

**State of California  
Department of Forestry and Fire Protection (CAL FIRE)  
Office of the State Fire Marshal  
GRANT AGREEMENT**

**APPLICANT:** San Mateo County Fire Department  
**PROJECT TITLE:** San Mateo County Fire Dept JD-210 mower/box scraper/loader  
**GRANT AGREEMENT:** 5GG25143

**PROJECT PERFORMANCE PERIOD is from date of latter signature by CAL FIRE Deputy Director or Grantee through February 15, 2029.**

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up the total state grant amount indicated.

**PROJECT DESCRIPTION:** The San Mateo County Fire Department is responsible for fire suppression and fire prevention activities throughout rural San Mateo County. The county is listed as having 39 Sq. Miles of WUI area and over 14,000 WUI area residences. Over the past decade, several million dollars of grant money has been focused on that area for Fuel Reduction and Fire Prevention grant projects. After completing most of those projects, a common resource request has been for a medium sized wheeled tractor with loader and box scraper capabilities to complete necessary vegetative fuel and soil modification.

**Total State Grant not to exceed \$ 152,650.00** (or project costs, whichever is less).

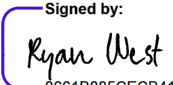
*\*The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

**San Mateo County Fire Department**

**STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY  
AND FIRE PROTECTION**

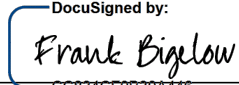
Applicant

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Signed by:  
  
 By 8661B885CECB41C...  
 Signature of Authorized Representative  
 Print Name/ Ryan west, Deputy Chief  
 Title:  
 Date 3/8/2026

DocuSigned by:


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 By CC834CF0B30A446...  
 Title: Frank Bigelow, Deputy Director  
 Date 3/11/2026

**CERTIFICATION OF FUNDING**

GRANT AGREEMENT NUMBER <b>5GG25143</b>	PO ID	SUPPLIER ID
FUND 3228	FUND NAME Greenhouse Gas Reduction Fund	
PROJECT ID N/A	ACTIVITY ID N/A	AMOUNT OF ESTIMATE FUNDING <b>\$ 152,650.00</b>
GL UNIT 3540	BUD REF 503	ADJ. INCREASING ENCUMBRANCE <b>\$ 0.00</b>
PROGRAM NUMBER 2470010	ENY 2021	ADJ. DECREASING ENCUMBRANCE <b>\$ 0.00</b>
ACCOUNT 5340580	ALT ACCOUNT 534058000	UNENCUMBERED BALANCE <b>\$ 152,650.00</b>
REPORTING STRUCTURE 35401001	SERVICE LOCATION 06215	

**Acknowledged - I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.**

DocuSigned by:  
  
30D0E1AC61FA48D

3/13/2026

Certification of CAL FIRE Accounting Officer

Date

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

## TERMS AND CONDITIONS OF GRANT AGREEMENT

1. This Agreement is entered into between the State of California, by and through the California Department of Forestry and Fire Protection (“CAL FIRE” or “the State”) and San Mateo County Fire Department (“Grantee”), collectively referred to as “Parties”, pursuant to California Public Resources Code section §4799.05.
2. **Grant Funds.** Subject to the availability of grant monies, the State hereby grants to Grantee a sum not to exceed \$ 152,650.00. Grantee shall assume any obligation to furnish any additional funds that may be necessary to complete the Project.
3. **Project.** The State is entering into this agreement, and the Grant Funds shall be used, only for the purpose of Grantee’s performance of the Project generally described on the cover page to this Agreement and as more fully described in the Project Scope of Work. Any amendment to the Project Scope of Work must be approved by the State in writing in accordance with Section 29.
4. **Agreement and Exhibits.** The Parties accept and agree to the terms and conditions of this Agreement, the Exhibits set forth below, the Grant Guidelines, Grantee’s application for Grant Funds, and all other documents which may later be approved in writing by both Parties relating to this Agreement, all of which are hereby incorporated by reference and made part of this agreement as though set forth in full herein. The marked Exhibits are attached to this Agreement:
  - Exhibit A: Project Scope of Work
  - Exhibit B: Project Timeline
  - Exhibit C: Project Budget Detail
  - Exhibit D: Project Map
  - Exhibit E: Equipment Depreciation Schedule
  - Exhibit F: California Climate Investments Addendum
  - Exhibit G: GHG Emissions Workbook
  - Exhibit H: Limited Waiver of Sovereign Immunity

In the event of conflicting terms among the documents forming this Agreement, the order of control is first this Agreement, then the Exhibits, then the Grant Guidelines, and then the Application.

5. **Term of Agreement.** The term of this Agreement shall be the Project Performance Period.
6. **Authority to Sign.** Each party to this Agreement represents and warrants that the execution, delivery, and performance of this Agreement have been duly authorized by all necessary action of the entity they represent, and that the person executing this Agreement on its behalf has the full capacity to bind that entity. At CAL FIRE’s request, Grantee must provide CAL FIRE with evidence satisfying CAL FIRE that

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

the execution, delivery, and performance of this Agreement have been authorized by all necessary organizational action by Grantee.

## 7. Definitions

- a. "Advance Payments" means Grant Funds provided to Grantee before the associated work has been performed.
- b. "Agreement" means this grant agreement number 5GG25143, including each of the documents described and incorporated by reference into this Agreement in Section 4.
- c. "Effective Date" means the later of the date the Agreement is executed by the State or Grantee.
- d. "Equipment" means personal property Grantee needs to perform the Project that has (1) a \$5,000 or more per unit cost, and (2) a tangible useful life of more than one year.
- e. "Grant Funds" means the money described in Section 2 that is provided by the State to the Grantee pursuant to this Agreement and includes any interest paid to Grantee from the deposit of any Advance Payments awarded to Grantee.
- f. "Grant Guidelines" are the California Department of Forestry and Fire Protection Wildfire Prevention Program Grant Guidelines 2025-2026, which are available on the CAL FIRE website.
- g. "Other Sources of Funds" means all matching fund sources, excluding Program Income, that are required or used to complete the Project beyond the Grant Funds provided by this Agreement.
- h. "Project" means the work described in the Project Scope of Work and this Agreement.
- i. "Project Budget Detail" means the approved budget plan.
- j. "Project Completion Date" means the date specified on the cover page to this agreement.
- k. "Program Income" means income that is generated directly by Grantee's performance of the Project, including any interest earned on Advance Payments.

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

- I. "Project Performance Period" means the Effective Date through the earlier of the Project Completion Date or the date this Agreement is terminated pursuant to Section 20 below.
- m. The term "Project Scope of Work" as used herein means the individual scope of work describing in detail the approved tasks, which is attached hereto as Exhibit B.
- n. "Subrecipient" means an entity that either receives Grant Funds from Grantee as part of a block grant or a subcontractor who is paid by a Grantee with Grant Funds.

**8. Project Representatives**

The project representatives during the term of the Agreement will be:

The State: CAL FIRE	Grantee: San Mateo County Fire Department
Section/Unit: CZU	Section/Unit: N/A
Attention: Sarah Collamer	Attention: Ryan West
Mailing Address: 6059 Highway 9 Felton, CA 95018	Mailing Address: 320 Paul Scannell Dr San Mateo, CA 94404
Phone Number: (831) 254-1792	Phone Number: (650) 865-0077
Email Address: Sarah.Collamer@fire.ca.gov	Email Address: ryan.west@fire.ca.gov

Individuals authorized to sign agreements, amendments and submit invoices on behalf of Grantee are:

1. NAME, TITLE:                     Ryan West, Deputy Chief                    

2. NAME, TITLE: \_\_\_\_\_

Changes to the project representatives during the term of the Agreement shall be made in writing, and no amendment to this Agreement shall be necessary. Notice shall be sent to the designated representative for all notice provisions of this Agreement.

