

**FOURTH AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
SAMARITAN HOUSE**

THIS AMENDMENT TO THE AGREEMENT, entered into this day 05/19/2026, between the COUNTY OF SAN MATEO, hereinafter called "County," and Samaritan House, hereinafter called "Contractor";

WITNESSETH:

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on June 25, 2024, the parties entered into an Agreement for the purpose of providing Diversion and Coordinated Entry System (CES) services, for a total obligation not to exceed \$4,032,093 with a term of July 1, 2024, through June 30, 2027; and

WHEREAS, on December 10, 2024, the parties amended the Agreement to increase CES's capacity to process Inclement Weather Program (IWP) referrals during inclement weather events, provide onsite diversion on deactivation days, and add \$150,276 for IWP services for a revised total obligation amount not to exceed \$4,182,369; and

WHEREAS, on May 5, 2025, the parties entered a second amendment to the Agreement to increase the total obligation amount by \$22,964 to align with a Cost-of-Living Adjustment (COLA) increase for a new total obligation amount of \$4,205,333 and with no change to the term; and

WHEREAS, on June 16, 2025, the parties entered a third amendment to the Agreement to revise the budget between regular CES and IWP CES with no change in total obligation or term; and

WHEREAS, the parties now wish to further amend the Agreement to increase the total obligation amount by \$96,560 to align with a Cost-of-Living Adjustment (COLA) increase for a new total obligation amount of \$4,301,893 and update Exhibit B Section 5 Program Budget Overview with no change to the term.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

**1. Section 3. Payments is amended to read as follows:**

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibits A, C, F, I, and P, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **FOUR MILLION THREE HUNDRED ONE THOUSAND EIGHT HUNDRED NINETY-THREE DOLLARS (\$4,301,893)**. In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

**2. Exhibit B -Payments and Rates** is amended as follows:

5) Program Budget Overview

a) Program Budget Amounts per Fiscal Year

Program Budget Amounts Per Fiscal Year			
Fiscal Year	Regular CES	CES Inclement Weather	Total Maximum Amount
2024-2025 (07/01/24 to 06/30/25)	\$1,406,995	\$10,092	\$1,417,087
2025-2026 (07/01/25 to 06/30/26)	\$1,388,774	\$53,629	\$1,442,403
2026-2027 (07/01/26 to 06/30/27)	\$1,388,774	\$53,629	\$1,442,403
<b>Total Agreement Obligation</b>	<b>\$4,184,543</b>	<b>\$117,350</b>	<b>\$4,301,893</b>

b) FY 2024-27 CES IWP Budget

Expense	FY2024-25	FY2025-26	FY2026-27
<b>Personnel Expenses</b>			
Overtime time staff: 2.75 hrs./day per staff for activated days for up to 2 staff Projected 40 activated days. 1 OT hr 5 staff x 20 activations at end of day for processing late referrals	\$6,550	\$16,381	\$16,381
Benefits	\$1,429	\$4,095	\$4,095
<b>Subtotal Personnel</b>	<b>\$7,979</b>	<b>\$20,476</b>	<b>\$20,476</b>
<b>Operational Expenses</b>			
Diversion/Flex Funding	-	\$27,000	\$27,000
Mileage	\$866	\$2,680	\$2,680
<b>Subtotal operating expenses</b>	<b>\$866</b>	<b>\$29,680</b>	<b>\$29,680</b>
<b>Administrative Expense</b>			

15% of modified total direct costs (MTDC) de minimus indirect/admin costs	\$1,246	\$3,473	\$3,473
<b>Subtotal Admin Expense</b>	<b>\$1,246</b>	<b>\$3,473</b>	<b>\$3,473</b>
<b>Total Expenses</b>	<b>\$10,092</b>	<b>\$53,629</b>	<b>\$53,629</b>

6) FY 2024-25 Regular CES Budget

	FY25 Budget	FY25 Budget	5% COLA per BOS approval 4/25	Amendment 5/25	TOTAL REV Budget
<b>Section 1 - 15% MTDC Costs</b>					
Admin Salaries	152,804	152,804	2,587		155,391
<b>Subtotal Admin Costs</b>	<b>152,804</b>	<b>152,804</b>	<b>2,587</b>		<b>155,391</b>
<b>Section 2 - Program Costs</b>					
<b>Personnel</b>					
CES Program Manager	82,000	82,000	1,708		83,708
Case Manager	62,732	62,732	1,307		64,039
Institutional Case Manager	62,732	62,732	1,307		64,039
CES Diversion Specialists	459,796	457,596	9,533		467,129
Associate Director of Programs and Services	13,000	13,000	271		13,271
CES Program Data Analyst	62,733	62,733	1,307		64,040
Chief Operating Officer	19,055	19,055	397		19,452
Accounting Assistant	8,761	8,761	183		8,944
<b>Salaries</b>	<b>770,809</b>	<b>768,609</b>	<b>16,013</b>		<b>784,622</b>
Taxes / Fringe	171,217	171,217	4,364		175,581
<b>Subtotal Personnel Costs</b>	<b>942,026</b>	<b>939,826</b>	<b>22,964</b>		<b>960,203</b>
<b>Program Operating Costs</b>					
Office/Program Supplies	5,894	5,894			5,894
Communications/Telephone	2,300	2,756			2,756
Utilities	4,200	3,727			3,727
Repairs & Maintenance	8,275	8,739			8,739
Recruitment	19,460	19,460			19,460
Travel, Meetings & Conferences	735	377			377
Mileage Reimbursement	88	78			78
Employee Training	500	500			500
Equipment Rental	3,150	3,143			3,143
Professional Fees	2,862	2,862			2,862
Outside Services - Non IT Support	5,315	6,275			6,275
Outside Services - IT Support	27,042	28,210			28,210
Diversion/CES General Flexible Funding	169,380	169,380		40,000.00	209,380
<b>Subtotal Operating Costs</b>	<b>249,201</b>	<b>251,401</b>	<b>-</b>	<b>40,000.00</b>	<b>291,401</b>
<b>Subtotal Program Costs</b>	<b>1,191,227</b>	<b>1,191,227.00</b>	<b>22,964</b>	<b>40,000</b>	<b>1,251,604</b>
<b>TOTAL GRANT</b>	<b>1,344,031</b>	<b>1,344,031.00</b>	<b>22,964</b>	<b>40,000</b>	<b>1,406,995</b>

