

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION AUTHORIZING A FOURTH AMENDMENT TO THE AGREEMENT WITH GRANICUS, INC. TO CONTINUE PROVIDING SOFTWARE SERVICES FOR PUBLIC MEETING AND LEGISLATIVE FUNCTIONS, MAKING ADJUSTMENTS TO THE SERVICES AND PAYMENT SCHEDULE, EXTENDING THE TERM THROUGH DECEMBER 13, 2026 AND INCREASING THE MAXIMUM AMOUNT PAYABLE UNDER THE AGREEMENT BY \$228,282.68 TO A NEW TOTAL AMOUNT NOT TO EXCEED \$1,637,348.23**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on December 8, 2016, following a competitive procurement process, the County entered into an agreement with Granicus, Inc. to provide software, hardware, infrastructure, and services for enterprise public meeting systems, including paperless agenda packets, minutes, and streamlining video services (the "Agreement"); and

**WHEREAS**, on November 12, 2019, with this Board's approval, the parties amended the Agreement ("Amendment 1") to extend the term through December 13, 2022, and to increase the maximum amount payable under the Agreement by \$341,379.75, to an amount not to exceed \$664,402.75; and

**WHEREAS**, on August 3, 2021, with this Board's approval, the parties amended the Agreement a second time ("Amendment 2") to incorporate English and

Spanish captioning services and to further increase the maximum payable under the Agreement by \$109,357.54 to an amount not to exceed \$773,760.29; and

**WHEREAS**, on December 13, 2022, with this Board's approval, the parties amended the Agreement a third time ("Amendment 3") to extend the term through December 13, 2025 and to increase the maximum amount payable by \$635,305.26 to a total amount not to exceed \$1,409,065.55 to account for the extended term for the license and services; and

**WHEREAS**, to allow the County to conduct a comprehensive competitive procurement to identify and select a provider for these services under a new agreement, and in compliance with the County's procurement policies, this Board wishes to approve a one-year extension to the Agreement with Granicus which will ensure continued use of its platform while the procurement proceeds; and

**WHEREAS**, therefore, this Board now wishes to amend the Agreement for a fourth time to continue the services to increase the County's maximum fiscal obligation by \$228,282.68 for a new total amount not to exceed \$1,637,348.23 and to extend the term of the Agreement through December 13, 2026, and to make other amendments as set forth therein; and

**WHEREAS**, given the critical role of this software in the operation of the County's Board and commissions, extension of the contract is in the County's best interest and, for this reason, the Procurement Manager has approved a waiver request to permit a contract term of over five years; and

**WHEREAS**, this Board has been presented with the fourth amendment (“Fourth Amendment”) to the Agreement and has approved it as to both form and content and desires to enter into said Fourth Amendment to the Agreement.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors be and is hereby authorized and directed to execute said Fourth Amendment to the Agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President’s signature thereto.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes and approves the taking of all necessary actions by the County Executive, or designee, to give effect to this Resolution, including to execute and deliver all documents deemed necessary or advisable by the County Executive, or designee, in order to consummate the execution and delivery of the amendment mentioned herein.

**BE IT FURTHER RESOLVED** that the County Executive, or designee, is authorized to execute contract amendments which modify the County’s maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

\* \* \* \* \*