**9. Project Execution**

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

- a. **Project Commencement.** Grantee shall not begin work on the Project prior to the Effective Date. Any work started prior to the Effective Date will not be eligible for funding under the terms of this Agreement.
- b. **Project Completion.** Grantee shall complete the Project before the Project Completion Date, unless an amendment has been approved in writing by the State as provided in Section 29. Requests for an extension of the Project Completion Date as well as any other formal amendment requests must be made no less than 60 days before the then-effective Project Completion Date, unless this requirement is waived in writing by the State. Work completed after the Project Completion Date is not eligible for funding under the terms of this Agreement.
- c. **The State's Right of Access.** Grantee shall permit periodic site visits by representative(s) of the State to ensure program compliance, and that work is in accordance with this Agreement, including a final inspection upon Project completion.
- d. **Independent Capacity of Grantee.** Grantee, and the agents and employees of Grantee, in the performance of this Agreement shall act in an independent capacity and not as officers, employees, or agents, of the State.
- e. **Subrecipients.** If Grantee desires to accomplish any part of the Project through the use of subrecipients, the following conditions must be met: (1) Grantee shall require, and is solely responsible for ensuring, that all subrecipients comply with all applicable terms of this Agreement; and (2) agreements between the Grantee and a subrecipient must be in writing. Nothing contained in this Agreement, or otherwise, shall create any contractual relationship between the State and any of Grantee's subrecipients and no contract or subcontract shall relieve Grantee of its responsibilities and obligations under this Agreement. Grantee agrees to be as fully responsible to the State for the acts and omissions of its subrecipients and of persons directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Grantee. Grantee's obligation to pay its subrecipients is an independent obligation from the State's obligation to make payments to Grantee. As a result, the State shall have no obligation to pay or to enforce the payment of any monies to any of Grantee's subrecipients. If a subrecipient is entitled by law to record a lien against any property or improvements funded by this Agreement, the State may require Grantee to obtain a waiver and release of such lien or take other appropriate action to ensure the lien is released, prior to the Project Completion Date or the date this Agreement is terminated pursuant to Section 20 below, whichever is earlier.

## 10. Grantee Responsibilities

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

- a. **Grantee Skill and Care.** In performing work under this Agreement, Grantee shall exercise the degree of skill and care required by customarily accepted professional practices and procedures for the type of work performed.
- b. **Grantee Responsible for Project.** The Project is the sole responsibility of Grantee. The State undertakes no responsibilities to Grantee, or any third party, other than as expressly set out in this Agreement. The responsibility for implementing the Project is solely that of Grantee, as is the responsibility for any claim or suit of any nature by any third party related in any way to the Project. Review or approval by the State of any Project plans, specifications, or other documents is solely for the purpose of proper administration of Grant Funds by the State and shall not relieve Grantee of the obligation to carry out any requirements of this Agreement, in accordance with applicable law or any other standards ordinarily applied to such work or activity.
- c. **Permits and Compliance with Laws.** Grantee shall comply fully, and require any of its agents, employees, or subrecipients to comply fully, with all applicable federal, State, and local laws, ordinances, regulations, and permits. Grantee shall provide evidence, upon request, that all necessary local, State, or federal permits, licenses, registrations, and approvals have been secured for the Project. Grantee shall maintain compliance with such requirements throughout the Project Performance Period. The costs associated with legal compliance may be reimbursed under this Agreement only to the extent authorized by the Project Budget Detail.
- d. **Misuse of Public Funds Prohibited.** Grantee or anyone acting on behalf of Grantee shall not engage in fraud, waste, or the abuse of Grant Funds in violation of California Penal Code section 424 *et seq.* Grantee shall cooperate in any investigation of such activities that are suspected in connection with this Agreement.
- e. **Private Benefit Prohibited.** Recipients of Grant Funds shall receive no more than the fair market value of an arm's length transaction for any goods or services provided under this Agreement. Grantee shall provide evidence to the State upon request of compliance with this Section 11.e. Violation of this Section 11.e. will result in a violation of California Penal Code section 424, subd. a.
- f. **Conflicts of Interest Prohibited.** Grantee shall comply with the requirements of Government Code sections 1090 and 87100 and Public Contracts Code sections 10410 and 10411. Grantee represents that no person who, as an officer, employee, or agent of the State participated in the preparation or creation of, or determination to award, this Agreement shall for compensation or personal benefit serve as an agent or employee of Grantee in the performance of this Agreement. Grantee and the State hereby acknowledge

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

that:

- i. **Current State Officers or Employees:** No State officer or employee shall engage in any employment, activity, or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any State agency, unless the employment, activity, or enterprise is required as a condition of regular State employment. No State officer or employee shall contract on his or her own behalf as an independent contractor with any State agency to provide goods or services.
- ii. **Former State Officers or Employees:** For the two-year period from the date he or she left State employment, no former State officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to the contract while employed in any capacity by any State agency. For the twelve-month period from the date he or she left State employment, no former State officer or employee may enter into a contract with any State agency if he or she was employed by that State agency in a policy-making position in the same general subject area as the proposed contract within the twelve-month period prior to his or her leaving State service.

A violation of any provision of this Section 10.f. shall render this Agreement void and may result in Grantee being required to disgorge any payments made prior to discovery of the violation under Government Code section 1092 and Public Contracts Code section 10420. If Grantee has any questions about compliance with conflicts of interest laws, Grantee should consult the California Fair Political Practices Commission or a qualified attorney.

- g. **California Environmental Quality Act.** Activities funded by this Agreement must comply with the California Environmental Quality Act (CEQA) (California Public Resources Code section 21000, et. seq. Title 14, California Code of Regulations, section 15000 et. seq.). Sufficient evidence of CEQA compliance must be provided by Grantee and approved by the State before any work that could impact the environment (e.g. cutting, piling or burning bush, masticating, dozer work, etc.) may proceed, and no later than one year following the Effective Date unless a longer time is approved in writing by CAL FIRE. The State may make Grant Funds available in advance of CEQA compliance for Project activities that do not have the potential to cause an environmental impact (e.g. project planning, locating, and marking property or project boundaries, engaging with landowners, etc.).

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

If CEQA compliance is not complete by the Effective Date, once the State has considered the environmental documents, it may decide to require changes, alterations, or other mitigation to the Project, or not to fund the Project. Should the State decide not to fund the Project, this Agreement shall be terminated in accordance with Section 20 below.

- h. **Nondiscrimination.** The State of California prohibits discrimination in all its programs and activities on the basis of race, color, national origin, ancestry, age (over 40), physical or mental disability (including HIV and AIDS), medical condition (including cancer), reproductive health decision- making, sex, gender, gender identity, gender expression, marital status, sexual orientation, genetic information, religion, political beliefs, reprisal, use of family-care leave, medical-care leave or pregnancy-disability leave, military or veteran status, or because all or part of an individual's income is derived from any public assistance program. Grantee shall not discriminate, harass, or allow harassment against any person on any of these bases, and shall ensure that the evaluation and treatment of its employees and applicants for employment are free of such discrimination. Grantee hereby certifies, unless specifically exempted, compliance with Government Code 12990(a-f) and California Code of Regulations, Title 2, Division 4, Chapter 5 in matters relating to reporting requirements and the development, implementation and maintenance of a Nondiscrimination Program. Grantee shall include the nondiscrimination and compliance provisions of this Agreement in all contracts and subcontracts related to the Project.
- i. **Union Organizing.** In accordance with California Government Code sections 16645-16649, by signing this Agreement Grantee certifies that:

  - i. No State funds disbursed by this grant will be used to assist, promote, or deter union organizing.
  - ii. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee will maintain records sufficient to show that no State funds were used for those expenditures, and shall provide those records to the Attorney General upon request.
- j. **Drug-Free Workplace Certification.** In accordance with the Drug-Free Workplace Act of 1990 (California Government Code section 8350 *et seq.*), by signing this Agreement Grantee hereby certifies that Grantee, and each of its Subrecipients, will provide a drug-free workplace by taking the following actions:

  - i. Publish a Statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace and specifying actions to be taken against employees for violations of this prohibition.

