

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST				REQUEST NO. <i>ATR 20 -049</i>	
DEPARTMENT: NON-DEPARTMENTAL SERVICES / OFFICE OF SUSTAINABILITY				DATE: 05/13/20	
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	80125	1135	BOSD3	\$147,000	Sales & Use Tax – Measure A
	80125	1135	BOSD5	\$147,000	Sales & Use Tax – Measure A
	80125	6263	BOSD3	\$147,000	Project Contrib – Other Agency
	80125	6263	BOSD5	\$147,000	Project Contrib – Other Agency
TO	40111	1135	BOSD3	\$147,000	Sales & Use Tax – Measure A
	40111	1135	BOSD5	\$147,000	Sales & Use Tax – Measure A
	40111	5858	BOSD3	\$147,000	Other Professional Contract Sv
	40111	5858	BOSD5	\$147,000	Other Professional Contract Sv
Justification (Attach Memo if Necessary): See attached memorandum.					
DEPARTMENT HEAD <i>Michael Bolande</i>				DATE <i>05/13/2020</i>	
2. <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required Remarks:					
COUNTY CONTROLLER <i>WBR</i>				DATE <i>5/14/20</i>	
3. <input type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved Remarks:					
COUNTY MANAGER <i>[Signature]</i>				DATE <i>5/15/20</i>	
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____ 20 ____

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: _____

Supervisors: _____

Absent _____
Supervisors: _____

PRESIDENT, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO

ATTEST: _____
Clerk of Said Board

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Manager/Clerk of the Board
Subject: Use of District-Specific **Measure K** Funds – Supervisorial District 3 and Supervisorial District 5

RECOMMENDATION:

Measure K: Adopt a resolution:

1. Authorizing an Appropriation Transfer Request transferring **Measure K** revenue and expenditure appropriations in the amount of \$294,000 from Non-Departmental Services to the Office of Sustainability for an Evacuation Management Platform (EMP) and Community Evacuation Interface (CEI) online application subscription services for Countywide Smart Evacuation Zones;
2. Authorizing the Director of the Office of Sustainability, or his/her designee, to execute a contract amendment with Zonehaven for a 3-year period terminating on June 30, 2023 and increasing the contract amount by \$294,000 for a new not to exceed amount of \$364,000

BACKGROUND:

Measure K is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years. On February 12, 2019, the Board of Supervisors (Board) held a study session on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2019-21. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study session to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FY 2019-21. The Board approved \$3.75 million in one-time loans or grants each fiscal year for FY 2019-21, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 3 and District 5 have submitted a request to use its district discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

Districts/Project	Amount
District 3 and District 5 (Supervisor Horsley and Supervisor Canepa) – Zonehaven will provide Evacuation Management Platform (EMP) and Community Evacuation Interface (CEI) online application subscription services for Countywide Smart Evacuation Zones for a 3-year period.	\$294,000 (1-time total cost of \$294,000 50% District

This item is consistent with the criteria for district-specific **Measure K** funds, which were developed during the initial round of district-specific allocations and approved by the Board in April 2015.

PROJECT SUMMARY:

This is a request to authorize a grant to Zonehaven, and resulting contract amendment in an additional amount not to exceed \$294,000 to provide Evacuation Management Platform (EMP) and Community Evacuation Interface (CEI) online application subscription services for Countywide Smart Evacuation Zones for a 3-year period. The Office of Sustainability will administer and manage the amended agreement.

On June 10th, 2019 the County entered into an agreement with Zonehaven for fire evacuation planning services. This initial planning work would be augmented by this contract amendment, which will provide for subscription to a state of the art, countywide system to assist in evacuation implementation. Specifically, the amendment will add the following services:

- Provide Evacuation Management Platform (EMP) and Community Evacuation Interface (CEI) online application subscription services for the San Mateo County Standard Wildfire Module.
- Collaborate with local fire and police chiefs, Office of Public Safety Communications, the Office of Emergency Services, and first responders to familiarize them with the capabilities of the platform (e.g. cross-agency planning and training; up-to-date maps and plans; fire/evacuation scenarios; and related support) as mutually agreed upon.
- Implement the Community Evacuation Interface (CEI) for community engagement: link with existing email and social media, create CEI “Countywide Smart Evacuation Zones” website to be hosted by Zonehaven or embedded in a single county website.

Total Measure K Request: Not to Exceed \$294,000

The release of funds will be contingent on the execution of a contract amendment with Zonehaven providing for the County’s confirmation of the expenditure of funds during FYs 2020-2023 for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Charlie Crocker, CEO
2034 Great Highway, San Francisco, CA 94116
Email: charlie@zonehaven.com
Phone: (415) 299-1743

PERFORMANCE MEASURES:

Description	Target
Documentation of subscription services for EMP and CEI	Years 1 through 3
CEI website and "Know Your Zone" Public Engagement Campaign	Years 1 through 3

County Counsel has reviewed and approved the resolution as to form.

FISCAL IMPACT:

There are sufficient **Measure K** funds for this specific FY 2019-20 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2019-20 Adopted Budget.

OBJECT CODE and DESCRIPTION	BUDGET	R/V/X THIS MONTH	REV/EXP YTD	ENCUM	ACCOUNT YTD	VARIANCE YTD	ATD % BUD
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0900 Control Accounts	0	0	106,813	0	106,813	106,813	0
1000 Taxes	605,877,896	0	647,212,720	0	647,212,720	41,334,824	107
1200 Licenses, Permits & Franchises	449,558	0	598,885	0	598,885	149,327	133
1400 Fines, Forfeitures & Penalties	0	0	(500)	0	(500)	(500)	0
1500 Use of Money & Property	17,208,686	0	17,230,936	0	17,230,936	22,250	100
1600 Intergovernmental Revenues	2,296,792	0	4,503,894	0	4,503,894	2,207,102	196
2000 Charges for Services	926,641	0	1,512,998	0	1,512,998	586,357	163
2500 Interfund Revenue	5,137,505	0	5,560,160	0	5,560,160	422,655	108
2600 Miscellaneous Revenue	636,955	0	922,261	0	922,261	285,306	145
2700 Other Financing Sources	0	0	319,968	0	319,968	319,968	0
2800 Non-County Revenues	0	0	7,400,000	0	7,400,000	7,400,000	0
TOTAL Revenue	632,534,033	0	685,368,133	0	685,368,133	52,834,100	108
Expenditure							
4000 Salaries and Benefits	29,881,023	0	453,335	0	453,335	29,427,688	2
5000 Services and Supplies	81,341,798	0	18,906,390	53,532,121	72,438,511	8,903,287	89
6000 Other Charges	37,646,420	0	20,059,414	10,070,885	30,130,299	7,516,121	80
7000 Fixed Assets	12,000,000	0	1,691,050	0	1,691,050	10,308,950	14
7500 Other Financing Uses	130,927,258	0	27,522,538	0	27,522,538	103,404,720	21
8000 Interfund Transfers	(484,045)	0	(449,966)	0	(449,966)	(34,079)	93
8500 Contingencies	144,502,057	0	0	0	0	144,502,057	0
TOTAL Expenditure	435,814,511	0	68,182,761	63,603,006	131,785,767	304,028,744	30

