

RESOLUTION NO. _____

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
ACTING AS THE GOVERNING BOARD OF THE TEN COUNTY
SEWER MAINTENANCE AND SANITATION DISTRICTS**

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RESOLUTION: 1) AUTHORIZING THE IMPOSITION OF SEWER SERVICE CHARGES FOR FISCAL YEAR (FY) 2024-25; AND 2) DIRECTING THE FILING OF THE FY 2024-25 SEWER SERVICE CHARGES REPORT (THE “CHARGES REPORT”) FOR THE TEN (10) COUNTY SEWER MAINTENANCE AND SANITATION DISTRICTS WITH THE COUNTY CONTROLLER; AND 3) AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO REFUND ANY OVERCHARGES RESULTING FROM DATA, DATA ENTRY, OR COMPUTATION ERRORS; AND 4) AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO REVISE THE CHARGES REPORT AS A RESULT OF ANY PARCEL CHANGES RECEIVED FROM THE COUNTY ASSESSOR AND/OR COUNTY CONTROLLER AND TO FILE THE REVISED CHARGES REPORT WITH THE COUNTY CONTROLLER

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, acting as the Governing Board of the following County Sewer Maintenance and Sanitation Districts:

- Burlingame Hills Sewer Maintenance District;**
- Crystal Springs County Sanitation District;**
- Devonshire County Sanitation District;**
- Edgewood Sewer Maintenance District;**
- Emerald Lake Heights Sewer Maintenance District;**
- Fair Oaks Sewer Maintenance District;**
- Harbor Industrial Sewer Maintenance District;**
- Kensington Square Sewer Maintenance District;**
- Oak Knoll Sewer Maintenance District;**
- Scenic Heights County Sanitation District.**

WHEREAS, this Board adopted the following sewer service base rates for said Districts:

District	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Burlingame Hills SMD	\$1,982	\$2,081	\$2,185	\$2,294	\$2,408
Crystal Springs CSD	\$1,834	\$1,879	\$1,919	\$1,954	\$1,984
Devonshire CSD	\$1,680	\$1,740	\$1,800	\$1,860	\$1,920

Edgewood SMD	\$1,720	\$1,785	\$1,850	\$1,915	\$1,980
Emerald Lake Heights SMD – Zone 1	\$1,785	\$1,855	\$1,925	\$1,995	\$2,065
Emerald Lake Heights SMD – Zone 2	\$1,785	\$1,855	\$1,925	\$1,995	\$2,065
Fair Oaks SMD	\$1,055	\$1,095	\$1,135	\$1,175	\$1,215
Harbor Industrial SMD	\$685	\$725	\$765	\$805	\$845
Kensington Square SMD	\$1,850	\$2,050	\$2,250	\$2,450	\$2,650
Oak Knoll SMD	\$1,645	\$1,745	\$1,845	\$1,945	\$2,045
Scenic Heights CSD	\$2,395	\$2,595	\$2,795	\$2,995	\$3,195

WHEREAS, the Director of Public Works has prepared the Sewer Service Charges Report (Charges Report) described in Sections 5473, et seq., of the California Health & Safety Code, relating to the collection of sewer service charges on the tax roll based on the sewer service base rates set forth in the April 9, 2024 Ordinance; and

WHEREAS, a public hearing, as required by Sections 5473.1, et seq. of the California Health & Safety Code, was duly held on June 11, 2024, at 9:00 a.m. in the Board of Supervisors’ Chambers; and

WHEREAS, this Board has heard and considered all objections, protests, and public testimony to said Charges Report at said public hearing and determined that sewer service charges should be imposed for the FY 2024-25; and

WHEREAS, the Controller is hereby authorized to place the charges on the property tax roll; and

WHEREAS, as of the date of the public hearing, the data for the relevant tax rate areas to be utilized in the development of the Charges Report was still being finalized by the County.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as

follows:

1. Sewer service charges are hereby imposed on properties within the Districts governed by this Board to be computed on the basis of the provisions of Chapter 4.32 of the San Mateo County Ordinance Code and the following sewer service base rates:

District	FY 2024-25 Sewer Service Base Rate Per Equivalent Residential Unit
Burlingame Hills SMD	\$2,081
Crystal Springs CSD	\$1,879
Devonshire CSD	\$1,740
Edgewood SMD	\$1,785
Emerald Lake Heights SMD – Zone 1	\$1,855
Emerald Lake Heights SMD – Zone 2	\$1,855
Fair Oaks SMD	\$1,095
Harbor Industrial SMD	\$725
Kensington Square SMD	\$2,050
Oak Knoll SMD	\$1,745
Scenic Heights CSD	\$2,595

2. The sewer service base rate per equivalent residential unit set forth above shall be, and are hereby declared as, the sewer service base rate per equivalent residential unit to be utilized for the sewer charges to be levied on each parcel of property within said Districts for the FY 2024-25

and the Controller is authorized to place the charges on the property tax roll.

3. The Director of Public Works is hereby directed to certify to the Clerk that the charges are based on the base rates adopted by this Board.
4. The Director of Public Works is also directed to file with the County Controller an electronic copy of said report and a statement endorsed thereon that the charges as set forth in said electronic copy are the charges as adopted by this Board based on the certification of the Director of Public Works.
5. The Director of Public Works is authorized to refund, as appropriate, any overcharge contained in said report to the owner of the parcel so overcharged when the overcharge resulted from data, data entry or computation errors as determined by said Director of Public Works.
6. The Director of Public Works is authorized to revise the Charges Report to reflect any parcel changes received from the County Assessor and/or County Controller on or after June 11, 2024. Such revisions shall be certified and filed by the Director of Public Works with the County Controller consistent with the processes set forth above.

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