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

- ii. Establish a drug-free awareness program to inform employees about all of the following:
  - 1. The dangers of drug abuse in the workplace;
  - 2. The person's or organization's policy of maintaining a drug-free workplace;
  - 3. Any available counseling, rehabilitation, and employee assistance programs; and,
  - 4. Penalties that may be imposed upon employees for drug abuse violations.
- iii. Provide that every employee who works on the Project:
  - 1. Will receive a copy of the company's drug-free policy the Statement; and
  - 2. Will agree to abide by the terms of the company's the Statement as a condition of employment on the Project.
- iv. In addition to other remedies available at law or in equity, or in this Agreement, Grantee may be ineligible for award of any future State contracts if the State determines that any of the following has occurred: (1) Grantee has made false certification or (2) Grantee violates the certification by failing to carry out the requirements as noted above.

### 13. Project Costs and Payment Documentation

- a. **Funding Disbursements.** State's obligation to disburse Grant Funds under this Agreement is conditioned upon and subject to satisfactory compliance with and completion of all of the conditions contained in this Agreement. Payment by the State shall be made in arrears, except for any Advance Payments authorized pursuant to Section 13.f below which are not made in arrears, after receipt of an acceptable invoice and approval by a duly authorized representative of the State. For services satisfactorily rendered, and upon receipt and approval of invoices for payment, the State agrees to compensate Grantee for actual expenditures incurred in accordance with the rates and activities specified in the Final Project Budget Detail, Application, Scope of Work and Exhibits made a part of this Agreement.
- b. **Disbursement Requests.** Grantee shall submit, in arrears, not more frequently than once a month and at least quarterly an invoice to the State for costs paid by Grantee pursuant to this Agreement. In the event no expenses are incurred, Grantee shall identify that no costs have been incurred within the respective quarterly progress report in lieu of submitting a zero-balance invoice. A final invoice shall be submitted no later than 30 days after the Project Completion Date or termination of this Agreement, whichever occurs earlier. Each invoice shall contain the following information: the Agreement

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

- number, the dates or time period during which the invoiced costs were incurred, signature of an authorized representative of Grantee, expenditures for the current invoice and cumulative expenditures to date by major budget category (e.g., salaries, benefits, supplies, etc.), Program Income, match funds when applicable, and appropriate supporting documentation consistent with the Eligible Costs section of the Grant Guidelines. Grantee shall submit each invoice for payment electronically using the grants management system identified by CAL FIRE. Hard copy submissions will not be accepted.
- c. **Final Payment.** Final payment to Grantee may not be made until the STATE determines the Project conforms substantially to this Agreement.
- d. **Expiration of Grant Funds.** Grant Funds in this Agreement have a limited period in which they must be expended. All Grantee expenditures must occur prior to the Project Completion Date.
- e. **Grantee Expenditures.** Except as otherwise provided herein, Grantee shall expend Grant Funds in the manner described in the Budget approved by the State. The dollar amount of an item in a budget category may be increased or decreased through reallocation of funds from other budget categories with approval by the State; this request may be processed via the Grants Software. Any increase or decrease of more than ten percent (10%) of the total Grant Funds of a budget category must be accomplished through an amendment to this Agreement in accordance with paragraph 29 of this Agreement before any such increase or decrease is made.
- f. **Advance Payments.** Notwithstanding any of the provisions stated within this Agreement, the State may at its discretion, and subject to statutory requirements, make Advance Payments from the Grant Funds to the Grantee (if eligible). Advance payment made by the State shall be subject to the following provisions:
- i. Grantee shall submit a written request identifying how Advance Payments will be used over a six-month period. The written request must be accompanied by an invoice that contains the same level of detail as a regular invoice.
  - ii. Grantee shall file an accountability report with State four months from the date of receiving the funds and every four months thereafter.
  - iii. Multiple advance payments may be made to a Grantee over the life of a project.
  - iv. No single advance payment shall exceed 25% of the Grant Funds. For grants funding equipment, where program allows, the maximum advance request may be increased up to 50% of the Grant Funds or cost of equipment purchase, whichever is less.
  - v. Advance Payments must be spent on eligible costs within six months of receipt.

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

- vi. Grantee may request additional time to spend Advance Payments but such request must be approved in writing by the State.
  - vii. All work under an Advance Payment must be fully liquidated via an invoice and supporting documentation and completed to the State's satisfaction before another Advance Payment will be made.
  - viii. Any Advance Payment received by a Grantee and not used for project eligible costs within six months or another time period approved by State shall be returned to the State. The amount will be returned to the grant balance.
  - ix. Advance Payments must be deposited into an interest-bearing account that is insured by the Federal Deposit Insurance Corporation. Any interest earned on Advance Payments must be accounted for and used to offset the costs of the Project or returned to the State.
- g. **Disbursements made in error.** The Grantee shall immediately reimburse or credit the State at State's discretion for any overpayment of an invoice or other erroneous disbursement when either party determines an overpayment or erroneous disbursement was made.
- h. **Project Income.** Grantee shall report to the State any Project Income earned during the Project Performance Period. Project Income shall be used to offset the costs of the Project, returned to the State, or, if approved in writing by the State, used for other purposes that benefit the public.
14. **Equipment.** Only Equipment that is identified in the Budget approved by the State may be purchased using grant funds. If Grantee determines that additional Equipment is necessary to complete the Project, Grantee must obtain prior written approval by the State to purchase such equipment, and such approval may be provided at the State's sole discretion. Equipment purchased using Grant Funds, wholly or in part, must be used by the Grantee for the Project for which it was acquired. State retains a vested interest in the equipment for the useful life of the equipment, even after completion of the Project. Upon the Project Completion Date or termination of this Agreement, whichever occurs earlier, Grantee shall provide to State a written disposition plan of the Equipment detailing how the equipment will be used to further the Project purposes or to the public's benefit. Such disposition must be approved in advance by State. Equipment purchased using Grant Funds cannot be used as collateral, financed, or sold without prior written approval from the State.
15. **Budget Contingency Clause.** State shall not be obligated to disburse any unpaid portion of the Grant Funds unless and until sufficient funds are appropriated for the fiscal years covered by this Agreement through the State budget process for the purpose of this Agreement. State shall notify Grantee in writing if it is unable to disburse funds for these reasons. No invoice submitted prior to the appropriation or release of such funds to State shall be effective. If funding for this Agreement is reduced or deleted by the Budget Act, by Executive Order, or by order of the

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

Department of Finance or State Treasurer's Office, State at its sole discretion may suspend or terminate the Agreement pursuant to Section 21 or amend the Agreement to reflect any reduction of funds. State will not be liable for any costs or damages incurred by Grantee based on the circumstances described in this section.

## 16. Project Administration

- a. Grantee shall use any generally accepted accounting system.
- b. Grantee must report to the State all Other Sources of Funds, including Program Income. If this provision is deemed to be violated, the State will request an audit of Grantee and can delay the disbursement of funds until the matter is resolved.
- c. Grantee shall promptly submit written progress reports, and any and all records, as the State may request throughout the term of this Agreement.
- d. Grantee shall submit a final project report, final invoice with associated supporting documentation, and copies of materials developed using Grant Funds, including but not limited to plans, educational materials, etc. within 30 days of the Project Completion Date.

