

## **RESOLUTION NO. 081170**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION AUTHORIZING AND DIRECTING THE PRESIDENT OF THE BOARD  
TO EXECUTE AN AGREEMENT WITH KAZIKA CONSTRUCTION, INC. FOR  
CONSTRUCTION SERVICES TO MODIFY LEASED OFFICE SPACE AT 260  
HARBOR DRIVE IN BELMONT, TO ACCOMMODATE DEPARTMENT OF HOUSING  
STAFF, FOR AN AMOUNT NOT TO EXCEED \$565,000**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, since September 1, 2024, the San Mateo County Department of Housing (“DOH”) has leased office space at 260 Harbor Suite in addition to its existing office space located at 264 Harbor in Belmont in order to accommodate the growth in DOH staff given the expanded responsibilities and volume of affordable housing work managed by the department; and

**WHEREAS**, the landlord replaced carpets, lighting and paint prior to the commencement of the lease, but construction is necessary to build out the space for DOH staff, including providing new windows, doors, ceiling tiles, redistribution of existing light fixtures and HVAC system, power/data outlets and new restroom fixtures and finishes, which will involve all major systems in the office; and

**WHEREAS**, DOH has obtained drawings for the necessary improvements to the 260 Harbor suite and conducted a competitive sealed bid process to identify a qualified contractor to provide construction services in accordance with the drawings and plans for the space; and

**WHEREAS**, staff has selected Kazika Construction, Inc. as the lowest qualified bidder to provide the construction services; and

**WHEREAS**, the Board has been presented with a proposed agreement with Kazika for construction services to modify leased office space at 260 Harbor Drive to accommodate DOH staff for an amount not to exceed Five-Hundred Sixty-Five-Thousand Dollars and Zero Cents (\$565,000.00); and

**WHEREAS**, this Board has been presented with a form of said agreement and has examined it and approved it as to both form and content and desires to enter into the agreement.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board is hereby authorized and directed to execute an agreement with Kazika Construction, Inc. for construction services to modify leased office space at 260 Harbor Drive to accommodate DOH staff, for an amount not to exceed \$565,000, and the Clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Director of the Department of Housing or designee, acting in consultation with County Attorney, to execute agreement amendments, if necessary, that modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

\* \* \* \* \*

RESOLUTION NUMBER: 081170

*Regularly passed and adopted this 20<sup>th</sup> day of May, 2025*

*AYES and in favor of said resolution:*

*Supervisors:*

JACKIE SPEIER

NOELIA CORZO

RAY MUELLER

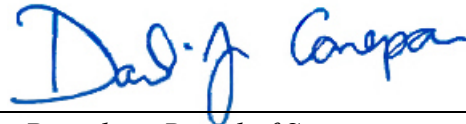
LISA GAUTHIER

DAVID J. CANEPA

*NOES and against said resolution:*

*Supervisors:*

NONE



*President, Board of Supervisors  
County of San Mateo  
State of California*

***Certificate of Delivery***

*I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.*



*Assistant Clerk of the Board of Supervisors*