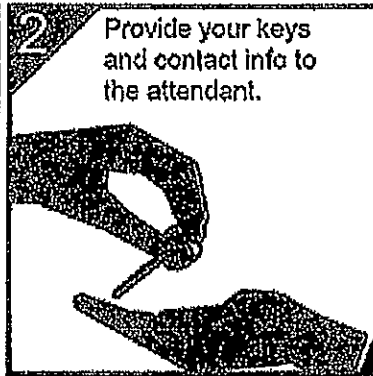
*Corinthian's Redwood City Terminal is just two miles from County Center*

Step by step guide to Assisted Stack Parking at the San Mateo Health Campus:



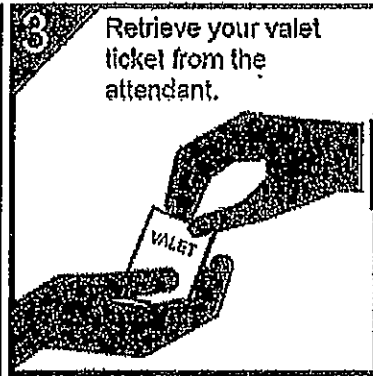
**1** The attendant will help guide you to an open space.

Corinthian attendants will help direct any hospital employee, visitor or patient to self-park into empty parking stalls. Once all the stalls have been filled, the attendants will then direct the drivers to self-park in an aisle where stack parking is active.



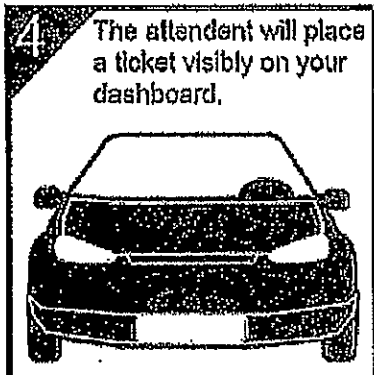
**2** Provide your keys and contact info to the attendant.

The hospital employee, visitor or patient then gives their keys to the attendant in exchange for a claim ticket right in the parking lot. Corinthian's Technology allows for regular employees to be scanned in instantly and receive a digital ticket via their cell phone.



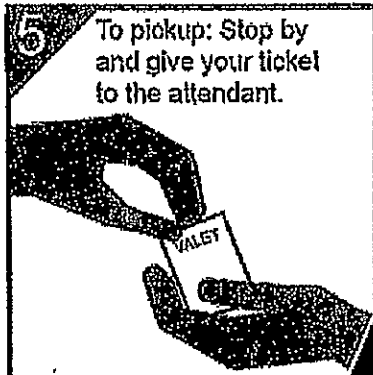
**3** Retrieve your valet ticket from the attendant.

Every hospital employee, visitor or patient who stack parks will receive a claim ticket. Corinthian's Technology allows our customers to simply give their phone number to the attendant to receive a digital valet claim number via their cell phone.



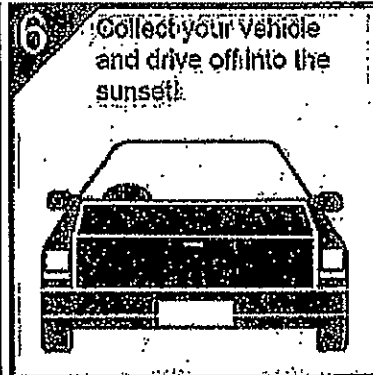
**4** The attendant will place a ticket visibly on your dashboard.

All vehicles which are stack parked will have a uniquely numbered ticket prominently displayed on the dashboard. The number will match a numbered tag on each vehicles' set of keys. All keys are then secured in a nearby lockbox or valet podium.



**5** To pickup: Stop by and give your ticket to the attendant.

For a hospital employee, patient or visitor to retrieve their vehicle, they simply will walk out to their vehicle or the nearest attendant and exchange their ticket for their set of keys. OUR Technology allows for the requesting of vehicles ahead of time. This requesting will ensure that their vehicle will be staged and ready for them when they arrive to the parking area.



**6** Collect your vehicle and drive off into the sunset!

The parking attendants will assist drivers by maneuvering stack parked vehicles for ones that are blocked in, while also guiding all incoming and outgoing vehicles as necessary.