## 17. Project Records

- a. Grantee shall retain all records described in Section 17(c) below for three (3) years after final payment by the State. In the case an audit occurs, all such records shall be retained for one (1) year from the date the audit is completed or three (3) years after final payment by the State, whichever date is later.
- b. Grantee shall maintain satisfactory financial accounts, documents, and records for the Project and make them available to the State for review during reasonable times. This includes the right to inspect and make copies of any books, records, or reports of Grantee pertaining to this Agreement or matters related thereto.
- c. Grantee shall keep such records as the State shall prescribe, including, but not limited to, records which fully disclose (a) the disposition of the Grant Funds, (b) the total cost of the Project, (c) the amount and nature of that portion of the Project cost supplied by other sources, and (d) any other such records as will facilitate an effective audit. All records shall be made available to CAL FIRE, other State of California agency, or other entity as determined by the State of California for auditing purposes at reasonable times.

18. **Audits.** During the three-year period after final disbursement, unless a longer retention period has been specified by the State, Grantee shall make, or cause to be made, records relating to this Agreement available to State or other duly authorized representatives of the State of California for inspection, copying, and

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

audit purposes during normal business hours. Records may be required to be disclosed electronically if so requested by State or its representative. The audit shall be confined to those matters connected with this Agreement. Grantee and its Subrecipients shall cooperate fully with the audit including, but not limited to, providing access to its staff, books, records, accounts, or other materials as requested.

In the event of a negative audit finding, including expenditures not properly documented or not allowed, Grantee may be required to take action specified in or consistent with the audit finding, including repayment of Grant Funds.

19. **Public Records and Confidentiality.** The Parties acknowledge that, except with respect to records that are exempt from disclosure by an express provision of law, the State must disclose public records upon request pursuant to the California Public Records Act, Government Code section 7920.000 *et seq.* During performance of this Agreement each party may come into possession of information or data that may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act. State agrees not to disclose such information or data furnished by Grantee and to maintain such information or data as confidential when such information or data has been designated confidential by Grantee in writing at the time it is furnished to State, but only to the extent that such information or data is exempt from disclosure under the California Public Records Act.
20. **Rights in Intellectual Property.** Grantee retains title to all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, other written or graphic work, or patentable ideas (collectively, "Intellectual Property") produced in the performance of this Agreement, except that State shall have the right to reproduce, publish, and use all such work, or any part thereof, in any manner and for any non-profit, noncommercial purposes and to authorize others to do so. If any Intellectual Property is copyrightable, Grantee may copyright the same, except that State reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, and use such work, or any part thereof, and to authorize others to do so.
21. **Project Termination or Suspension**
  - a. **Termination before Project Commencement.** Before any work funded by this Agreement begins, this Agreement may be terminated by the State or Grantee upon 30-days written notice to the other party.
  - b. **Termination by Mutual Consent.** During the Project Performance Period and the Long-term Management Period, this Agreement can be terminated at any time by mutual written consent of both Parties. Upon mutual termination, both Parties will work cooperatively to identify the date of termination, which shall not be less than 30-days after either Party gives notice to the other of its

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

desire to terminate the agreement, resolve any outstanding financial obligations, and bring the work specified in this Agreement to closure.

- c. **Termination for Cause.** During the Project Performance Period, if State determines Grantee has made a material misrepresentation, violated this Agreement, failed to fulfill its obligations under this Agreement, or otherwise determines there is cause to do so, including State's determination that funds are unavailable as described in Section 15, State can terminate this Agreement by providing Grantee with a written notice of termination (Notice of Termination) specifying the date of termination.
- d. **Grantee's duties upon Termination.** In the event of termination, on the date mutually agreed upon or on the date specified in the Notice of Termination, Grantee shall stop work under this Agreement and take all reasonable measures to prevent further costs under this Agreement. Grantee shall immediately provide State with an accounting of all funds received under this Agreement and return any Grant Funds, including but not limited to Advance Payments, received under this Agreement that have not been previously expended to provide the services outlined within this Agreement. At its discretion, State may reimburse to Grantee any eligible, reasonable, and non-terminable obligations and costs incurred by Grantee in the performance of this Agreement prior to termination, but only up to the undisbursed balance of funding authorized in this Agreement. In the event of a Notice of Termination, Grantee shall be liable for prompt repayment of all amounts disbursed under this Agreement, including Advance Payments plus accrued interest, and any further costs related to the Project. State may, at its sole discretion, consider extenuating circumstances, including whether Grantee's failure to fulfill its obligations was due to no fault of Grantee, and may waive Grantee's obligation to repay, in whole or in part. This paragraph shall not be deemed to limit any other remedies State may have for Grantee's failure to complete the Project in accordance with the terms of this Agreement.
- e. **Suspension and Stop Work Orders.** State may suspend this Agreement at any time upon reasonable written notice to Grantee. Any notice suspending work under this Agreement shall remain in effect until State authorizes work to resume by giving further written notice to Grantee. In the event of a suspension, Grantee shall immediately stop work under this Agreement and take all reasonable measures to prevent further costs under this Agreement. At its discretion, State may reimburse to Grantee any eligible, reasonable, and non-cancelable obligations and costs incurred by Grantee in the performance of this Agreement prior to suspension, but only up to the undisbursed balance of funding authorized in this Agreement.
- f. **Notice to Subrecipient of Termination and Suspension.** Grantee shall include in any written agreement with any Subrecipient retained for work under this Agreement a provision that entitles Grantee to suspend or

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

terminate the agreement with the Subrecipient with written notice and on terms and conditions that are consistent with this Section 21.

## 22. Hold Harmless

- a. To the fullest extent permitted by law, Grantee shall defend, indemnify, and hold harmless the State, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of or incident to the Project and the performance of this Agreement. This obligation shall run in perpetuity.
- b. Grantee waives any and all rights to any type of express or implied indemnity or right of contribution from the State, its officers, agents, or employees for any liability resulting from, growing out of, or in any way connected with or incident to this Agreement, except claims arising from the gross negligence of State, its officers, agents, or employees. If Grantee is a public entity, Grantee waives any right to indemnity (see Government Code Section 895.2) and contribution (see Government Code Section 895.6) from the State as set forth in Government Code Section 895.4.

23. **Remedies for Grantee's Breach of Agreement.** In the event of a breach by Grantee, in addition to any and all other remedies available at law or in equity, State may withhold Grant Funds from Grantee or may require reimbursement of Grant Funds, including Advance Payments, that were disbursed.
24. **Cost Recovery.** Any costs incurred by State in enforcing the terms of this Agreement where State is the prevailing party, including but not limited to costs of suit, attorneys' and experts' fees, at trial and on appeal, and costs of enforcing any judgment, shall be borne by Grantee.
25. **Severability.** If any provision of this Agreement is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.
26. **Waiver of Agreement Terms.** No term or provision of this Agreement will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied, will constitute consent to, waiver of, or excuse of any other, different, or subsequent breach by either party.
27. **Assignment.** No assignment or transfer of this Agreement or any part thereof, rights hereunder, or interest herein by the Grantee shall be valid unless and until it is approved by State in writing and made subject to such reasonable terms and conditions as State may impose.

