

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH MIG, INC. TO COMPLETE  
THE COUNTY'S HOUSING ELEMENT REZONING PROGRAM, FOR THE TERM  
JULY 1, 2025 THROUGH JUNE 30, 2027, FOR A TOTAL AMOUNT NOT TO  
EXCEED \$578,507**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on March 25, 2025 the County Board of Supervisors adopted an updated 2023-2031 Housing Element of the County General Plan, consistent with State law; and

**WHEREAS**, the adopted Housing Element contains a program committing the County to rezone a specific number of parcels to allow higher density residential development to help meet the County's share of regional housing need, as described in Housing Element Program HE 11.2, the "Rezoning Program;" and

**WHEREAS**, completion of the Rezoning Program is a requirement for full compliance with State law; and

**WHEREAS**, the California Department of Housing and Community Development has reviewed the County's Housing Element and determined that, on completion of the Rezoning Program as described in the Housing Element, the County will be in full compliance with State law; and

**WHEREAS**, the Planning and Building Department (“Department”) conducted a competitive Request for Proposals (“RFP”) process seeking the services of a consultant to assist in managing and completing the Rezoning Program, including all aspects of analysis, outreach, drafting, environmental review, and other requisite tasks; and

**WHEREAS**, based on a detailed review of all proposals received, the Department recommends the County enter into an agreement with MIG, Inc. for the desired services; and

**WHEREAS**, this Board has been presented with a form of agreement with MIG, Inc. and has examined and approved it as to both form and content, and desires to enter into it; and

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors is hereby authorized and directed to execute an agreement with MIG, Inc. for services to complete the Rezoning Program with a term of July 1, 2025 through June 30, 2027, for a total amount not to exceed \$578,507 and the Clerk of the Board shall attest the President’s signature thereto.

**BE IT FURTHER RESOLVED** that the Director of Planning and Building is authorized to execute contract amendments which modify the County’s maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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