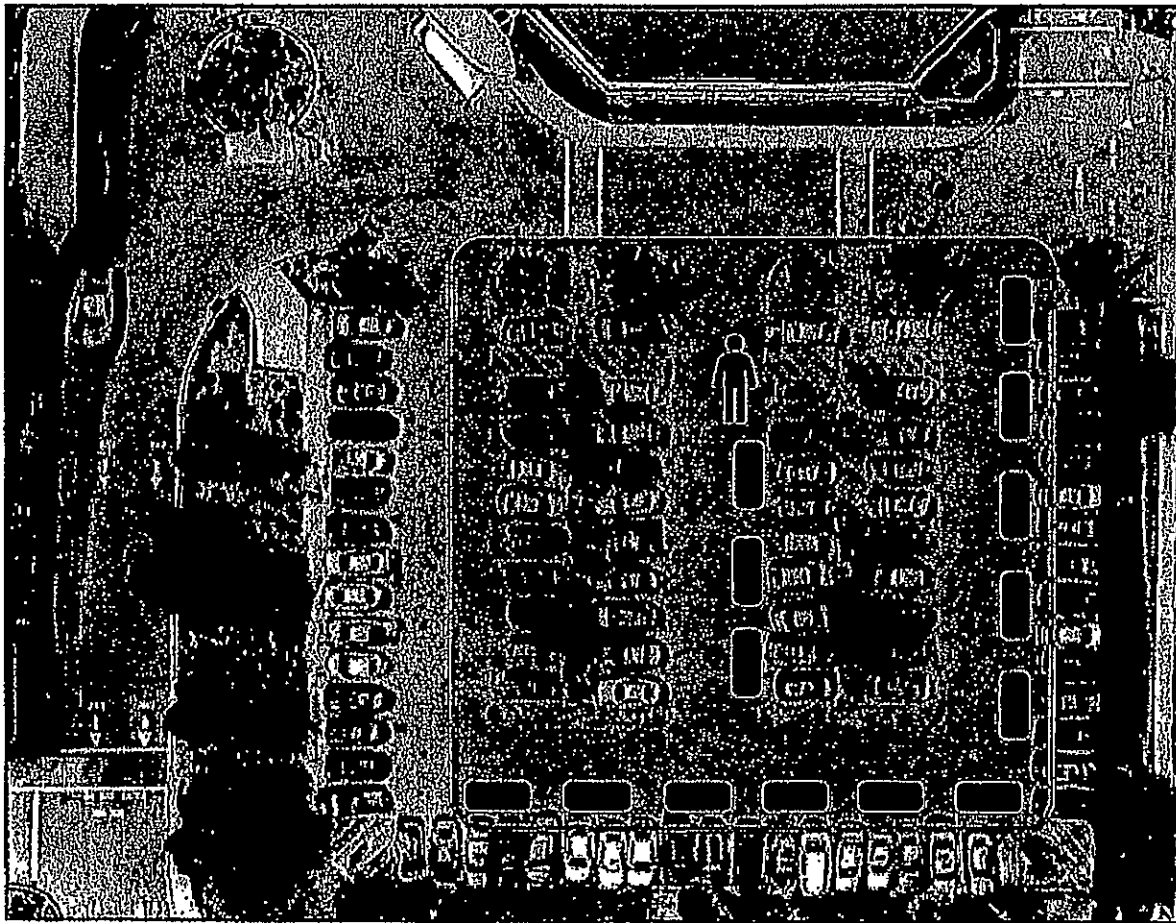
**b. Detailed Service Plan Information**

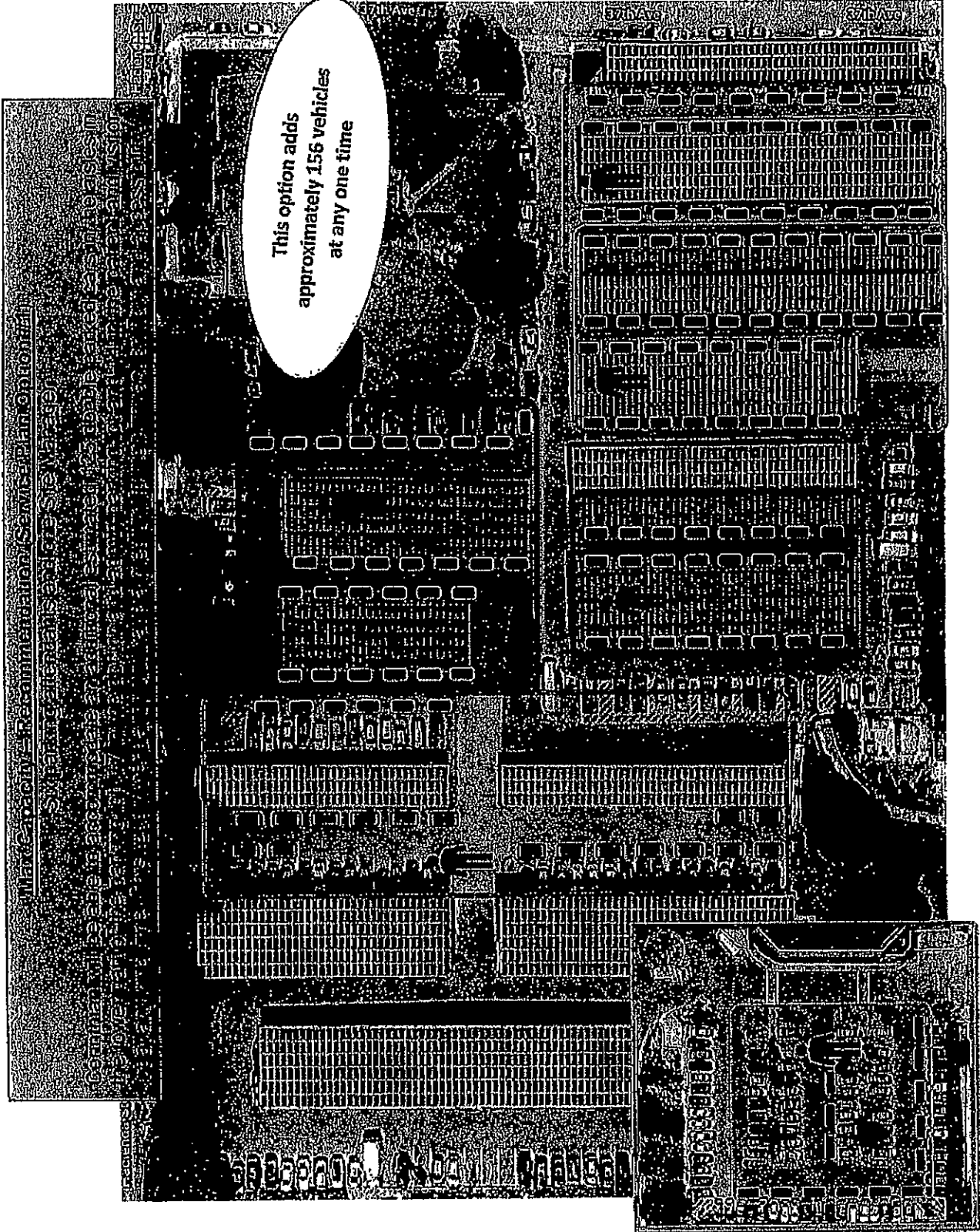
**Assisted Stack Parking Service Plan Options  
with accompanied sample parking layouts**