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

28. **Successors and Assigns.** This Agreement and all of its provisions shall apply to and bind any successors or assigns of the Parties.
29. **Amendment.** This Agreement may be amended at any time by mutual agreement of the Parties. Requests for amendments must be in writing stating the amendment request and the reason for the request.
30. **Further Acts by Legislature or Governor.** This Agreement is subject to any additional statutes, restrictions, limitations or conditions enacted by the Legislature or Executive Order that may affect the provisions, terms, or funding for this Agreement in any manner and State has the right to amend this Agreement to reflect any such further acts. State will not be liable for any costs or damages incurred by Grantee based on the circumstances described in this section.
31. **Entire Agreement.** This Agreement supersedes all prior agreements, oral or written, made with respect to the Project and, together with all attached Exhibits and documents incorporated by reference, constitutes the entire Agreement between the Parties relating to the Project.
32. **Survival.** The obligations of the Parties under the following sections of this Agreement shall survive the termination or expiration of the Agreement: (1) Section 14, Equipment; (2) Section 17, Project Records; (3) Section 18, Audit; (4) Section 20, Rights in Intellectual Property; (5) Section 22, Hold Harmless; and (6) Section 24, Cost Recovery.
33. **Controlling Law.** This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
34. **No Third-Party Rights.** Nothing in this Agreement is intended to create in the public or in any member of it rights as a third-party beneficiary under this Agreement, and no one other than the Parties themselves may enforce any of the rights or obligations created by this Agreement.
35. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.
36. **Electronic Signatures.** The Parties agree to accept electronic signatures (as defined in Section 1633.2 of the California Civil Code), faxed versions of an original signature, or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.
37. **Headings.** Headings within this Agreement are for convenient reference only and have no effect in limiting or extending the language of the provisions to which they refer.

## CAL FIRE Wildfire Prevention Grant Program Equipment Disposition Plan

**Directions:** Table 1 is filled out with the purchase of equipment and kept with your records. At the completion of the grant, Table 1 and Table 2 are submitted with the final report.

**Equipment** is an item exceeding \$5,000 or more per unit cost and has a tangible useful life of more than one (1) year.

### Equipment Requirements

- a) Unless the agreement provides otherwise, the title to equipment acquired by a recipient in part or wholly with CAL FIRE Wildfire Prevention grant funds shall vest in the recipient, subject to the conditions of this Attachment and a vested interest maintained with the State of California for the service life<sup>1</sup> of the equipment, continuing after the termination of the Grant Agreement.
- b) The recipient shall use the equipment in the project or program for which it was acquired as long as needed, whether or not the project or program continues to be supported by grant funds and shall not encumber the property without approval. When no longer needed for the original project or program, the recipient shall use the equipment in connection with its other CAL FIRE aligned activities, in the following order of priority:
  - (1) Activities sponsored by Wildfire Prevention, then
  - (2) Activities aligned with Wildfire Prevention interests.
- c) Prior authorization must be received from CAL FIRE if the recipient uses CAL FIRE funds to purchase equipment under a financing or loan agreement. For instances where equipment is purchased under a loan or financing agreement, the recipient shall maintain a status of "good standing" with the financing entity for the duration of financing terms. Prior to the termination of the Grant Agreement, the equipment must be paid off in whole and all interest in the equipment held by a third-party lender or similar entity shall be extinguished, unless written approval is otherwise granted at the discretion of the CAL FIRE Wildfire Prevention staff. In such a case, recipient shall inform the lender, in writing, of CAL FIRE's interest in the equipment using a "Financing Notification Letter" provided by CAL FIRE.
- d) The recipient's property management standards for equipment acquired with grant funds shall include all of the following:
  - (1) Equipment records shall be maintained accurately and shall include the following information:
    - (i) A description of the equipment
    - (ii) Manufacturer's serial number, model number, federal stock number, national stock number, or other identification number
    - (iii) Source of the equipment, including the award number
    - (iv) Title vesting details
    - (v) Acquisition date and cost
    - (vi) Information from which one can calculate the percentage of state participation in the cost of the equipment
    - (vii) Location and condition of the equipment and the date the information was reported
    - (viii) Unit acquisition cost
    - (ix) Ultimate disposition data, including date of disposal and sales price or the method used to determine current fair market value
  - (2) Equipment purchased, at least in part, by Wildfire Prevention grant funds shall still have a vested interest by CAL FIRE.
  - (3) A physical inventory of equipment shall be taken, and the results reconciled with the equipment records at least once every two (2) years. Any differences between quantities determined by the physical inspection and those shown in the accounting records shall be investigated to determine the causes of the difference. The recipient shall, in connection with the inventory, verify the existence, current utilization, and continued need for the equipment.
  - (4) A control system shall be in effect to ensure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented; if the equipment was purchased at least in part by CAL FIRE, the recipient shall promptly notify the CAL FIRE grant program with whose funds the equipment was purchased. Adequate maintenance procedures shall be implemented to keep the equipment in good condition.

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<sup>1</sup> Service Life is the number of years the equipment is likely to remain in service for the purpose of cost-effective revenue generation.

**CAL FIRE  
Wildfire Prevention Grant Program  
Equipment Disposition Plan**

<b>Grant Award Number:</b>	
<b>Organization Name:</b>	
<b>Grant Period:</b>	
<b>Grant Project Title:</b>	

CAL FIRE USE ONLY	
<b>Prepared by:</b>	
<b>Reviewed by:</b>	
<b>Approved by:</b>	

**Table 1. Equipment Details**

Each Table 1 entry requires a corresponding entry in Table 2.

SI#	Equipment Description	Serial #, Model # or other ID	Legal Owner of Asset	Acquisition Date	Unit Acquisition Cost	Location	Condition	Fair Market Value	Anticipated Date of Disposal	Details of Disposition	Sale Price

**Table 2. Forecasted Equipment Production**

Please list each equipment item identified from Table 1 above. This table aims to quantify the forecasted production capacity for each equipment item that is purchased in whole or in part with CAL FIRE grant funds. Appropriate units of measure should be included for each entry.

SI#	Equipment Description	Forecasted Service Life (years)	Forecasted Annual Equipment Production <small>Include associated units of measure. Include more than one unit of measure where appropriate (e.g. BDT/yr., megawatts/yr., hours/yr., gallons/yr., etc.)</small>	Total Forecasted Equipment Production <small>(Service Life x Annual Equipment Production)</small>

**Exhibit F: California Climate Investments Addendum**

**I. SPECIAL PROVISIONS**

1. Grant funds shall be used on projects with the primary goal of reducing greenhouse gases (GHGs) and furthering the purposes of California’s Global Warming Solutions Act of 2006, Division 25.5 (commencing with Section 38500) of the Health and Safety Code, and related statutes.
2. Grant funds shall be used on projects limited to specific activities as described in CCI Grants Procedural Guides.
3. Grantee shall report project and benefits information when requested by the State. This may include, but is not limited to, funding expended, acres treated, GHG emissions, trees planted, disadvantaged community benefits, energy/water savings, job creation, and other co-benefits.
4. Grantee shall maintain accurate and detailed records documenting project description, project location, and schedule, CCI dollars allocated, and leveraged funds throughout the duration of the project.
5. Failure of Grantee to meet the agreed upon terms of achieving required GHG reduction may result in project termination and recovery of funds.

**II. MONITORING AND REPORTING REQUIREMENTS**

All funds expended through CCI are subject to emissions reporting and requirements. Grantee is expected to provide the appropriate materials for completing program quantification methodology. Grantee shall use the current reporting template provided by the STATE. The reporting shall be submitted to the STATE no less frequently than quarterly. In addition, STATE may request additional information in order to meet current CARB reporting requirements. The requirements are available on the CARB CCI Quantification, Benefits and Reporting Materials webpage:

<https://ww2.arb.ca.gov/resources/documents/cci-quantification-benefits-and-reporting-materials>.

### III. PROGRAM ACKNOWLEDGEMENT/RECOGNITION

1. All projects funded both fully and partially by the GGRF must clearly display, identify and label themselves as being part of the “California Climate Investments” program. The acknowledgement must contain the California Climate Investments and CAL FIRE logos as well as the following statement:

*“Funding for this project provided by the California Department of Forestry and Fire Protection’s (CAL FIRE) Wildfire Prevention Grants Program as part of the California Climate Investments Program.”*

A draft of the acknowledgement must be approved by the STATE prior to publication. For stationary projects, acknowledgement may include, but is not limited to, a sign on the project site. For other project types, such as vehicles, equipment, and consumer-based incentives, acknowledgement is encouraged by using a decal, sticker or other signage.

