

**AMENDMENT NO. 1 TO AGREEMENT BETWEEN PENINSULA CLEAN ENERGY AND THE COUNTY
OF SAN MATEO DEPARTMENT OF SUSTAINABILITY**

THIS AMENDMENT TO AN AGREEMENT, is entered into this December 1, 2025, by and between PENINUSLA CLEAN ENERGY, a California joint powers authority, hereinafter called "PCE," and the County of San Mateo, hereinafter called "Contractor".

W I T N E S S E T H:

WHEREAS, the parties entered into an Agreement on April 11, 2023, for the purpose of Contractor's delivery of "RICAPS" climate action planning assistance to San Mateo County and its municipalities ("Agreement"); and

WHEREAS, PCE and County have determined that it would be mutually beneficial to extend the schedule, during which the work is to be performed so that additional technical assistance for local governments for climate action planning can be provided to support PCE and County's mission to advance decarbonization; and

WHEREAS, the parties wish to amend the Agreement to extend the contract term to December 31, 2026 for the purpose of continuing that support to local governments as described in Exhibit A.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Paragraph 4 Term is hereby replaced in its entirety as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from January 1, 2023 through December 31, 2026. (revised December 1, 2025)

2. The text of Section 3 "Payments" shall be replaced in its entirety with:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, PCE shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. PCE reserves the right to withhold payment if PCE determines that the quantity or quality of the work performed is unacceptable.

In no event shall PCE's total fiscal obligation under this Agreement exceed three-hundred and eighty thousand dollars (\$380,000).

In the event that the PCE makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the PCE at the time of contract termination or expiration.

(revised December 1, 2025)

3. The text of Exhibit A shall be replaced in its entirety with the attached Exhibit A (revised December 1, 2025).
4. The text of Exhibit C shall be replaced in its entirety with the attached Exhibit C (revised December 1, 2025).
5. Except as expressly amended herein, all other provisions of the Agreement and Amendment 1 not in conflict, shall remain in full force and effect.
6. This Amendment No. 1 shall take effect upon the date of execution by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as set forth below.

Peninsula Clean Energy Authority

By: _____
Shawn Marshall, CEO

Dated: _____



By: _____

Name: David Canepa

Title: Board President

Dated: 12/09/2025 Resolution No. 081583

Exhibit A

(revised December 1, 2025)

1. Administrative Tasks

1.1 Workplan Development and Kickoff Meeting

At the beginning of each calendar year, Contractor staff will prepare a detailed project plan that will identify priority projects and initiatives. Contractor staff will hold a kickoff meeting with PCE to review these initiatives, objectives, budget, timeline, and administrative processes at a mutually determined time.

1.2 Regular Progress/Strategy Calls

Contractor staff will meet with the RICAPS technical assistance consultant as mutually determined to discuss progress with cities, plan RICAPS working group meetings, and strategize about policy development. PCE staff will be invited to participate in these meetings.

1.3 Subcontracts

All subcontracts will be provided to PCE Director of Energy Programs for review prior to execution to verify compliance with contract terms.

1.4 Final Report

Provide a final report (2-4 pages) by December 31 of each calendar year which includes:

- a. Itemized description of outcomes for each project objective
- b. Itemized description of any additional accomplishments
- c. Evaluated conclusions drawn from the project including lessons learned and recommendations for future work
- d. Supplemental documentation which may include key materials used in RICAPS or related work.

2. Local Government Technical Assistance

Contractor will provide climate action planning technical support to San Mateo County jurisdictions and run the Regionally Integrated Climate Action Planning Support (RICAPS) Climate Collaborative program on an ongoing basis. Contractor activities will include:

2.1 Supporting jurisdictions on working collaboratively on climate action implementation

Through surveys, individual consultations, and discussions during working group and ad hoc meetings, the Contractor will work to establish consensus on climate action goals and identify high impact areas with common interest by multiple jurisdictions. The Contractor will work to align resources to support a multi-city or countywide approach for collaborative climate action initiatives.

Contractor will continue to facilitate working groups focused on building electrification, EV infrastructure deployment, and mode shift. These groups are largely member-led and are supported by agency staff from

PCE, Caltrain, BART, SamTrans, the TA, and C/CAG. Here, sustainability staff engage with other staff from jurisdictions across the county from planning, department of public works, and facilities backgrounds to develop and implement projects such as grant proposals, Ebike program concepts, an EV resources hub, EV infrastructure messaging campaigns, and a multifamily electrification summit. The Contractor will continue to support these groups in a manner that drives leadership from within and provides a constructive space for project implementation concepts to develop and take root.

2.2 Hosting of monthly RICAPS working group meetings with city and Contractor sustainability staff

The Contractor hosts a monthly working group with agency staff to exchange ideas, share climate action planning resources, and collaborate on multi-city and/or countywide climate action initiatives.

Provide an opportunity for PCE staff to share information and get feedback about program offerings.

2.3 Developing guidance documents and template policies

Contractor will develop technical resources and tools to support municipal staff in reducing greenhouse gas emissions. Work will include convening ad hoc advisory group meetings to get input and buy-in from municipal staff on technical resources and policy approaches. Contractor will refine the scope of technical resources in coordination with advisory groups and PCE. The Contractor's technical assistance consultant will develop template policies and guidance documents.