The following Service Plan Options and layouts are listed below. Each option includes proposed staffing numbers which can be increased or decreased based on actual demand throughout the length of the contract. (See Page 29 for related proposed employee schedules)

Corinthian recommends one stack parking attendant to manage the front visitor and patient parking lot. This attendant would assist with securing this lot for patients and visitors only and would work along with security and hospital management to ensure that employees are not parking here.

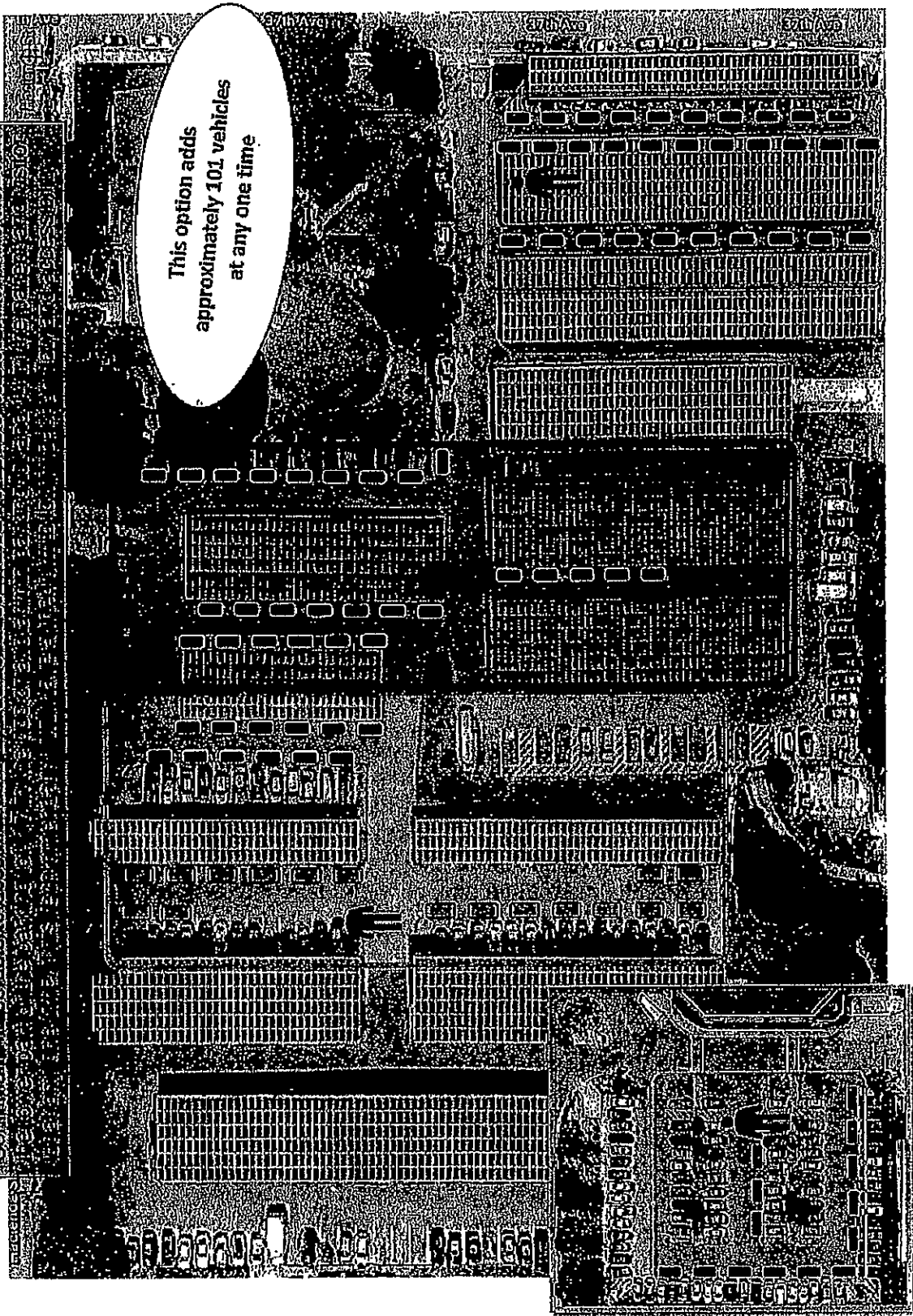
**Sample overhead parking layout for patients and visitors at the San Mateo Health Campus:**