Guidance on California Climate Investments logo usage, signage guidelines, and high-resolution files are contained in a style guide available at: [www.caclimateinvestments.ca.gov/logo-graphics-request](http://www.caclimateinvestments.ca.gov/logo-graphics-request).

2. In addition, all projects funded both fully and partially by GGRF must contain the following statement in public announcements or press releases on said projects:

“San Mateo County Fire Dept JD-210 mower/box scraper/loader, is part of California Climate Investments, a statewide program that puts billions of Cap-and-Invest dollars to work reducing GHG emissions, strengthening the economy, and improving public health and the environment– particularly in disadvantaged communities. The Cap-and-Invest program also creates a financial incentive for industries to invest in clean technologies and develop innovative ways to reduce pollution. California Climate Investments projects include affordable housing, renewable energy, public transportation, zero-emission vehicles, environmental restoration, more sustainable agriculture, recycling, and much more. At least 35 percent of these investments are located within and benefiting residents of disadvantaged communities, low-income communities, and low-income households across California. For more information, visit the California Climate Investments website at: [www.caclimateinvestments.ca.gov](http://www.caclimateinvestments.ca.gov).”

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

**Exhibit G: GHG Emissions Workbook**

Not applicable.

San Mateo County Fire Department  
San Mateo County Fire Dept JD-210 mower/box scraper/loader

**Exhibit H: Limited Waiver of Sovereign Immunity**

Not applicable.

## Applications: 25-WP-CZU 87419378

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### Application Form

**Profile**

richard.sampson@fire.ca.gov

### Project Information

**Project Name/Title**

San Mateo County Fire Dept JD-210 mower/box scraper/loader

**In which county is the majority of your project located?**

San Mateo County = CZU

**The full Project Tracking Number will be auto-generated within Grants Portal. Please use the format 25-WP-UUU and replace your 3-character unit identifier from your selected county above.**

25-WP-CZU

**Are there additional counties?**

Yes

**In which additional county/counties is your project located?**

Santa Cruz County

**In which California State Assembly district(s) is your project located?**

19th - San Francisco, San Mateo, 21st - San Mateo, 23rd - San Mateo, Santa Clara, 28th - Santa Clara, Santa Cruz, 29th - Monterey, San Benito, Santa Clara, Santa Cruz, 30th - Monterey, San Luis Obispo, Santa Cruz

**In which California State Senate district(s) is your project located?**

11th - San Francisco, San Mateo, 13th - San Mateo, Santa Clara, 17th - Monterey, San Benito, San Luis Obispo, Santa Cruz

**Project End Date**

02/15/2029

### Project Description Summary

**Please provide a paragraph summarizing proposed project including the location, habitable structures, acres treated, etc.**

The San Mateo County Fire Department is responsible for fire suppression and fire prevention activities throughout rural San Mateo County. The county is listed as having 39 Sq. Miles of WUI area and over 14,000 WUI area residences. Over the past decade, several million dollars of grant money has been focused on that area for Fuel Reduction and Fire Prevention grant projects. After completing most of those projects, a common resource request has been for a medium sized wheeled tractor with loader and box scraper capabilities to complete necessary vegetative fuel and soil modification.

### Award Request Amount

**What Funding source is your project applying for?**

Both

**Total Amount of Award Request**

\$152,650.00

### Indirect Cost Rate

**For all Proposition 4 projects please choose one of the following Indirect Cost Rates:**

### Organization Information

**Organization Type-Prop 4 Funding**

**Sponsoring Organization**

San Mateo County Fire Department

**Project Manager Name**

Ryan West

**Project Manager Mailing Address**

320 Paul Scannell Dr

**Project Manager Mailing Address Line 2**

**City**

San Mateo

**State**

California

**Zip Code**

94402

**Project Manager Phone Number**

6508650077

**Project Manager Email**

ryan.west@fire.ca.gov

**Project Activities**

**For which primary activity is funding being requested? (Prop 4)**

Hazardous Fuels Reduction

**Primary Vegetation Treatment Type**

Roadside Clearance

**Does the project include Grazing as a component of the hazardous fuels reduction project?**

No

**Does the project include maintenance as a component of the hazardous fuels reduction project?**

Yes

**Does the project include transportation and/or disposal of woody biomass**

Yes

**Project Treatment Area**

**Primary Land Cover Type**

Forest

**Primary Land Ownership Class**

State Government

**Does your project include work on Tribal Lands?**

No

**Limiting Factors:** Check the box if there are any existing forest or land management plans; Conservation Easements; Covenant, Conditions & Restrictions (CC&R's); matters related to zoning; use restrictions, or other factors that can or will limit the fire prevention proposed activity?

**Timber Harvest Plans (THP):** For Hazardous Fuels Reduction projects, If there is a timber harvesting document on any portion of the proposed project area for which a "Notice of Completion" has not been filed with CAL FIRE check the box.

**California Environmental Quality Act (CEQA) Compliance:** Describe how compliance with CEQA will be achieved in the Scope of Work. Is there an existing CEQA document that addresses this project or can be used to meet CEQA requirements?

**Will your project utilize the Governor Newsom's Executive Order N-25-25 to streamline the Statewide Fuels Reduction Environmental Protection Plan (EPP)**

No, my project does not qualify

**Please indicate the CEQA document type (For planning, education and other projects that are exempt from CEQA, select "Not Applicable")**

Not Applicable

**Existing Document Identification Number**

**Federal Responsibility Area:** Does your project include work on Federal Lands that might require a National Environmental Policy Act (NEPA) document, or use a framework similar to Good Neighbor Authority?

No

## Community Metrics

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**Is your project including the use of services from the California Conservation Corps or certified community conservation corps?**

**Does your project leverage private, federal, and local funding or produce the greatest public benefit.**

Project is leveraging Local funds

**Is your organization an eligible local governmental entity qualified to perform defensible space assessments pursuant to Section 4291.5 in very high and high fire hazard severity zones, as identified by the State Fire Marshal pursuant to Section 51178 of the Government Code or Article 9 (commencing with Section 4201) of this chapter or by a local agency pursuant to Section 51179 of the Government Code?**

Yes

**Does your organization report on Defensible Space Assessments through the common reporting platform?**

Yes

## Fire Risk Reduction Community List (FRRCL)

**Is the Sponsoring Organization a local agency? ( city, county, or other publicly funded entity serving a city and/or county)**

Yes

**If yes, please select from the Fire Risk Reduction Community List options**

Not on the FRRCL list

**If yes, is the Sponsoring Organization reporting defensible space data to CAL FIRE?**

Yes

**Community at Risk:** Is the project associated with a community that is listed as a Community at Risk?

Yes

For the Map of the Communities at Risk, please copy and Paste into a new tab: <https://34c031f8-c9fd-4018-8c5a-4159cdf6b0d-cdn-endpoint.azureedge.net/-/media/calfire-website/what-we-do/fire-resource-assessment-program---frap/pdf-maps/communities-at-risk-wildfire-2015.pdf?rev=d7d7e04f0a614ccc8fcb6d0d13155cf&hash=1C1247791C7C22C80FBA6F6156F69175> or this link to the webpage: <https://osfm.fire.ca.gov/what-we-do/community-wildfire-preparedness-and-mitigation/pre-fire-planning>

**Number of Risk Communities in the project area**

41

**Disadvantaged/Low Income Community: Is the project associated with a disadvantaged/low-income community?**

Yes

**If Yes, select all that applies:**

Both

**Severely Disadvantaged/Low Income Community: Is the project associated with a disadvantaged/low-income community? (Prop 4)**

Yes

**If Yes, select all that applies:**

Both

Please copy and paste the link to the Disadvantaged Communities Mapping tool into a separate tab. <https://gis.water.ca.gov/app/dacs/>

**Project Area Statistics: For all Hazardous Fuels Reduction projects, provide an estimate of the Treatment Influence Zone (TIZ) acres. Include Local Responsibility Area (LRA), Federal Responsibility Area (FRA) and State Responsibility Area (SRA) as applicable for TIZ.**

The Treatment Influence Zones (TIZ) are the treatment areas within a project, where on-the-ground activities are accomplished. There can be multiple treatment areas associated with a project. Wildfire Prevention Planning and Wildfire Prevention Public Education projects will NOT have treatment areas.