a) FY 2025-27 Regular CES Budget

	New FY25-26 Budget	FY26-27 Budget
<b>Section 1 - 15% MTDC Costs</b>		
Admin Salaries	158,640	158,529
<b>Subtotal Admin Costs</b>	<b>158,640</b>	<b>158,529</b>
<b>Section 2 - Program Costs</b>		
<b>Personnel</b>		
CES Program Manager	85,402	85,402
ES Assistant Prog Mgr/CaseMgr #1	65,335	65,335
CES Assistant Prog Mgr/Institutional CaseMgr #2	65,335	65,335

CES Diversion Specialists	476,641	476,641
Associate Director of Programs and Services	13,539	13,539
CES Program Data Analyst	65,336	65,336
Chief Operating Officer-program	19,846	19,846
Accounting Asst (FA eligibility review and issuance)	9,124	9,124
<b>Salaries</b>	<b>800,558</b>	<b>800,558</b>
Taxes / Fringe	178,233	176,124
<b>Subtotal Personnel Costs</b>	<b>978,791</b>	<b>976,682</b>
<b>Program Operating Costs</b>		
Office/Program Supplies	5,105	5,683
Communications/Telephone	7,746	8,000
Occupancy & Utilities	4,486	5,000
Repairs & Maintenance	3,041	4,000
Recruitment		
Travel, Meetings & Conferences	735	
Mileage Reimbursement	1,284	
Employee Training	6,900	7,500
Equipment Rental	3,150	4,000
Outside Services - Non IT Support	13,851	14,000
Outside Services - IT Support	35,665	36,000
Diversion/CES General Flexible Funding	169,380	169,380
<b>Subtotal Operating Costs</b>	<b>251,343</b>	<b>253,563</b>
<b>Subtotal Program Costs</b>	<b>1,230,134</b>	<b>1,230,245</b>
<b>TOTAL GRANT</b>	<b>1,388,774</b>	<b>1,388,774</b>

7) Invoice and Reporting Due Dates  
a) Table 2

Reporting Period		Due Date for Invoice (Including support documentation)	Due Date for Monthly Report	Due Date for Quarterly Report	Due Date for Annual Report
Q1	July	August 20	August 20	October 20	July 20
	August	September 20	September 20		
	September	October 20	October 20		
Q2	October	November 20	November 20	January 20	
	November	December 20	December 20		
	December	January 20	January 20		
Q3	January	February 20	February 20	April 20	
	February	March 20	March 20		
	March	April 20	April 20		

Q4	April	May 20	May 20	July 20	
	May	June 20	June 20		
	June	June 20*	June 20*		
*Due early due to year end process					

8) County will:

- a) Have the right to withhold payment should County determine that the quantity or quality of the work performed is unacceptable. If County should find that the quantity or quality of work is unacceptable, County shall notify Contractor in writing with a detailed statement and plan to correct performance. Contractor shall respond to County within 15 days of receipt of statement and plan to confirm what steps will be taken to correct performance.
- b) Have the option to adjust line-item costs across each line item and across fiscal years as agreed upon by both parties in writing as it does not exceed the total obligation amount.
- c) Have the option to adjust invoice due dates for year-end invoices and will issue all changes in writing to Contractor.
- d) Have the option to modify or add related services and adjust program costs to meet program needs, as agreed upon by both parties, as long as it does not exceed the total obligation amount and is not restricted by any grant or specific funding agreements.

**3. All other terms and conditions of the agreement dated June 25, 2024 amended on December 10, 2024, May 5, 2025, and June 16, 2025 between the County and Contractor shall remain in full force and effect.**

**SIGNATURE PAGE BELOW**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Samaritan House

DocuSigned by: <i>Laura Bent</i>	4/23/2026	Laura Bent
CAB21E0AA7EF422... Contractor Signature	Date	Contractor Name (please print)



COUNTY OF SAN MATEO

By:  
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:  
Clerk of Said Board