Impact Capacity/Barriers - R/C recommendation - Semi-rigid Option #2  
Four 20' wide barriers are one 5' wide  
Comman. will be able to accommodate additional 101 vehicles in the aisle  
101

This option adds  
approximately 101 vehicles  
at any one time



Corinthian will provide digital ticketless valet technology to expedite the dropping off and picking up of vehicles in connection with the stack parking services during the San Mateo Health System Campus Upgrade Project.

## SMS VALET\*

**Reporting/Technology:** Corinthian proposes the utilization of SMS Valet, a cutting edge technology that will evoke a sense of comfort while providing practical operational enhancements. SMS Valet is technology that combines ticketless valet operation with hassle free vehicle retrieval requests from the customer to expedite both vehicle check-in and retrieval times.

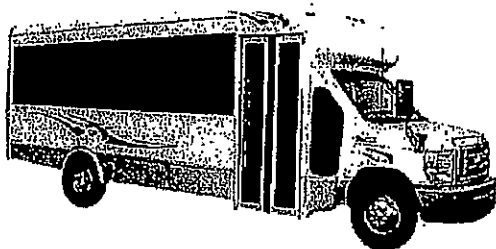
- **Productivity Reports:** Increases productivity by expediting both vehicle check-in and retrieval times by up to 60%. Real-time data and vehicle counts can be provided to the client through access to the online portal. The portal would allow San Mateo's PDU to review how many vehicles the valet staff is currently in custody of while also being provided accessibility of reports
- **Fast Information Tracking:** With this system valet claim receipts are ticketless and are provided to the customer via their cellular phone. All vehicle information is derived from valet input, including the make, model and license plate number. Additional information, such as last name and phone number and prior damage, is entered into the system. This system gives our staff the ability to address our customers by last name, personalizing the services offered.
- **Custom Vehicle Delivery:** Request ahead services are a built-in function of the SMS valet system. Corinthian's SMS valet program provides our staff with the ability to create and respond to our customers' requests while allowing easy and convenient requests for their vehicles prior to departure.

A free no-pressure presentation of this system is available to San Mateo's PDU at any time.

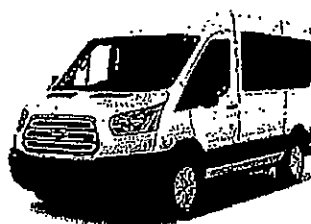
## Proposed Shuttle Schedule

This proposed shuttle schedule will require two 25-passenger shuttle buses to depart at fixed and posted times in order to meet San Mateo's PDU's requirement of wait times of no more than ten (10) minutes during peak AM and PM times. During mid-day / off-peak times a smaller nine-passenger shuttle van will be made available and can be available as on-call or follow established departure times of every 20 minutes from each location.