**Local Responsibility Area (LRA) TIZ acres**

0.00

**Federal Responsibility Area (FRA) TIZ acres**

10.00

**State Responsibility Area (SRA) TIZ acres**

250.00

**Total TIZ Acres**

260.00

**Fire Hazard Severity Zones (FHSZ)**

What Fire Hazard Severity Zones (FHSZ) are in the project area? Fire Hazard Severity Zone ratings are available at: <https://osfm.fire.ca.gov/divisions/community-wildfire-preparedness-and-mitigation/wildfire-preparedness/fire-hazard-severity-zones/>. Copy and paste the link or right-click to open in a new tab. Please provide an approximate number of acres or percentage of the project area in each zone.

**Number of Acres in the Very High SRA FHSZ**

50.00

**Number of Acres in the Very High LRA FHSZ**

**Number of Acres in the High SRA FHSZ**

200.00

**Number of Acres in the High LRA FHSZ**

**Number of Acres in the Moderate SRA FHSZ**

**FHSZ Total Acres**

250.00

**Document Uploads**

**Letters of Support**

**Letters of Commitment**

CALFIRE Grant intent San Mateo Co.pdf

In addition to the online project mapping program treatment Geopoint and polygons, include a pdf map(s) of the project with the project application. The maps shall meet the requirements of Appendix G in the Procedural Guide.

**PDF Project Map**

Dual County Fire map 20260205.pdf

The below required standard forms can be found in the forms section of the solicitation. To get to the Solicitation Link click back to the solicitation, then click on the three lines next to the application and click the solicitation link.

**STD 204 Payee Data Record form**

SM County .jpg

**Miscellaneous Form Upload Field #1**

SMC\_W-9\_Form\_2024 (1).pdf

**Miscellaneous Form Upload Field #2**

**Miscellaneous Form Upload Field #3**

**Miscellaneous Form Upload Field #4**

**Miscellaneous Form Upload Field #5**

**Project Mapping Program**

Project Mapping Program: Create a Geopoint and Polygon(s) via the weblink. copy and paste the link or right-click to open in a new tab: <https://grant-access-calfire-forestry.hub.arcgis.com> The Online Project Mapping Component is a requirement for a complete application submission.

**View Budget Worksheet**

<https://portal.ecivis.com/peerBudget/75A23610-CF5E-4F9C-9BB3-497C36DD8F8F>

**Average Score**

**Application Goals**

**View Application Goals**

<https://portal.ecivis.com/peerGoals/B2324CD1-FF82-4FBA-8025-CC54EF4D5F49>

**# of Reviews**

0

**# of Denials**

0

## Scope of Work: San Mateo County Fire Dept JD-210 mower/box scraper/loader

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### Linked Form Profile

### Linked Form Submissions

25-WP-CZU 87419378

## Scope of Work

### Project Name

San Mateo County Fire Dept JD-210 mower/box scraper/loader

### Project Tracking Number

25-WP-CZU-87419378

Please use the Tracking Number that was automatically assigned by Grants Portal. The format will be 25-WP-UUU-XXXXXXXX

## Project Description

**Please provide a comprehensive project description including the location, habitable structures, acres treated, etc. (please note there are no space limitations)**

In over the past 10 years, the San Mateo County Fire Department along with the CZU Unit of CAL FIRE have completed numerous Hazardous Fuel Reduction projects with and without grant funding. After completing those projects, a common request from the project team has been for a small, wheeled based, Skip loader with a box scraper, tractor for project work and site restoration following the project. To comply with numerous environmental constraints, using a large road grader or D6 bulldozer like normally used by the project crews, creates too much ground disturbance. This has resulted in several projects being denied or cancelled. Using a small, wheeled tractor for this work allows the operator to get into the smaller roads and trails along with working in an understory with minimal disturbance.

These fuel reduction projects occur throughout the unincorporated portions of both San Mateo and Santa Cruz Counties. The areas have thousands of acres of VHFHSZ and HFHSZ lands that have been burned over by wildland fires over the past 15 years. Projects such as Shaded Fuel Break, prescribed fire unit preparation and project access road creation and maintenance work is common requirement for the numerous projects throughout the area. Having this piece of equipment available resolves a key resource need to support these projects into the future.

## Section I

### Primary Activity Type

Hazardous Fuels Reduction

Hazardous Fuels Reduction

### **1. Describe the geographic scope of the project, including an estimate of the number of habitable structures and the names of the general communities that will benefit.**

The geographic area of this project will be the Unincorporated WUI areas of San Mateo and Santa Cruz counties. This would include over 39 Sq. Miles of WUI area and over 14,000 WUI area residences in San Mateo County alone. This equipment will also be utilized in Santa Cruz County which has twice as many acres and habitable structures.

### **2. Describe the goals, objectives, and expected outcomes of the project.**

The goal is to more efficiently complete Fuel Reduction projects and their associated preparation work in addition to their required maintenance projects into the future. The objective is to do so with as little cost, ground disturbance and associated environmental effects as possible. This piece of equipment can accomplish that as it is right sized and appropriately designed for this type of work. Again, this is the type of equipment that our contactors and HFE0's request for this work time after time.

### **3. Provide a clear rationale for how the proposed project will reduce the risks associated with wildfire to habitable structures.**

This equipment will allow us to complete both projects that involve seasonal road maintainance and movement of woody material more efficiently by being the right design and size of equipment to do this work. The more efficient this makes us on projects, the more acres that can be treated and the more structures can be protected with lower risk levels.

**4. Identify any additional assets at risk from wildfire that will benefit from the proposed project. These may include, but are not limited to, domestic and municipal water supplies, power lines, communication facilities and community centers.**

Several of our repeat projects occur on or around San Francisco PUC lands, Santa Cruz City Water and other local water district watersheds including treatment facilities. Several of our ongoing projects involve protecting and maintaining Public Safety related communication sites around the project area.

**5. How will the project/activity utilize the left over woody biomass? Will the project/activity use a biomass facility to reduce greater greenhouse gas emissions?**

Part of the reason for the Skip loader is to open or maintain access for the 3 Air Curtain Burners owned by CAL FIRE and used on projects in this area. Instead of using a full-sized road grader or Bulldozer, the skip loader can more efficiently open and maintain the necessary roads for access by these large burners. In addition, the loader can also be used to move the woody material before loading it into the burners.

**6. Does the project include grazing as a component of the hazardous fuels reduction project?**

No

**9. Does the project include maintenance as a component of the hazardous fuel's reduction project?**

Yes

**If yes, please describe how the project will include maintenance as a component of the hazardous fuels reduction project. What current or past project is this maintaining? Who was it funded by?**

Several of the projects that will get the benefit of this equipment were treated by either the 2019 Governors projects or funded by Fire Prevention or Forest Health grants from CAL FIRE. These include the Kings Mountain, Buzzard Lagoon, Quarry Park projects from 2019 and other grant projects like Empire Grade, Pescadero County Park, Butano, Graham Hill, Mt. Rosalia and many more. Maintenance of these projects are more efficient by this smaller and more nimble piece of equipment. The heavy work/lifting has been complete during the original project; the necessary maintenance only requires this smaller equipment.

**10. If applying for Prop 4 funding, is your project leverage private, federal, and local funding or produce the greatest public benefit?**

No

## Section II

### Degree of Risk

**1. Discuss the location of the project in relation to areas of moderate, high, or very high fire hazard severity zone as identified by the latest Fire and Resource Assessment Program maps.**

The use of this equipment will occur within and around areas of moderate, high or very high FHSZ lands throughout the two counties.

