

<b>COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST</b>				REQUEST NO. ATR23-BJ0076	
DEPARTMENT: COUNTY EXECUTIVE'S OFFICE				DATE: 4/17/23	
<b>1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:</b>					
	<b>CODES</b>			<b>AMOUNT</b>	<b>DESCRIPTION</b>
	<b>FUND or ORG</b>	<b>ACCOUNT</b>	<b>JL ORG CODE Measure K only</b>		
<b>FROM</b>	12142	1135	CEOFH	1,000,000	Sales and Use Tax - Measure K
<b>TO</b>	12142	5969	CEOFH	1,000,000	Other Special Dept Expense
<b>Justification (Attach Memo if Necessary):</b> Please see attached.					
DocuSigned by: <b>DEPARTMENT HEAD</b> Michael Bolander <small>E44D1B0B9C024CD</small>				<b>DATE</b> 4/17/2023	
<b>2.</b> <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required Remarks:					
DocuSigned by: <b>COUNTY CONTROLLER</b> Ngoe Nguyen <small>311A76FBA8404C2</small>				<b>DATE</b> 4/17/2023	
<b>3.</b> <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved Remarks:					
DocuSigned by: <b>COUNTY EXECUTIVE</b> Roberto Mandua <small>B2CAA10C3C9341B</small>				<b>DATE</b> 4/17/2023	
<b>DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY</b>					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent \_\_\_\_\_  
 Supervisors: \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
 Clerk of Said Board

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Executive Officer  
Iliana Rodriguez, Deputy County Executive

**Subject:** **Measure K** Appropriations Transfer Request for Half Moon Bay Farmworker Housing Project

**RECOMMENDATION:**

**Measure K:** Approve an Appropriation Transfer Request (ATR) recognizing unanticipated revenue in the amount of \$1,000,000 from the County's **Measure K** Reserves to the County Executive Office Budget in FY 2022-23 for the Half Moon Bay Farmworker Housing Project.

**BACKGROUND:**

On January 3, 2023, a tragic shooting in Half Moon Bay claimed the lives of seven farmworkers across two farms. Subsequent inspections of those sites found the living conditions with many health, safety, and environmental issues. The County of San Mateo has partnered with the City of Half Moon Bay to house the nineteen households displaced at these farm sites through the development of new affordable farmworker housing.

The County is in the process of inspecting all employee housing provided on farms in the unincorporated area. These inspections are being done to ensure that any such housing complies with essential health and safety standards.

**DISCUSSION:**

On August 11, 2021, the County's Project Development Unit (PDU) received formal proposals from eight construction management firms which were reviewed by a group of selection committee members who recommended on-call agreements with four firms, including Capital Program Management, Inc. (CPM). On January 4, 2022, the PDU entered into an agreement with CPM, Inc. in the amount of \$400,000 to provide design services, bidding assistance, and construction management services to various County Capital projects.

On March 14, 2023, this Board approved the **Measure K** budget for the upcoming Fiscal Year 2023-24 Recommended Budget which includes an allocation of \$1,000,000 for farm labor housing support.

On April 3, 2023, the County Executive Office approved a task order for CPM to begin work on the Half Moon Bay Farmworker Housing project.

Approval of this appropriation transfer request will allow the project team to proceed with the project which includes pre-construction and project management, procurement/bid and award, and construction management services.

County Attorney has reviewed the resolution to accept these funds as to form.

**PERFORMANCE IMPACT:**

This project has the potential to add forty-five to fifty affordable farmworker housing units.

**EQUITY IMPACT:**

We recognize that farmworkers, who contribute immensely to our agricultural industry, often face significant barriers to accessing quality housing. These barriers include low wages and lack of affordable housing options on the Coast.

To promote equity and justice in the housing sector we are committed to providing affordable farmworker housing that is safe, healthy, and inclusive. The County is committed to creating housing that is designed with the needs of farmworkers in mind, including proximity to job sites, schools, and access to transportation.

**FISCAL IMPACT:**

Approval of the Appropriation Transfer Request will recognize unanticipated revenue in the amount of \$1,000,000 from **Measure K** Reserves to the County Executive Office Budget in FY 2022-23 for the Half Moon Bay Farmworker Housing Project. There are sufficient funds in the **Measure K** trust to cover this transfer. There is no impact to the General Fund.