<u>AM Schedule</u>			<u>On-Call</u>	<u>AM Schedule</u>		
	<u>Depart</u>	<u>Arrive</u>		<u>Depart</u>	<u>Arrive</u>	
	CSM	Hospital		Hospital	CSM	
Bus #1	7:00 AM	7:10 AM	10:00 AM	Bus #1	3:00 PM	3:10 PM
Bus #2	7:10 AM	7:20 AM	↓	Bus #2	3:10 PM	3:20 PM
Bus #1	7:20 AM	7:30 AM	↓	Bus #1	3:20 PM	3:30 PM
Bus #2	7:30 AM	7:40 AM	↓	Bus #2	3:30 PM	3:40 PM
Bus #1	7:40 AM	7:50 AM	↓	Bus #1	3:40 PM	3:50 PM
Bus #2	7:50 AM	8:00 AM	↓	Bus #2	3:50 PM	4:00 PM
Bus #1	8:00 AM	8:10 AM	↓	Bus #1	4:00 PM	4:10 PM
Bus #2	8:10 AM	8:20 AM	↓	Bus #2	4:10 PM	4:20 PM
Bus #1	8:20 AM	8:30 AM	↓	Bus #1	4:20 PM	4:30 PM
Bus #2	8:30 AM	8:40 AM	↓	Bus #2	4:30 PM	4:40 PM
Bus #1	8:40 AM	8:50 AM	↓	Bus #1	4:40 PM	4:50 PM
Bus #2	8:50 AM	9:00 AM	↓	Bus #2	4:50 PM	5:00 PM
Bus #1	9:00 AM	9:10 AM	↓	Bus #1	5:00 PM	5:10 PM
Bus #2	9:10 AM	9:20 AM	↓	Bus #2	5:10 PM	5:20 PM
Bus #1	9:20 AM	9:30 AM	↓	Bus #1	5:20 PM	5:30 PM
Bus #2	9:30 AM	9:40 AM	↓	Bus #2	5:30 PM	5:40 PM
Bus #1	9:40 AM	9:50 AM	↓	Bus #1	5:40 PM	5:50 PM
Bus #2	9:50 AM	10:00 AM	↓	Bus #2	5:50 PM	6:00 PM
Bus #1	10:00 AM	10:10 AM	2:50 PM	Bus #1	6:00 PM	6:10 PM



25-passenger bus



9-passenger van

## Corinthian's Transportation Management System Partner



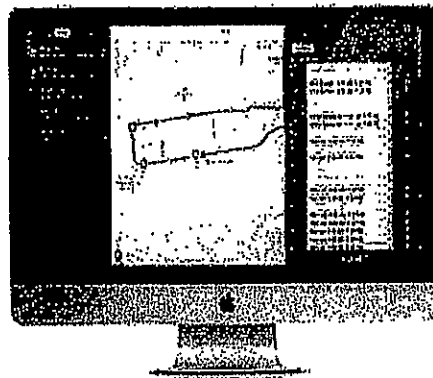
Corinthian's partner in the Transportation Management Service (TMS) arena is Tripshot. The many platforms that this service provides for riders, management and drivers is industry leading. This comprehensive TMS solution incorporates detailed ridership tracking together with customized reporting. Some other additional features include:

- Automatic vehicle location for riders with real-time ETA
- Mobile App for riders and drivers
- On-time Performance reporting
- Individualized and customizable alerts for riders
- Management Reporting
- Trip Planning and live schedule updates for Riders
- Payment features for riders to pay for their rides/subscription

Every employee will have the ability to download a free secure App to their smart phone/tablet. The County of San Mateo's management will be able to see every route in service, the status, ridership, available capacity and location, in real time.



### Ride System Real Time GPS



### **Administrative Secure Site**

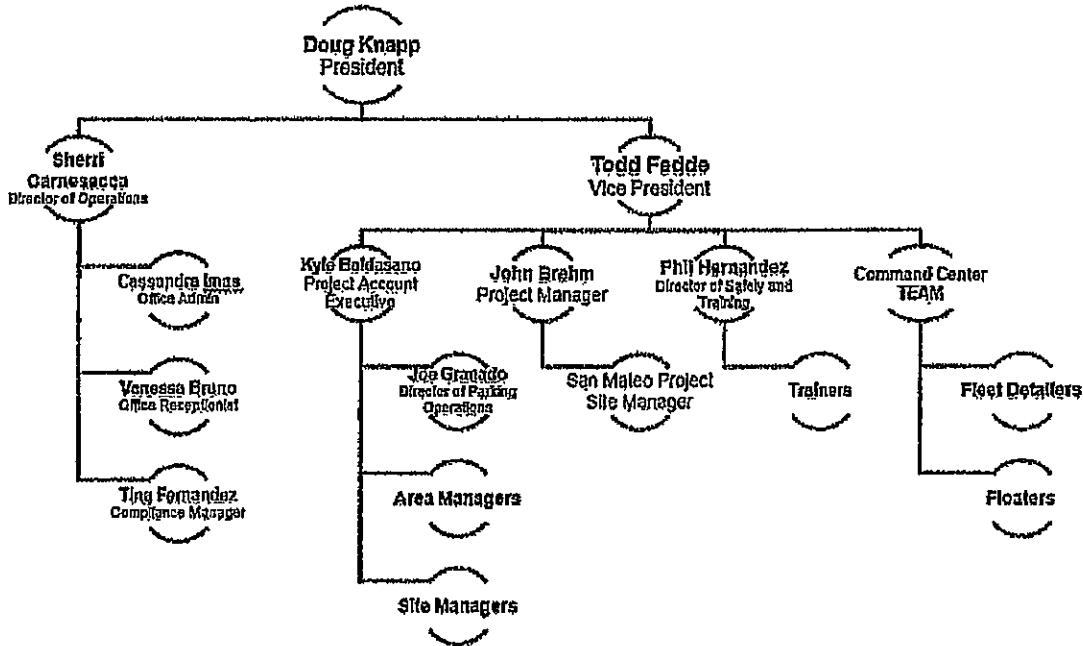
- View real-time vehicle status and ETAs
- Dispatch Menu: Assign vehicles to route
- View capacity (Requires APC's)
- Access reporting
- GTFS Feed
- Vehicle Tracker link





# Project Organization and Key Personnel

Corinthian's Organization Chart



The state of the art, 24-hour Command Center is specifically designed to monitor and resolve potential issues before they become problems. San Mateo's PDU, the Hospital's management staff and ridership will have direct access to this Center 24 hours per day.



