

## AMENDMENT THREE

### TO THE AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND COMMUNITY OVERCOMING RELATIONSHIP ABUSE (CORA)

This Amendment Three to the Agreement, entered into this 15th day of November, 2017, by and between the County of San Mateo, a political subdivision of the state of California, hereinafter called "County," and CORA (Community Overcoming Relationship Abuse), hereinafter called "Contractor."

\* \* \*

Whereas, pursuant to Section 31000 of the California Government Code, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof; and

Whereas, the parties entered into an Agreement on October 18, 2016 (Resolution No. 074851), for the purpose of providing Emergency Response Program (ERP) services to victims of domestic violence; and

Whereas, in January 2017, the parties amended the Agreement by increasing the amount not-to-exceed amount by \$28,461 and extending the term two months to August 31, 2017 in order to implement in-depth training on the updated Domestic Violence Protocol in order to improve the coordinated community response (CCR) for domestic violence and sexual assault victims in the County; and

Whereas, in June 2017, the parties made a second amendment to the Agreement by extending the term from August 31, 2017 to December 31, 2017; and

Whereas, the parties wish to further amend the Agreement by increasing the not-to-exceed amount by \$81,169.00 to cover services provided from July 1, 2017 to December 31, 2017.

**Now, therefore, it is agreed by the parties to this Agreement as follows:**

1. Section 3, Payments, of the agreement is hereby deleted in its entirety and replaced with the following:

#### **3. PAYMENTS**

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibits A and A-1, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **TWO HUNDRED SIXTY-SEVEN THOUSAND TWO HUNDRED FORTY DOLLARS AND ZERO CENTS (\$267,240.00)**. In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration.

2. Exhibit B (revised January 2017) to the agreement is hereby deleted in its entirety and replaced with "Exhibit B (Revised November 2017)", attached hereto and incorporated herein by reference.
3. All other terms and conditions of the agreement dated October 18, 2016 and Amendments One and Two dated January 24, 2017 and June 6, 2017 respectively, between the County and CORA as amended herein shall remain in full force and effect.

\* \* \*

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

**COUNTY OF SAN MATEO**  
*A Political Sub-division of the  
State of California*

BY: \_\_\_\_\_  
PRESIDENT, BOARD OF SUPERVISORS

DATE: \_\_\_\_\_

**ATTEST:**

BY: \_\_\_\_\_  
CLERK OF SAID BOARD

**CORA (COMMUNITY OVERCOMING RELATIONSHIP ABUSE)**

BY: Melissa Loka  
(SIGNATURE)

Melissa Loka  
(PRINTED NAME)

DATE: 11/17/17

## EXHIBIT B - PAYMENTS AND RATES

(Revised November 2017)

In consideration of the services provided by Contractor described in Exhibits A and A-1 subject to the terms of the Agreement, County shall pay Contractor based on the following fee schedule and terms:

### I. PAYMENT AND RATES.

A. County will pay Contractor for the ERP services outlined in Exhibit A as follows:

1. \$78,805 upon full execution of this agreement and County's receipt and acceptance of invoice from Contractor; and
2. \$78,805 in March 2017, upon County's receipt and acceptance of invoice from Contractor; and
3. \$81,169 in December 2017, upon County's receipt and acceptance of invoice from Contractor.

B. County will pay Contractor for the services outlined in Exhibit A-1 as follows:

<b>Law Enforcement Training on DV Protocol Changes</b>	
Three days @ \$650 per day for trainer, plus travel costs (airfare @\$500, hotel @\$250 per night x2 nights, per diem @\$100 per day x 3 days)	\$3,250
Training Expenses (e.g. food and supply costs for 3 trainings, reaching 150 people)	\$2,500
<b>Danger Assessment Training</b>	
Two days @ \$2,000 per day for trainer, plus travel costs (airfare @\$500, hotel @\$250 per night x 1 night, per diem @\$100 per day x 2 days)	\$4,950
Training Expenses (e.g. food and supply costs for 2 trainings, reaching 100 people)	\$1,500
<b>Interview Skills Training</b>	
Three days @ \$650 per day for trainer, plus travel costs (airfare @\$500, hotel @\$250 per night x2 nights, per diem @\$100 per day x 3 days)	\$3,250
Training Expenses (e.g. food and supply costs for 3 trainings, reaching 150 people)	\$2,500
<b>Evaluation of Phase II Implementation</b>	
Design of metrics to measure impact of CCR implemented changes (e.g. Updated Domestic Violence Protocol), collect/analyze data, write report (Praxis Consultant x 40 hours x \$81.25 per hour)	\$3,250
<b>CCR Taskforce Coordinator</b>	
Coordinator to work with CCR Taskforce to implement 8 days of training, coordinate with training vendors, coordinate training logistics (meals, registration, copies, etc.) at \$22.18 per hour x 128 hours x 25% payroll taxes and benefits.	\$3,549
<b>Indirect @ 15%</b>	
CORA to provide financial accountability, executive leadership, oversee contracts with training vendors to ensure deliverables, etc.	\$3,712
<b>TOTAL</b>	<b>\$28,461</b>

C. Invoicing Procedures.

1. County agrees to pay Contractor, upon receipt of an invoice detailing tasks and services rendered under this agreement.
2. Payment shall be representative of completed tasks and services, contingent upon receipt and approval by the designated Sheriff's Office representative(s).

D. Contractor shall prepare and submit an invoice for payment of services rendered in accordance with the policies and procedures established by the County Controller's Office. In any event, the total payment for services of Contractor shall **not exceed \$267,240.00**. County shall have the right to withhold payment if County determines that the quality or quantity of work performed is unacceptable. Payments shall be made within 30 days from the date of the applicable undisputed invoices.