

STD 213A (Rev. 4/2020)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 PAGES

AGREEMENT NUMBER 19-10185	AMENDMENT NUMBER A03	Purchasing Authority Number
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1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME
 California Department of Public Health

CONTRACTOR NAME
 County of San Mateo

2. The term of this Agreement is:

START DATE
 October 1, 2019

THROUGH END DATE
 September 30, 2022

3. The maximum amount of this Agreement after this Amendment is:
\$8,807,729.00 Eight Million Eight Hundred Seven Thousand Seven Hundred Twenty-Nine Dollars

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

I. This amendment is adding \$33,680.00 to the base funding, changing the total amount to read \$8,807,729.00, to better support the Contractor's needs and allow the Contractor to perform more of the same services. Funds were also shifted in fiscal year 3 to accommodate anticipated expenses.
All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)
 County of San Mateo

CONTRACTOR BUSINESS ADDRESS 2000 Alameda de las Pulgas, Suite 200	CITY San Mateo	STATE CA	ZIP 94403
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PRINTED NAME OF PERSON SIGNING Lizelle Lirio de Luna	TITLE Director of Family Health Services
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CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED
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STATE OF CALIFORNIA

CONTRACTING AGENCY NAME
 California Department of Public Health

CONTRACTING AGENCY ADDRESS 1616 Capitol Avenue, Suite 74.262, MS 1802, PO Box 997377	CITY Sacramento	STATE CA	ZIP 95899
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PRINTED NAME OF PERSON SIGNING Joseph Torrez	TITLE Chief, Contracts Management Unit
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CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED
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CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL	EXEMPTION (if Applicable)
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II. Certain changes made in this amendment are displayed as follows: Text additions are displayed in **bold and underline**. Text deletions are displayed with a strike through the text (i.e., ~~Strike~~).

III. Revised Exhibit A, Scope of Work, Provision 7.A.12) to include the following:

e) Continuous Time Reporting - Books for Kids Program (if applicable)
The Contractor shall adhere to all fiscal procedures required for Books for Kids restricted funds and keep continuous time reports for all dual funded positions performing Books for Kids related duties as outlined in Exhibit A, Provision 7.A.27).

IV. Revised Exhibit A, Scope of Work, Provision 7.A. to include the following:

27) Books for Kids Program (only applies to the Contractor that receives funds for this service)

The Contractor will assure that the funding is spent on books for WIC participants 0-5 years old. Local agencies may subcontract the activity to another entity to purchase and distribute books for eligible WIC participants only. When subcontracting to another entity, data must be obtained and made available that identifies the number of WIC participants who receive the books and the number of books distributed by language.

V. Revised Exhibit B, Budget Detail and Payment Provisions, Provision 1.E. as follows:

E. Amounts Payable

The amounts payable under this agreement shall not exceed: ~~\$8,774,049.00~~ **\$8,807,729.00**.