**San Mateo Health Dedicated Hotline**  
 A unique San Mateo Health Hotline number will be issued to Management and Riders, directly connecting them to the Command Center team.

## **Proposed Safety Plan**

Corinthian is confident in saying that we are well prepared in becoming San Mateo's newest partner and operator in valet/stack parking and shuttle services. Corinthian has handled many projects of similar size and scope to the ones that San Mateo's PDU is seeking. Keeping safety and service at the forefront of our consciousness we will utilize our experience and knowledge to roll out any size program quickly and efficiently.

Corinthian guarantees each commercial shuttle driver has a minimum of 40 hours of field and classroom training using superior standards and at least 160 hours behind the wheel to be offered a dedicated route. All parking attendants who will be dedicated to the San Mateo Healthcare site will have a minimum of 40 hours of field experience at another hospital along with an additional 16 hours of classroom training. Per CPUC and CHP regulations, drivers must submit to and pass a drug test and be enrolled in a random drug testing pool per DMV. They must also NOT have more than one point on their driving record at any one time during their employment.

Every new employee is required to read, understand and acknowledge the Corinthian Employee Handbook as well as the Corinthian Operational Procedures and Safety Guidelines Handbook, to deal with different situations in the most professional manner. All employees are trained to handle different situations and unforeseen occurrences. Specific topics within the training for hospitality in the healthcare sector such as HIPPA and empathy are covered.



The Director of Safety and Training along with his team regularly utilize random check logs to record secret shopping evaluations, ride-alongs and discreet trailing observations. Corinthian also utilizes SambaSafety. Samba provides automatic next-day alerts on any moving violations or accidents within our driver pool that may affect their DMV point record. While there have been no traffic accidents or moving violations issued to any of Corinthian drivers while on duty within the last 12 months, Samba assists us in ensuring that drivers maintain one point or less on their record.

**i. Quality Control, Safety and Problem Solving**

Corinthian will track on-time accuracy through our TMS software utilizing GPS data and customizable geofencing technology. Custom reporting can be pulled from the system at any time to review on-time percentages and/or delays (as well as usage reports, etc.). Corinthian's management team will also frequent each site on a weekly basis to observe that the shuttle schedules are optimized. Corinthian's Safety Director will also do ride-alongs and discreet trails to grade safe driving and adherence to the schedule.

Assisted Stack Parking typically eliminates wait times completely due to the nature of the service. However, Corinthian does have the ability to track wait times when the SMS Valet technology is utilized in a valet application. SMS Valet can track the amount of time from the initial request until the final pickup of the vehicle. However, since employees, patients and visitors would have the ability to request their vehicle even before they finish their stay, the parking team would have the vehicle ready for them when they arrived to the parking area.

At the direction of the PDU, another great option is that random or regular surveys can be sent to the users who use the parking service via the SMS Valet system. Surveys can be customized to include any variety of questions.

Corinthian utilizes technology to assist with maintaining records while also giving our teams live and real-time feedback on driving conditions and adherence to route timing and scheduling. One such solution utilized is the Transportation Management System (TMS).



## Lump Sum Fees and Cost Breakdown

**i. The number of staff hours and rates**

**Parking Option #1 – Adds approximately 156 vehicles at any one time**

<u>Main Parking Lot</u>		# of hours	Labeled Aisles within sample colored zones (see page 17 & 18)
Site Manager	8:00 AM – 4:30 PM	8	
Valet	7:00 AM – 1:00 PM		A1,A2,A3,A4
Valet	2:00 PM – 6:00 PM		A4,A5,A5,A7
Valet	7:00 AM – 1:00 PM		B2,B3,B4
Valet	2:00 PM – 6:00 PM		C1,C3,C4,C5
Valet	7:00 AM – 1:00 PM		C6,C7,C8,C9,C10
Valet	2:00 PM – 6:00 PM		
<u>Patient &amp; Visitor Lot</u>		# of hours	
Valet	7:00 AM – 12:30 PM	5.5	11,12,13,14,15,16,17
Valet	12:30 PM – 6:00 PM	5.5	

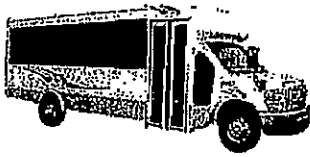
	#	hrs./day	\$/hour	\$/month	\$/year
Site Manager	1	8	\$35.02	\$5,883.36	\$70,600.32
Parking Attendants	6	75	\$28.17	\$44,367.75	\$532,413.00
				<b>\$603,013.32</b>	

