



TOMÁS J. ARAGÓN, M.D., Dr.PH
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

June 14, 2024

Kismet Baldwin-Santana, MD, MPH
Health Officer
San Mateo County Health Services Agency
225 West 37th Avenue
San Mateo, CA 94403

Dear Dr. Baldwin-Santana:

LETTER OF AWARD:

Base Award Number: 2441BASE00

Data Universal Numbering System (DUNS) Number: 625139170

FUNDING PERIOD: July 1, 2024 through June 30, 2025

This letter is confirmation of your local assistance award to support tuberculosis (TB) prevention and control activities in fiscal year (FY) 2024-2025.

BASE AWARD

The California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) is awarding to the San Mateo County Health Services Agency a Base Award of \$343,377, comprised of \$161,122 state and \$182,255 federal funds.* The state funds portion of your Base Award includes \$29,566 for Housing Personnel funds and \$19,705 Food, Shelter, Incentives and Enablers (FSIE) funds.

These funds are being awarded with the understanding that your staff will work with CDPH TBCB staff in carrying out your program's TB control efforts. All or part of the award can be used for FSIE expenditures, intended to enhance treatment adherence, prevent homelessness, and/or promote least restrictive alternatives that decrease or obviate the need for detention.

This award is valid and enforceable only if the enacted State of California FY 2024-2025 budget and the 2024 and 2025 Federal budgets make sufficient funds available for the purposes of this program.

* Federal funds fiscal information: Project Grants and Cooperative Agreements for Tuberculosis Control Programs; CFDA number: 93.116; FAIN number: NU52PS910219



MANAGING YOUR BASE AWARD

Requirements for the use of these funds are listed in Part 1 of the FY 2024-2025 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual, available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>. Reimbursement of expenditures is contingent upon compliance with these standards and procedures. To comply with federal restrictions on fund use, reimbursement of medication expenditures is limited to the amount of the state fund portion of the award.

INVOICING BASE AWARD

- When invoicing for approved expenditures, please:
 - Refer to the FY 2024-2025 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual and invoice templates available at the link above
 - Bill to: California Department of Public Health, Tuberculosis Control Branch
 - Submit on your organization's letterhead, signed electronically or in blue ink
- If an invoice will not be emailed by the quarterly due date, please contact your CDPH TBCB Fiscal Analyst to request an extension.
- Invoices for FY 2024-2025 will not be processed until:
 - All outstanding invoices from the previous year have been submitted,
 - Signed copies of the certifications listed below have been received, and
 - CDPH TBCB has received a signed "Acceptance of Award" form.

ACCEPTING YOUR BASE AWARD

To acknowledge acceptance of this award and the conditions, please return the "Acceptance of Award" form with an authorized signature (electronic or in blue ink).

The following forms also require an authorized signature:

- Darfur Contracting Act
- Special Terms and Conditions
- Contractor Certification Clauses
- Certification of Established Electronic Directly Observed Therapy (eDOT) Policies and Procedures (if applicable)

Please submit all documents in electronic form or as a color scanned PDF by email only to TBCB.Awards@cdph.ca.gov.

REQUESTING ADDITIONAL FUNDS FOR FSIE EXPENDITURES

Should you require additional FSIE funds, a request can be made anytime before May 1, 2025. Requests will be approved if unexpended funds are available. For complete information regarding requests for additional funds, please refer to Part 2, Section 3 of the FY 2024-2025 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual.

Kismet Baldwin-Santana, MD, MPH

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Fiscal questions should be directed to your TBCB Fiscal Analyst. Programmatic questions should be directed to your TBCB Program Liaison.

Sincerely,

A handwritten signature in purple ink that reads "Vanessa Fong". The signature is written in a cursive, flowing style.

Vanessa Fong

TB Program Manager

Acting Chief, Resources Planning & Management Section



TOMÁS J. ARAGÓN, M.D., Dr.PH
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ACCEPTANCE OF AWARD

San Mateo County Health Services Agency

Base Award: \$343,377

Base Award Number: 2441BASE00

Data Universal Numbering System (DUNS) Number: 625139170

Funding Period: July 1, 2024 through June 30, 2025

I hereby accept this award. By accepting this award, I agree to the requirements as described in the FY 2024-2025 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual and any other conditions stipulated by the California Department of Public Health, Tuberculosis Control Branch.

Authorized Signature

Date

Print Name

Title

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