

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE AGREEMENT WITH  
COMPUTER AID, INC. FOR OPERATIONAL MAINTENANCE AND CONSULTING  
SERVICES, EXTENDING THE TERM BY TWO YEARS THROUGH JANUARY 16,  
2028, AND INCREASING THE AMOUNT BY \$750,000, FOR A TOTAL AMOUNT NOT  
TO EXCEED \$1,739,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of  
California, that

**WHEREAS**, on April 7, 2022, the Technology Services Department (TSD),  
released a Request for Proposals for operational maintenance and consulting services  
for the County's information technology (IT) service management platform for  
processing technology support requests, asset management, cost management, and IT  
procurement services provided by TSD; and

**WHEREAS**, the platform's functionality is also used for departmental IT  
operations and business processes by the Controller's Office, Sheriff's Office,  
Sustainability Department, Human Resources, and County Health; and

**WHEREAS**, on January 17, 2023, the Board of Supervisors approved an  
agreement with Computer Aid, Inc. for operational maintenance and consulting services  
for the County's IT service management platform, for the term of January 17, 2023  
through January 16, 2026, and for a total amount not to exceed \$750,000; and

**WHEREAS**, on June 10, 2025, the Board of Supervisors approved Amendment  
No. 1 to the Agreement increasing the amount by \$239,000 for a new total amount not

to exceed \$989,000 for additional enhancements to workflows implemented to support County Health's electronic health records system; and

**WHEREAS**, the parties wish to execute Amendment No.2 to the Agreement between the County and Computer Aid, Inc. for continued operational maintenance and consulting services, extending the term through January 16, 2028, and increasing the amount by \$750,000 for a new total not to exceed amount of \$1,739,000; and

**WHEREAS**, this Board has been presented with the amendment and has examined and approved it as to both form and content and desires to enter the agreement.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief Information Officer (CIO) or CIO's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

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