**Parking Option #2 – Adds approximately 101 vehicles at any one time**

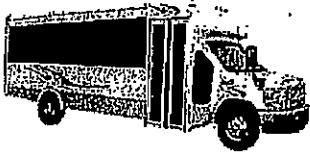
<u>Main Parking Lot</u>		# of hours	Labeled Aisles within sample colored zones (see page 17 & 18)
Site Manager	8:00 AM – 4:30 PM	8	
Valet	7:00 AM – 1:00 PM		A1,A2,A3
Valet	2:00 PM – 6:00 PM		C1,C3,C4,B2
Valet	7:00 AM – 1:00 PM		C5,C6,C7,C8,C9,C10
Valet	2:00 PM – 6:00 PM		
<u>Patient &amp; Visitor Lot</u>		# of hours	
Valet	7:00 AM – 12:30 PM	5.5	11,12,13,14,15,16,17
Valet	12:30 PM – 6:00 PM	5.5	

	#	hrs./day	\$/hour	\$/month	\$/year
Site Manager	1	8	\$35.02	\$5,883.36	\$70,600.32
Parking Attendants	4	50	\$28.17	\$29,578.50	\$354,942.00
				<b>\$425,542.32</b>	

ii. The number of shuttle buses and drivers, and hours with rates for each team



**Shuttle Bus #1**  
 Service Hours: 7:00AM – 10:10AM & 3:00PM – 6:10PM



**Shuttle Bus #2**  
 Service Hours: 7:10AM – 10:00:AM & 3:10PM – 6:00PM



**Shuttle Van**  
 Service Hours: 10:00AM – 2:50PM

	#	hrs./day	\$/hour	\$/month	\$/year
Shuttle Buses (AM/PM)	2	12	\$87.15	\$21,961.80	\$263,541.60
Shuttle Van (mid-day)	1	5	\$76.75	\$8,058.75	\$96,705.00
					<u>\$360,246.60</u>

Valet and Shuttle Costs are 'all-inclusive' and include, but are not limited to:

- Payroll
- Payroll Taxes
- Worker's Compensation
- Liability Insurance
- Scheduling
- Training
- Benefits for Full-time employees
- Shuttle Bus and Van Maintenance
- Claims
- Daily Text Message Alerts to employees when the parking lot is full
- Digital Ticketless Valet System
- Employee Express Check-in
- One Shuttle Shelter at Hospital
- Management and Communication
- Customizable Monthly Reports
- Consulting
- CGTS Uniforms
- Vehicle Signage
- Parking Signage
- Fuel
- Shuttle Bus and Van Cleaning
- Shuttle GPS Tracking for Employees
- Monthly Surveys
- Real-Time Usage Reports
- Valet Podiums and Key Boxes

iii. All other direct costs, such as materials and reproduction costs

None

**End of Exhibit C**

# Exhibit D



*Corinthian*  
Ground Transportation Services

### Stack Parking Service Plan Option #2

	#	hrs./day	\$/hour	\$/month	\$/year
Site Manager	1	8	\$35.02	\$5,883.36	\$70,600.32
Parking Attendants	4	50	\$28.17	\$29,578.50	\$354,942.00
					<b>\$425,542.32</b>

### Shuttle Service

	#	hrs./day	\$/hour	\$/month	\$/year
Shuttle Buses (AM/PM)	2	12	\$87.15	\$21,961.80	\$263,541.60
Shuttle Van (mid-day)	1	5	\$76.75	\$8,058.75	\$96,705.00
					<b>\$360,246.60</b>

### Shuttle Service (possibly needed during 2019 construction)

	#	hrs./day	\$/hour	\$/month	\$/year
Shuttle Buses (AM/PM)	2	12	\$87.15	\$21,961.80	\$263,541.60
Shuttle Van (mid-day)	1	11	\$57.85	\$13,363.35	\$160,360.20
					<b>\$423,901.80</b>

### Lump Sum Costs (2018 - 2021)

	Yearly	Monthly
Lump Sum	\$785,788.92	\$65,482.41
Lump Sum (contingency pricing during construction)		\$70,787.01

## End of Exhibit D

## ATTACHMENT I

### Assurance of Compliance with Section 504 of the Rehabilitation Act of 1973, as Amended

The undersigned (hereinafter called "Contractor(s)") hereby agrees that it will comply with Section 504 of the Rehabilitation Act of 1973, as amended, all requirements imposed by the applicable DHHS regulation, and all guidelines and interpretations issued pursuant thereto.

The Contractor(s) gives/give this assurance in consideration of for the purpose of obtaining contracts after the date of this assurance. The Contractor(s) recognizes/recognize and agrees/agree that contracts will be extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the Contractor(s), its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Contractor(s).

The Contractor(s): (Check a or b)

a. Employs fewer than 15 persons.

b. Employs 15 or more persons and, pursuant to section 84.7 (a) of the regulation (45 C.F.R. 84.7 (a), has designated the following person(s) to coordinate its efforts to comply with the DHHS regulation.

