

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO MASTER SALARY  
RESOLUTION 079812 AS PER FY 2023-2024 ADOPTED BUDGET**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, section 206a(4) of the San Mateo County Charter authorizes the Board of Supervisors to establish the number of all appointed officers and employees; and

**WHEREAS**, sections 206a(5) and 508 of the San Mateo County Charter authorize the Board of Supervisors to establish by ordinance or resolution the compensation and benefits of County officers and employees; and

**WHEREAS**, San Mateo County Ordinance No. 073703 ordered that henceforth the number of County appointed officers and employees and their compensation and benefits shall be established by resolution of the Board of Supervisors; and

**WHEREAS**, on July 11, 2023, the Board passed a resolution entitled “Master Salary Resolution for FY 23-24 Specifying the Number of and Providing Compensation and Benefits for Persons Employed by the County of San Mateo, Setting Appropriate Rules and Regulations and Repealing all Inconsistent Resolutions,” bearing Resolution No. 079812 (“Master Salary Resolution”); and,

**WHEREAS**, the Board desires to make certain adjustments to the Master Salary Resolution to reflect changes in connection with the FY 22-23 budget process;

**NOW THEREFORE, IT IS HEREBY ORDERED** that the Board of Supervisors authorizes an amendment to Master Salary Resolution 079812 as follows:

**SECTION 1:** Part 14 of the Master Salary Resolution is amended as indicated:

12000 COUNTY EXECUTIVE'S OFFICE/CLERK OF THE BOARD

1. Item G226S, Community Program Specialist Series is decreased by 1 position for a new total of 0 positions.
2. Item G228, Senior Community Program Specialist is increased by 1 position for a new total of 1 position.
3. Item E003, Administrative Secretary III-Confidential is increased by 1 position for a new total of 1 position.
4. Item D182S, Management Analyst Series is increased by 2 positions for a new total of 15 positions.
5. Item D131, Program Services Manager I is increased by 1 position for a new total of 2 positions.
6. Item G243S, Program Coordinator Series is increased by 1 position for a new total of 1 position.
7. Item D180, Principal Management Analyst is increased by 1 position for a new total of 5 positions.

12400 PUBLIC SAFETY COMMUNICATIONS

1. Item D182S, Management Analyst Series is increased by 2 positions for a new total of 2 positions.
2. Item D110, Information Technology Manager is increased by 1 position for a new total of 1 position.

### 13000 ASSESSOR-COUNTY CLERK-RECORDER-ELECTIONS

1. Item N041, Graphics Specialist is increased by 1 position for a new total of 1 position.
2. Item E337, Office Specialist is increased by 2 positions for a new total of 2 positions.
3. Item E323, Assessor Recorder Technician III is increased by 3 positions for a new total of 30 positions.

### 14000 CONTROLLER'S OFFICE

1. Item E093, Senior Internal Auditor is increased by 1 position for a new total of 5 positions.
2. Item E095S, Internal Auditor Series is increased by 1 position for a new total of 3 positions.

### 30000 SHERIFF'S OFFICE

1. Item V231, Senior Information Technology Technician is decreased by 2 positions for a new total of 1 position.
2. Item E350, Fiscal Office Specialist is increased by 1 position for a new total of 8 positions.
3. Item V260S, IS Support Series (IS Client Systems Specialist) is increased by 3 positions for a new total of 3 positions.
4. Item E091, Administrative Assistant II is decreased by 1 position for a new total of 5 positions.
5. Item D182S, Management Analyst Series is increased by 1 position for a new total of 13 positions.

6. Item E375, Legal Office Specialist is increased by 1 position for a new total of 41 positions.
7. Item E337, Office Specialist is increased by 1 position for a new total of 2 positions.
8. Item T074S, Community Services Officer Series is increased by 2 positions for a new total of 21 positions.
9. Item E406S, Storekeeper Series is increased by 1 position for a new total of 3 positions.
10. Item G112S, Community Worker Series is increased by 2 positions for a new total of 2 positions.

#### 32000 PROBATION DEPARTMENT

1. Item C001S, Deputy Probation Officer Series is decreased by 20 positions for a new total of 98 positions.
2. Item C005S, Group Supervisor Series is decreased by 7 positions for a new total of 53 positions.

#### 33000 CORONER'S OFFICE

1. Item H131, Deputy Coroner is increased by 1 position for a new total of 8 positions.
2. Item T070, Forensic Autopsy Technician is increased by 1 position for a new total of 3 positions.

