



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: June 3, 2015
Board Meeting Date: July 7, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: James C. Porter, Director of Public Works

Subject: Agreements with MWA Architects for the Skylonda Fire Station and the Emergency Dispatch and Response Project during the Design-Build process

RECOMMENDATION:

Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute agreements with MWA Architects for design-build professional services, for the Skylonda Fire Station, for the term of July 9, 2015 through July 8, 2017, and the Emergency Dispatch and Response projects, for the term of July 9, 2015 through October 31, 2017, in amounts not-to-exceed \$214,021 and \$243,910, respectively; and
- B) The Director of Public Works and/or his designee to execute change orders up to a maximum aggregate amount of \$25,000 for the Skylonda Fire Station project; and up to a maximum aggregate amount of \$11,273 for the Emergency Dispatch and Response project.

BACKGROUND:

During the FY2013-15 budget process, your Board approved funding for the replacement of the Skylonda Fire Station.

In 2013, staff conducted a Request for Proposals (RFP) to select on-call architectural consultants, to provide services on an “as-needed” basis. MWA Architects was selected to provide on-call services.

Under the direction of staff, and in collaboration with Cal Fire and stakeholders, MWA Architects prepared a space program and a facility needs assessment. Bridging documents were completed in late March 2015; and on April 14, 2015 your Board

adopted Resolution 073747, which accepted the bridging documents and authorized the publishing of a Request for Qualifications and Proposals for design-build entities.

Similarly, during the FY2013-15 budget process, your Board approved funding for a new Emergency Dispatch and Response Center. Under the direction of staff, and in collaboration with stakeholders from Public Safety Communications “PSC”, the Emergency Operations Center “EOC”, and Information Services Department (ISD), MWA prepared a space program and facility needs assessment. Bridging documents were completed last October 2014. On November 18, 2014, your Board adopted Resolution 073493, which accepted the bridging documents and authorized a Request for Qualifications and Proposals for design-build entities.

DISCUSSION:

The bridging documents prepared by MWA Architect will be the basis of design for both the Skylonda Fire Station, as well as the Emergency Dispatch and Response projects, as both move forward with the design-build construction delivery method. After a design-build entity is selected to deliver these projects, staff recommends that technical and peer review of questions, evaluation of design-build entity progress, and the interpretation of the bridging documents respectively for each project be performed by MWA Architects, in conjunction with Public Works Department staff.

MWA Architects will also assist in updating bridging documents and a CEQA review for the Skylonda Fire Station project.

County Counsel has reviewed and approved the resolution and agreements as to form.

Approval of these actions will contribute to the Shared Vision 2025 outcome of a Collaborative Community by advancing projects that provide regional benefits to San Mateo County residents.

FISCAL IMPACT:

The term of the agreement for the Skylonda Fire Station project is July 9, 2015 through July 8, 2017. The term of the agreement for the Emergency Dispatch and Response project is July 9, 2015 through October 31, 2017. The not-to-exceed amount for the Skylonda Fire Station project agreement is \$214,021. The not-to-exceed amount for the Emergency Dispatch and Response project is \$243,910.

The Skylonda Fire Station project is included in the County’s Five-Year Facilities Capital Plan. \$4 million in Measure A funds and \$4.1 million in bond proceeds have been dedicated to this project. The total budgeted project cost for the Skylonda Fire Station is \$8.1 million.

The Emergency Dispatch and Response project is included in the County’s Five-Year Facilities Capital Plan. \$35 million in Measure A funds has been dedicated to this project. The total budgeted project cost for the Emergency Dispatch and Response project is \$35 million.

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There is no impact to the General Fund.