

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

THIS AMENDMENT TO THE AGREEMENT, entered into this _____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and South San Francisco Unified School District, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on December 7, 2021, the parties entered into an Agreement for the purpose of operating The Big Lift early learning initiative to reduce learning loss, increase kindergarten readiness, and grow third grade reading proficiency in San Mateo County for the term May 1, 2021 through June 30, 2023 in an amount not to exceed \$2,024,537; and

WHEREAS, the parties wish to amend the Agreement to increase the agreement amount by \$229,149 for a new not-to-exceed amount of \$2,253,686, extend the term through September 30, 2023, and to replace Exhibit B with Exhibit B1 (rev. August 1, 2023).

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 3 of the Agreement is amended to read as follows:

Payments

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in the Agreement and in Exhibit A County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B1 (rev. August 1, 2023). County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed TWO MILLION TWO HUNDRED FIFTY-THREE THOUSAND SIX HUNDRED EIGHTY-SIX DOLLARS (\$2,253,686). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this Agreement.

2. Section 4 of the agreement is amended to read as follows:

Term

Subject to compliance with all terms and conditions, the term of this Agreement shall be from May 1, 2021, through September 30, 2023.

3. Original Exhibit B is replaced with B1 (rev August 1, 2023).
4. **All other terms and conditions of the agreement dated December 7, 2021, between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

DocuSigned by:
Dr. Shawnterra Moore

7/27/2023

Dr. Shawnterra Moore

Contractor Signature

Date

Contractor Name (please print)

For County:

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board

Exhibit B1 (rev. August 1, 2023)

CONTRACTOR BUDGET

Big Lift Inspiring Summers (BLIS) - \$753,686

I. PERSONNEL	Summer 2021 (5/1/21-12/31/21)	Summer 2022 (5/1/2022-12/31/22)
A. Partner Program Lead (1 FTE)	22,307.00	22,309.00
B. Program Manager (2 FTE)	25,400.00	37,512.00
C. Academic Teachers (24 FTE)	177,413.00	192,360.00
D. Program Assistants (2 FTE)	16,426.00	16,427.96
E. Instructional Coach (4 FTE)	17,475.00	33,620.40
F. Parent Ambassadors (2 FTE)	2,000.00	2,099.53
G. Janitorial (2 FTE)	1,646.00	1,219.53
Benefits	54,279.00	67,197.58
Subtotal - Personnel	\$316,946.00	\$372,746.00

II. PROGRAM COSTS		
A. Non- Instructional Supplies, Printing & Materials	5,876.00	30.00
B. Printing/Copying		
C. Morning Curriculum Supplies	147.00	7,480.00
D. Afternoon Curriculum -Supplies		27,000.00
E. Other- Site Discretionary		882.00
F. Snacks	5,876.00	6,703.00
G. Teacher Stipend		10,000.00
Subtotal – Operating Costs	\$11,899.00	\$52,095.00
III. TOTAL COSTS	\$328,845.00	\$424,841.00

BIG LIFT EARLY LEARNING PROGRAM - \$1,500,000

I. PERSONNEL	\$1,383,483
A. Preschool Program Supervisor (1.15 FTE)	190,443
B. Preschool Program Coordinator (0.25 FTE)	57,494
C. Big Lift Coordinator (0.65 FTE)	101,812
D. 4 Teachers (1.0 FTE)	375,753
E. Paraprofessionals	186,554
F. Office Administrator & Assistant	139,244
G. Custodian	12,918
Benefits @ 30%	319,265

II. PROGRAM COSTS	\$51,10
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A. Office Supplies & Materials	23,601
B. Postage/Mailing	5,000
C. Rent/Utilities	8,000
D. Behavioral & Mental Health Services Consultant (StarVista)	7,500
E. Enrichment Activities/Field Trip	5,000
F. Training/Conference	2,000
III. INDIRECT COSTS (4.56% rate)	65,416

Program Costs are those activities, materials or services that are necessary for the program delivery and scope of work outlined in Exhibit A. They may include meeting expenses, materials, and supplies, mailing or printing costs, travel, conferences, subcontractors, consultants, and evaluation expenses.

Indirect (Administrative) Costs are those activities or services that are necessary for organizational operations and could benefit more than one program or project. Their precise benefits to a specific program or project are often difficult to trace. Examples include support services such as accounting, information technology, and legal services; criminal background checks; occupancy costs such as rent, utilities, office equipment and supplies; personnel related to human resources and payroll processing; and insurance.