**2. Describe the geographic proximity of the project to structures at risk to damage from wildfire in the WUI.**

The use of this equipment will occur within and around structures at risk from wildfire in the WUI.

## Section III

### Community Support

**1. Does the project include any matching funds from other funding sources or any in-kind contributions that are expected to extend the impact of the proposed project?**

The San Mateo County FD will be providing the maintenance and operators for this equipment on this project.

**2. Describe plans for external communications during the life of the project to keep the effected community informed about the goals, objectives and progress of the project. Activities such as planned press releases, project signage, community meetings, and field tours are encouraged.**

This project (equipment purchase) will be described in a press release for the CZU unit area once the equipment is acquired.

**3. Describe any plans to maintain the project after the grant period has ended.**

This equipment is planned for use on related projects for several decades after this grant expires. This equipment is of high quality and has been recommended by numerous equipment operators as something that will be used for decades of service. The plan is to use this equipment to maintain the fuel breaks and other fuel reduction projects that the unit has started or will complete into the future.

**4. Does the proposed project work with other organizations or agencies to address fire hazard reduction at the landscape level?**

The equipment will be used by the department on projects with other agencies and landowners such as San Mateo County Parks, State Parks, CDFW, BLM and NPS in addition to the local Fire Safe Councils in the unit.

## Section IV

### Project Implementation

**1. Discuss the anticipated timeline for the project. Make sure to take seasonal restrictions into account.**

If this funding is granted in the Spring of 2026, the equipment could be ordered by the County and in operation by the end of Summer 2026.

**2. Verify the expected timeframes to complete the project will fall under the required completion dates depending on the source of the funds awarded.**

This project is expected to be completed well before the grant expires.

**3. Using bullets, list the milestones that will be used to measure the progress of the project.**

- Obtain grant approval.
- County Fire, places the order for the equipment.
- County Fire, receives the equipment.
- County Fire operators use the equipment to complete and maintain projects.

**4. Using bullets, list the measurable outcomes (i.e. project deliverables) that will be used to measure the project's success.**

- Tons of project related biomass moved to disposal
- Miles of project related roads maintained.
- Acres of light vegetation cleared.

**5. If applicable, how will the requirements of the California Environmental Quality Act (CEQA) be met?**

NA - Grant is for obtaining equipment. CEQA will be obtained project by project.

**6. List any existing forest or land management plans; Conservation Easements; Covenant, Conditions & Restrictions (CC&R's); matters related to zoning; use restrictions, or other factors that can or will limit the wildfire prevention proposed activity?**

None

## Section V

### Administration

**1. Describe any previous experience the project proponent has with similar projects. Include a list of recent past projects the proponent has successfully completed if applicable. Project applicant or manager having no previous experience with similar projects should discuss any past experiences that may help show a capacity to successfully complete the project being proposed. This may include partnering with a more experienced organization that can provide project support.**

San Mateo County Fire received and successfully completed an earlier equipment grant for a Cat 209 Excavator, water trailer through this same process. All of this equipment is in operation on current projects.

**2. Identify who will be responsible for tracking project expenses and maintaining project records in a manner that allows for a full audit trail of any awarded grant funds.**

Ryan West, Richard Sampson and Sarah Sipes from CZU HQ.

## Section VI

### Budget

A detailed project budget should be provided in the online budget included in this solicitation. The space provided here is to allow for a narrative description to further explain the proposed budget.

**1. Explain how the grant funds, if awarded, will be spent to support the goals and objectives of the project. If equipment grant funds are requested, explain how the equipment will be utilized and maintained beyond the life of the grant.**

This is an equipment purchase. The equipment will be utilized and maintained by San Mateo County Fire/CAL FIRE CZU Heavy Equipment Operators. Projects such as road access to project sites, biomass landing creation and maintenance, mowing, vegetation removal and transport for disposal. This equipment is planned for use for several decades following this grant is completed.

**2. Are the costs for each proposed activity reasonable for the geographic area where they are to be performed? Identify any costs that are higher than usual and explain any special circumstances within the project that makes these increased costs necessary to achieve the goals and objectives of the project.**

This grant is proposed for use primarily by San Mateo County Fire, but an agreement between Santa Cruz County Fire and San Mateo County Fire is in place specifying the sharing equipment between the two counties. This means this equipment can be used throughout the CZU jurisdiction. CAL FIRE CZU is contracted to operate both counties Fire Departments.

**3. Is the total project cost appropriate for the size, scope, and anticipated benefit of the project?**

Yes.

**4. Using bullets please list each object category amount that you are requesting and the detail of how that would support meeting the grant objectives.**

Only one item is being purchased and that is a tractor. The objective is to purchase this tractor to complete the work described above.

**5. Does your project include the purchase of capital equipment (more than \$5,000 per item)?**

Yes

**6. Provide a cost-benefit analysis to justify the purchase of equipment versus leasing**

The average leasing rate on a JD-210 is \$463/day. If we use the tractor for only an estimated average of 90 days per year, the equipment cost breaks even after 3.6 years of use. Considering the expected life of this tractor and the plan is for it to be used on these projects for many years past the breakeven point, this would be a good investment.

## Section VII

### California Climate Investments

The space provided here is to allow for a narrative description to further explain how the project/activity will reduce Greenhouse Gas emissions.

**1. How will the project/activity reduce Greenhouse Gas emissions?**

Using this smaller tractor that is specifically designed to do this type of work more efficiently with significantly less emissions is much less of a carbon loss and more environmentally acceptable than using the normal CAL FIRE equipment, which is a D-6 bulldozer. The use of this equipment is planned for many years which compounds the benefit of this project in reducing Greenhouse Gas emissions.

### Budget Report

Passthrough Agency: California Department of Forestry and Fire Protection (CAL FIRE)  
 Program: FY 2025-2026 Wildfire Prevention Grants  
 Project Name/Title: 25-WP-CZU 87419378  
 Org Name: San Mateo County Fire Department  
 Stage: Pre-Award

Report Date: 03/02/2026  
 Requested By: Richard Sampson  
[richard.sampson@fire.ca.gov](mailto:richard.sampson@fire.ca.gov)



#### Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share
<b>Salaries &amp; Wages</b>									
<b>Salaries &amp; Wages Total</b>			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Employee Benefits</b>									
<b>Employee Benefits Total</b>			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Contractual</b>									
<b>Contractual Total</b>			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Travel &amp; Per Diem</b>									
<b>Travel &amp; Per Diem Total</b>			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Supplies</b>									
<b>Supplies Total</b>			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Equipment</b>									
	Skiploader	1	1	\$152,650.00	\$152,650.00	\$152,650.00	\$0.00		\$0.00
<b>Equipment Total</b>			1	\$152,650.00	\$152,650.00	\$152,650.00	\$0.00		\$0.00
<b>Other Costs</b>									
<b>Other Costs Total</b>			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Indirect Cost</b>									
<b>Indirect Cost Total</b>			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Other</b>									
<b>Other - DO NOT USE</b>									
<b>Other - DO NOT USE Total</b>			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Grant Total</b>			1	\$152,650.00	\$152,650.00	\$152,650.00	\$0.00		\$0.00
							<b>Total with IDC</b>		<b>\$152,650.00</b>

# CAL FIRE

## San Mateo - Santa Cruz Ranger Unit

County fire jurisdiction boundaries  
over State Responsibility Area (SRA)

-  County boundary
-  SRA boundary 2025\_2

### Fire Districts

- | Name  |                          |
|---|--------------------------|
|  | SAN MATEO CO FD          |
|  | SANTA CRUZ COUNTY CSA 48 |



Scale: 1:420,000