#### 38000 PLANNING AND BUILDING

1. Item V054S, GIS Technician Series is decreased by 1 position for a new total of 0 positions.

2. Item E368, Public Services Specialist is increased by 1 position for a new total of 2 positions.
3. Item J057S, Building Inspector Series is decreased by 1 position for a new total of 4 positions.
4. Item J069S, Building Plans Examiner Series is increased by 1 for a new total of 1 position.

#### 39000 PARKS DEPARTMENT

1. Item L040S, Park Ranger Series is increased by 5 positions for a new total of 36 positions.
2. Item L039, Park Ranger III is increased by 2 positions for a new total of 19 positions.
3. Item E334S, Office Assistant Series is increased by 1 position for a new total of 1 position.
4. Item E029, Administrative Assistant I is increased by 1 position for a new total of 1 position.
5. Item J084S, Natural Resource Specialist Series is increased by 1 position for a new total of 3 positions.

#### 43000 DEPARTMENT OF EMERGENCY MANAGEMENT

1. Item Q002, Department of Emergency Management Coordinator is increased by 2 positions for a new total of 6 positions.

#### 45100 PUBLIC WORKS ADMINISTRATION

1. Item V230, Information Technology Technician is increased by 1 position for a new total of 2 positions.

#### 47300 PUBLIC WORKS - FACILITIES SERVICES

1. Item T060, Supervising Custodian is increased by 1 position for a new total of 3 positions.
2. Item T075, Custodian is increased by 3 positions for a new total of 26 positions.
3. Item T064S, Utility Worker Series is increased by 1 position for a new total of 11 positions.
4. Item L005, Lead Gardener is increased by 1 position for a new total of 1 position.
5. Item T030, Carpenter/Mill Cabinet Worker is increased by 1 position for a new total of 7 positions.
6. Item T041S, Stationary Engineer Series is increased by 2 positions for a new total of 38 positions.

#### 48500 PUBLIC WORKS - AIRPORTS

1. Item M003, Airport Operations Specialist Series is increased by 1 position for a new total of 6 positions.
2. Item M001, Airport Operations Supervisor is increased by 1 position for a new total of 1 position.
3. Item E091, Administrative Assistant II is increased by 1 position for a new total of 1 position.

#### 63000 CORRECTIONAL HEALTH SERVICES

1. Item F009, Nurse Practitioner is increased by 1 position for a new total of 4 positions.

#### 66000 SAN MATEO MEDICAL CENTER

1. Item F127, Supervising Physician is decreased by 1 for a new total of 14 positions.
2. Item D033, Health Services Manager II is increased by 1 position for a new total of 2 positions.
3. Item E346S, Fiscal Office Assistant Series is decreased by 1 position for a new total of 2 positions.
4. Item E350, Fiscal Office Specialist is increased by 1 position for a new total of 2 positions.

#### 70000 HUMAN SERVICES AGENCY

1. Item D091, Human Services Manager II is increased by 2 positions for a new total of 12 positions.
2. Item E030S, Accountant Series is increased by 1 position for a new total of 14 positions.
3. Item E368, Public Service Specialist is increased by 5 positions for a new total of 25 positions.
4. Item B183S, Community Worker-Unclassified Series is decreased by 1 position for a new total of 0 positions.
5. Item G112S, Community Worker Series is increased by 1 position for a new total of 21 positions.

6. Item G098S, Social Worker/Children's Services Social Worker Series is decreased by 1 position for a new total of 95 positions.
7. Item G040S, Mental Health Case Worker Series (Psychiatric Social Worker Series) is increased by 1 position for a new total of 20 positions.
8. Item F041S, Rehabilitation Production Supervisor Series is increased by 2 positions for a new total of 8 positions.
9. Item G069, Benefits Analyst III is decreased by 5 positions for a new total of 49 positions.
10. Item G071S, Benefits Analyst Series is decreased by 2 positions for a new total of 187 positions.
11. Item G221, Human Services Program Policy Analyst is increased by 1 position for a new total of 13 positions.
12. Item G074S, Overpayments and Collections Analyst Series is increased by 6 positions for a new total 6 positions.
13. Item G232, Human Services Supervisor-Exempt is decreased by 1 position for a new total 35 positions.
14. Item G073, Overpayments and Collections Analyst III is increased by 1 position for a new total 5 positions.

**SECTION 2: Effective Date**

1. All changes are effective on the first pay period following adoption.

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