

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING:

**A) WAIVER OF THE REQUEST FOR PROPOSALS (RFP) PROCESS; AND
B) THE DIRECTOR OF THE HUMAN SERVICES AGENCY OR DESIGNEE TO
PREPARE AND EXECUTE AGREEMENTS AND AMENDMENTS WITH ONE
WORKPLACE L. FERRARI, LLC FOR THE PURCHASE OF FURNITURE, FIXTURES,
EQUIPMENT, AND RELATED SERVICES FOR THE SOUTH SAN FRANCISCO
NORTH COUNTY WELLNESS CENTER MANAGED BY THE HUMAN SERVICES
AGENCY (HSA) IN AN AMOUNT NOT TO EXCEED \$1,692,258**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the North County Wellness Center (WC) is a new construction building located in South San Francisco that will expand access to health and social services that is located near key transportation stations; and

WHEREAS, the WC will provide a “one stop” hub where residents will receive health care services through the Health Clinics and apply for public assistance programs through Human Services or Aging and Adult Services in a single location; and

WHEREAS, the Human Services Agency (HSA) will occupy the second floor of the WC with staff from Children Family Services (CFS), Economic Self Sufficiency (ESS), and Employment Services (ES) departments; and

WHEREAS, the space will include specialized family rooms for visits and meetings facilitated by child welfare social workers from CFS, interview spaces

managed by ESS for residents interested in public assistance programs, and a resource center with a connected lecture space for residents to receive employment assistance and education from ES; and

WHEREAS, HSA is overseeing the procurement, delivery, and installation of furniture for the second floor of WC, coordinating furnishings for offices, interview rooms, family meeting spaces, and shared resource areas to ensure the space is fully functional, welcoming, and aligned with the needs of both staff and the community; and

WHEREAS, One Workplace, an authorized Steelcase dealer with sole distribution rights in Northern California, ensures access to manufacturer-backed pricing, standardized discount structures, and bundled services; and

WHEREAS, Contracts such as Sourcewell Steelcase Contract #091423-STI and California Multiple Award Schedule (CMAS) Workrite Contract #4-17-71-0129B are established through competitive solicitations with pricing deemed fair and reasonable, incorporating negotiated discounts, ceiling pricing, and compliance requirements; and

WHEREAS, CMAS program similarly uses a competitive process to award contracts to qualified vendors based on pricing, technical capability, and past performance, with pricing benchmarked against commercial practices and subject to ongoing compliance; and

WHEREAS under this proposed agreement, One Workplace, will provide and procure furnishing, fixtures, and equipment plans on behalf of HSA; and

WHEREAS, the selected furniture for the WC will be acquired utilizing pricing and/or discounts established through Sourcewell Cooperative Agreement Program and CMAS.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED, that the President of this Board of Supervisors be and is hereby authorized and directed to waive the County's formal procurement process and authorize the Director of Human Services Agency or designee, in consultation with the County Attorney, to execute any and all agreements, amendments, and all associated documentation for the purchase of furniture, fixtures, equipment, and related services for the WC, second floor, managed by the Human Services Agency in an amount not to exceed \$1,692,258.

BE IT FURTHER RESOLVED that the Director of Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in the aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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