**Exhibit B, Attachment I
Budget Detail Worksheet
October 1, 2019 - September 30, 2022**

Personnel	Exhibit A SOW 7.A	Exhibit A Attach I	Current Base Annual Salary Minimum	Amended Current Base Annual Salary Minimum	Current Base Annual Salary Maximum	Amended Current Base Annual Salary Maximum	Year 1		Year 2		Year 3				Total	Total Budget Adj.	Amended Total		
							10/1/2019 - 9/30/2020		10/1/2020 - 9/30/2021		10/1/2021 - 9/30/2022								
							Amended FTE	Amended Budgeted Amount	Amended FTE	Amended Budgeted Amount	FTE	FTE Adj.	Amended FTE	Budgeted Amount				Budget Adj.	Amended Budgeted Amount
WIC Position Title																			
Nutrition Education Coordinator (1) (2)	8,10,12,14,22	1,2,3,4,5,7	88,524		110,697		1.00	107,473	1.00	114,379	1.00		1.00	117,811		117,811	339,663	-	339,663
Supervisor Dietitian (1) (2)	2, 4a-d, 5, 6, 7, 8, 12	1,2,3,4,5,7	88,524		110,697		4.50	480,707	4.50	498,136	4.50		4.50	513,079		513,079	1,491,922	-	1,491,922
WIC Nutrition Assistant (1) (2)	4a-d, 7, 8, 12	1,2,3,4,5,7	54,558		68,161		10.00	640,917	10.00	600,617	9.00		9.00	569,281	43,856	613,137	1,810,815	43,856	1,854,671
Dietetic Technician (1) (2)	4a-d, 7, 8, 12	1,2,3,4,5,7	58,656		73,361		1.00	68,524	1.00	73,361	1.00		1.00	75,562		75,562	217,447	-	217,447
Breast Feeding Peer Counselor (1) (2)	4a-d, 7, 8, 12	8	54,558		68,161		2.00	117,516	2.00	123,014	2.00		2.00	126,705		126,705	367,235	-	367,235
Regional Breastfeeding Liaison (1) (2)	4a-d, 8, 9, 12	9	89,929		87,401		2.00	151,840	1.25	94,335	0.50		0.50	44,133		44,133	290,308	-	290,308
WIC Director	4, 4g, 5, 6, 7, 8, 9, 10a, 12, 15, 22	4, 5, 6, 9	151,611		189,571		0.25	-	0.00	-	0.00		0.00	-		-	-	-	-
							0.00	-	0.00	-	0.00		0.00	-		-	-	-	-
							0.00	-	0.00	-	0.00		0.00	-		-	-	-	-
							0.00	-	0.00	-	0.00		0.00	-		-	-	-	-
Overtime (1)								3,000		3,000				3,000		3,000	9,000	-	9,000
Salaries and Wages								1,569,977		1,506,842				1,449,571	43,856	1,493,427	4,526,390	43,856	4,570,246
Total FTE							20.75		19.75		18.00	0.00	18.00						
Fringe Benefits (4)							51.9390%	815,430	63.000000%	798,628	53.000000%		53.700000%	768,272	33,698	801,970	2,382,328	33,698	2,416,026
TOTAL PERSONNEL								2,385,407		2,305,468				2,217,843	77,554	2,295,397	6,908,718	77,554	6,986,272
Operating Expenses	Exhibit A SOW 7.A	Exhibit A Attach I						Amended Budgeted Amount	Amended Budgeted Amount	Amended Budgeted Amount	Percent	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total	
General Expenses (5)	8,17,18,19	1-9						19,183		70,293			63,986	(63,263)	723	153,462	(63,263)	90,199	
Travel (6)	8	1-9						8,324		810			3,068		3,068	12,202		12,202	
Training	4,5,7,17	1-9						5,160		2,925			3,996		3,996	12,081		12,081	
Outreach/Media/Promotion	17	1-9						-		-			-		-	-		-	
Facility Costs (See Exhibit B, Attach II for breakdown) (7)	11	1-9						-		-			-		-	-		-	
TOTAL OPERATING EXPENSES								32,667		74,028			71,059	(63,263)	7,787	177,745	(63,263)	114,482	
Major Equipment (8) (Unit Cost of \$5,000 or More)	Exhibit A SOW 7.A	Exhibit A Attach I						Amended Budgeted Amount	Amended Budgeted Amount	Amended Budgeted Amount	Percent	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total	
Equipment (9)	8,17,18,20,21	1-9						-		-			-		-	-		-	
Vehicles (10)	8,17,18,19	1-9						-		-			-		-	-		-	
TOTAL MAJOR EQUIPMENT								-		-			-		-	-		-	
Subcontracts (11)	Exhibit A SOW 7.A	Exhibit A Attach I						Amended Budgeted Amount	Amended Budgeted Amount	Amended Budgeted Amount	Percent	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total	
								-		-			-		-	-		-	
								-		-			-		-	-		-	
TOTAL SUBCONTRACTS								-		-			-		-	-		-	
Indirect Costs								Amended Percent	Amended Budgeted Amount	Amended Percent	Amended Budgeted Amount	Percent	Amended Budgeted Amount	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total
Total Personnel Costs								24.15600%	576,218	24.15600%	556,908	25.00000%		554,460	19,389	573,849	1,687,586	19,389	1,706,975
TOTAL INDIRECT COSTS								24.15600%	576,218	24.15600%	556,908	25.00000%		554,460	19,389	573,849	1,687,586	19,389	1,706,975
TOTAL BUDGET								\$ 2,994,292		\$ 2,936,404			\$ 2,843,353	\$ 33,680	\$ 2,877,033	\$ 8,774,049	\$ 33,680	\$ 8,807,729	

*All costs will be reviewed by CDPH for approval

(1) Bilingual - Positions that receive Bilingual pay will show a higher budgeted amount. Justification and back-up documentation will be kept on file.

(2) Additional Pay (Longevity, Retention, Differential and COLA) - Positions that receive these compensations will show a higher budgeted amount. Justification and back-up documentation will be kept on file.

(3) Overtime - Requires justification if amount does not seem reasonable. Justification will be kept on file.

(4) Fringe Benefits - Justification and back-up documentation will be kept on file for any fringe benefit rate that exceeds 50%.

(5) General Expenses - Includes items such as: Minor equipment (i.e., office furniture, IT equipment, anthropometric items, etc.), professional certifications, audit costs, vehicle maintenance, IT maintenance, program materials, office expenses (i.e., telephone services, printing, postage, supplies, etc.), etc.

(6) Travel - All costs reimbursed shall be in accordance with CaHR rates.

(7) Facility Costs - Includes Rent, Utilities, Janitorial, Security, and Maintenance.

(8) Major Equipment - Unit cost must be \$5,000 or more. Refer to Exhibit D, Provision 1 for procurement rules.

(9) Equipment - Includes items such as: Telephone systems, information technology equipment, photocopy machines, etc.

(10) Vehicles - Will be used for Facility Site Visits, Conferences, Trainings, and Outreach.

(11) Subcontractors - List the subcontractor's name and short list of services provided.