Contractor will resume efforts around advancing the adoption of an "Electrification First" policy to advance municipal decarbonization efforts in the County. In 2026, Contractor efforts will focus on providing more robust and tailored support for at least two cities to help city sustainability staff navigate barriers in advancing such a policy. As the Contractor engages in a more in-depth adoption effort on this policy front, staff will gather information, feedback, and insights on the effectiveness of this approach, and whether an upscaled effort is warranted for this specific policy and/or other potential policies in the future.

2.4 Updating RICAPS tools

Contractor will update climate action planning templates and measures to reflect the latest best practices and address municipal needs.

2.5 Providing individualized advice and climate action planning technical assistance to jurisdictions using the RICAPS tools

The technical assistance consultant will assist with activities such as:

- a. Support individual jurisdictions in setting their CAP goals and developing a set of CAP measures to meet those goals. Assist jurisdictions in verifying baseline and current GHG emissions inventories and calculating business-as-usual reduction target vs. forecasted reduction targets. Provide calculations of emissions using different groupings of CAP measures. Help jurisdictions evaluate cost-effectiveness and feasible time horizons for CAP measures. Help jurisdictions develop a strategy for achieving carbon neutrality, including incorporating carbon sequestration as requested.
- b. Support sustainability coordinators in explaining CAP development strategies for their jurisdiction. Participate in and/or give presentations at meetings with city staff and/or Councils as requested, including kick-off meetings, council study sessions, etc.

- c. Support municipal staff in assessing compliance with requirements. Assist jurisdictions in determining steps to comply with CEQA (i.e., initial study, negative declaration, etc.). Review CAP documents to verify compliance with common requirements for qualified GHG reduction strategies.
- d. Provide other related CAP development assistance as needed when mutually agreed upon in advance of work.

2.6 Providing support for decarbonization of municipal operations

Coordinate with the San Mateo County Energy Watch (SMCEW) program to assist jurisdictions in identifying, implementing, and tracking progress on municipal decarbonization projects. (Since RICAPS promotes SMCEW municipal activities, information about SMCEW is provided in Exhibit C for reference.) Provide updates to PCE about SMCEW decarbonization activities.

- a. Promote awareness of and participation in SMCEW decarbonization activities for jurisdictions, special districts, K-12 public school districts and small businesses to advance decarbonization projects.
- b. Support city participation in SMCEW efforts to identify municipal decarbonization projects to put in Capital Improvement Plans (CIPs) and/or implement using PCE GovBE funding (see Exhibit C).
- c. Facilitate countywide engagement with the recommended decarbonization strategies, and support sustainability staff in advancing projects within their jurisdictions.

2.7 Providing other climate action support as requested

PCE may request additional strategic support on activities relating to improving the level of engagement and overall satisfaction with workgroup meetings. PCE may also request additional strategic and technical support on reach code development, existing building electrification initiatives, and cross-county programmatic and policy coordination. This may involve data gathering and synthesis as well as integrating equity-oriented considerations.

2026 Priorities

1. Facilitate implementation groups to advance project development and implementation across three key topic areas: building electrification, EV infrastructure deployment, and mode shift. Key projects for 2026 include hosting a multi-family decarbonization summit, support for reach code development, grant proposals, Ebike program concepts, an EV resources hub, and EV charging messaging campaigns (in collaboration with PCE staff).
2. Lead collaborative grant applications: this may involve Prop 4 bond funding in addition to other future funding sources.
3. Support at least two cities in implementing “Electrification First” policy to advance municipal building electrification. Adapt approach to supporting cities with policy adoption based on lessons learned.
4. Working with SMCEW program, support 5 cities in substantive updates to their CIPs establishing replacement of fossil fuel equipment with efficient electric alternatives across municipal facilities to the degree technically and economically feasible. Facilitate 3 cities in applying to the PCE GovBE program funding near term replacements (see Exhibit C).

Exhibit C – For Reference Only

(revised December 1, 2025)

The following decarbonization services are provided to public agencies in San Mateo County via the San Mateo County Energy Watch (SMCEW) program. This scope is funded by the City/County Association of Governments of San Mateo County via the SMCEW local government partnership with PG&E. Since RICAPS promotes SMCEW activities, this information is provided for reference only.

1. Support Implementation of Decarbonization Projects

- Conduct site visits of public agency buildings to catalog methane gas equipment using the Excel-based tool.
- Identify projects that include methane gas equipment in current CIP lists.
- Present customized, prioritized recommendations for replacing gas equipment with all-electric alternatives by taking advantage of rebates, incentives, financing, and grants relevant to their decarbonization efforts, especially PCE GovBE funding and programs provided by PG&E and BayREN. Integrate decarbonization projects into city CIP.
- Support a robust collaboration/partnership between the Sustainability Department, the San Mateo County Office of Education, Peninsula Clean Energy, PCE Schools BE, Willdan GK-12, and PG&E with the goal of electrifying all domestic-size water heating across the county and advancing HVAC electrification projects by presenting agencies with proposals that stack PCE grants with GK-12 technical assistance and the turnkey HPWH program.
- Track progress on implementing decarbonization projects and provide support in overcoming barriers.
- Analyze methane gas catalogs across multiple jurisdictions to identify opportunities for group procurements.

2. Benchmarking of Energy Use Using EPA Portfolio Manager Tool

- Update benchmarking profiles of municipal buildings already benchmarked by SMCEW on Portfolio Manager, as needed.
- Benchmark additional buildings as needed, to ensure that all buildings using methane gas have a profile on the Portfolio Manager platform.
- Share benchmarking reports with each jurisdiction and Peninsula Clean Energy, as requested.