Name of 504 Person:

SHERI CARNESECCA

Name of Contractor(s):

CORINTHIAN PARKING

Street Address or P.O. Box:

19925 STEVENS CREEK BLVD.

City, State, Zip Code:

CUPERTINO, CA 95014

I certify that the above information is complete and correct to the best of my knowledge

Signature:



Title of Authorized Official:

REGIONAL DIRECTOR

Date:

10/26/18

\*Exception: DHHS regulations state that: "If a recipient with fewer than 15 employees finds that, after consultation with a disabled person seeking its services, there is no method of complying with (the facility accessibility regulations) other than making a significant alteration in its existing facilities, the recipient may, as an alternative, refer the handicapped person to other providers of those services that are accessible."

Issued by County of San Mateo Contract Compliance Committee August 5, 2013

## End of Attachment I

**RESOLUTION NO. 076192**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**ADOPT A RESOLUTION AUTHORIZING THE DIRECTOR OF THE PROJECT DEVELOPMENT UNIT OR HIS/HER DESIGNEE TO EXECUTE: A) AN AGREEMENT WITH CORINTHIAN INTERNATIONAL PARKING SERVICES, INC. FOR VALET PARKING/SHUTTLE SERVICES FOR THE SAN MATEO HEALTH SYSTEM CAMPUS UPGRADE PROJECT IN AN AMOUNT NOT TO EXCEED \$2,488,332, AND B) CONTRACT AMENDMENTS AND CHANGE ORDERS THAT WILL INCREASE THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000 IN AGGREGATE AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES SO LONG AS IT DOES NOT CAUSE THE TOTAL FOR THE VALET PARKING/SHUTTLE SERVICES TO EXCEED THE CURRENT REVISED FISCAL PROVISIONS.**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the San Mateo Health Services Building, located at 225 37<sup>th</sup> Avenue in San Mateo, was built in 1952 and the adjacent Hospital Administration Building was built in 1954; and

**WHEREASE**, to consider the future of these buildings and the campus where they sit, in February 2016, the County commissioned the Health System Master Plan Study; and

**WHEREAS**, following the study, it was determined that the 1952 building had outlived its useful life and should be demolished and that the County should direct funds to the modernization and improvement of the Health System Campus, rather than to state-mandated seismic retrofitting of the out-of-date 1954 building; and



**WHEREAS**, following a March 28, 2017 Study Session, the Board authorized: (1) the construction of a new 70,000 SF Non-OSHPD Hospital Administration Building; (2) renovation of the Hospital Nursing Wing; and (3) other campus improvements; and

**WHEREAS**, the project site does not have sufficient on-site parking for employees and during the construction period, which is anticipated to be from November 2018 through approximately December 2021, the project site will be more impacted due to displacement of approximately 200 parking spaces; and

**WHEREAS**, it was determined that the parking shortage will be addressed using an on-site valet assisted parking service and a shuttle service in combination with off-site parking; and

**WHEREAS**, a Request for Statements of Qualifications (RFSOQ) for the Valet Parking/Shuttle Services for the San Mateo Health System Campus Upgrade Project was issued on July 25, 2018;

**WHEREAS**, four firms submitted Statements of Qualifications, each was qualified to receive the Request for Proposals (RFP), and each submitted a proposal; and

**WHEREAS**, on September 14, 2018, the selection committee, comprised of the PDU representative reviewed and rated the proposers and selected based on objective criteria and selected Corinthian International Parking Services, Inc. to provide Valet Parking and Shuttle services during the construction of the San Mateo Health System Campus Upgrade Project; and

**WHEREAS**, County Counsel has reviewed and approved the Resolution as to form; and

**WHEREAS**, approval of these actions will contribute to the Shared Vision 2025 outcome of Collaborative and Safe Community by advancing this project that will provide regional benefits to San Mateo County residents; and

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors adopt a resolution authorizing the Project Development Unit Director or designee to execute an agreement with Corinthian International Parking Services, Inc. for Valet Parking/Shuttle Services for the San Mateo Health System Campus Upgrade Project in an amount not to exceed \$2,488,332 and execute contract amendments and change orders that will increase the County's maximum fiscal obligation by no more than \$25,000 in aggregate and /or modify the contract term and/or services so long as it does not cause the total for the Valet Parking/Shuttle Services for the San Mateo Health Campus Upgrade Project to exceed the current or revised fiscal provisions.

\* \* \* \* \*

RESOLUTION NUMBER: 076192

*Regularly passed and adopted this 2<sup>nd</sup> day of October, 2018*

*AYES and in favor of said resolution:*

*Supervisors:*

DAVE PINE

CAROLE GROOM

DON HORSLEY

WARREN SLOCUM

DAVID J. CANEPA

*NOES and against said resolution:*

*Supervisors:*

NONE



*President, Board of Supervisors  
County of San Mateo  
State of California*

***Certificate of Delivery***

*I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.*



*Deputy Clerk of the Board of Supervisors*