



AGENDA

Hybrid Meeting

Thursday, December 4, 2025

4:00 PM

***** IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*This meeting of the San Mateo County Parks Commission will be held in **The Boards and Commissions Meeting Room, 400 County Center, 1st floor, Redwood City, CA, 94063.** Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.*

Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.

PUBLIC PARTICIPATION

The December 4, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98990333179>. The webinar ID is: 989 9033 3179. The December 4, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 989 9033 3179, then press #. Members of the public can also attend this meeting physically in The Boards and Commission Meeting Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to parksandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance**2. Roll Call****3. Public Comment**

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.

4. Action to Set the Agenda and approve the November 6, 2025 meeting minutes**5. Reports and Presentations**

5.1 Parks Department Report

6. Regular Agenda

6.1 San Bruno Mountain Watch Presentation, recipient of 2024 Fish & Game Propagation Fund grant

6.2 San Mateo Resource Conservation District Presentation, recipient of 2024 Fish & Game Propagation Fund grant

6.3 Pescadero Community Plaza Project (Informational)

7. Items of Outstanding Business

7.1 Update on Commissioner vacancies

8. Commissioner Updates

8.1 Commissioner report out on information items, subcommittee, or project updates

9. Items for a Future Agenda

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve

- participation at in-person and remote meetings.
- Park vendor RFP processes and updates.

10. Adjournment

County of San Mateo Parks and Recreation Commission

Vacant, District 1 | Vacant, District 2 | Irma Rodriguez Mitton, District 3 (Chair) |

Brooks Esser, District 4 | Basem Manneh (Vice-Chair), District 5

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director

Hannah Ormshaw, Assistant Parks Director

Tracy Nappi, Administrative Assistant I

Instructions for Public Comment During In Person and Remote Participation Meetings

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting, but such emails will still be included in the administrative record of the meeting.

***Spoken Comments:**

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.



MINUTES

Hybrid Meeting

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4:00 PM

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1. Pledge of Allegiance

2. Roll Call

Present: Chair Rodriguez Mitton, Vice-Chair Manneh, Commissioner Esser

3. Public Comment

4. Action to Set the Agenda and approve the October 2, 2025 meeting minutes

5. Reports and Presentations

5.1 SMC Parks Foundation bimonthly report – Executive Director Michele Beasley

Highlights include:

- Support improvements to the Memorial Park Visitor Center – 3D topographical map to be installed soon
- Hazard tree fund supports cleaning up storm debris, particularly eucalyptus trees, at Coyote Point
- Third round of SMC Parks Poster Project to be released in January 2026, featuring Sam McDonald Park, Coyote Point, and Devil's Slide

5.2 SMC Parks presentation: 2024 Integrated Pest Management Report – Natural Resource Manager Evan Cole

Highlights include:

- Report can be accessed here: <https://www.smcgov.org/parks/news/san-mateo-county-parks-integrated-pest-management-annual-report-now-posted>
- IPM is an ecosystem-based stewardship strategy that focuses on the efficient and long-term prevention of pests.
- Techniques include mechanical (hand-pulling weeds, mowing, brushing trails), cultural (using boot brushes at trailheads, mulching to suppress weeds), and chemical (herbicides, which are used as a last resort when other techniques are found ineffective or not feasible – conducted in accordance with established regulations and guidelines).
- Common species managed in habitat enhancement projects include Bermuda buttercup (oxalis) and Jubata grass.

- Many projects have multiple objectives, such as mitigating fire risk to the park and neighboring communities as well as habitat enhancement.
- Hosted 68 volunteer weeding events, accounting for over 4400 volunteer hours.
- 6 large-scale fuel reduction projects across the County.

6. Regular Agenda

6.1 Review recommendation in support of Sam McDonald County Park nomination to the National Register of Historic Places

Motion passed to submit letter to Board of Supervisors in support of nomination.

6.2 Establishment of the 2026 Parks and Recreation Commission Meeting Schedule (Action)

Motion passed to accept resolution establishing the 2026 meeting schedule.

Starting in 2026, the meeting time will change to 3:30-5:30pm to accommodate the updated hours to the Hall of Justice, where the Boards & Commissions Meeting Room is located. An updated meeting schedule is included in the December agenda packet.

6.3 Commission's workplan review of 2025 to prepare for annual report to Board of Supervisors (Discussion)

7. Items of Outstanding Business

7.1 Update on Commissioner vacancies

District I vacancy: Candidates have been interviewed.

District II vacancy: Applications due November 28.

8. Commissioner Updates

8.1 Commissioner report out on information items, subcommittee, or project updates

9. Items for a Future Agenda

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.

10. Adjournment

Adjourned at 5:06pm.

County of San Mateo Parks and Recreation Commission

Vacant, District 1 | Vacant, District 2 | Irma Rodriguez Mitton, District 3 (Chair) |

Brooks Esser, District 4 | Basem Manneh (Vice-Chair), District 5

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director

Hannah Ormshaw, Assistant Parks Director

Tracy Nappi, Administrative Assistant

RESOLUTION NO. 2025-01

PARKS AND RECREATION COMMISSION, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION ESTABLISHING THE PARKS AND RECREATION COMMISSION'S REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2026

RESOLVED, by the Parks and Recreation Commission of the County of San Mateo, State of California, that

WHEREAS, at the November 6, 2025 Parks and Recreation Commission meeting, the Commission adopted Resolution No. 2024-03 which established its regular meeting schedule for calendar year 2026; and

WHEREAS, the Commission desires to amend its regular meeting time to start at 3:30pm and end at 5:30pm for calendar year 2026.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the schedule of regular meetings for the Parks and Recreation Commission for the calendar 2026 year shall be as follows:

DATE/TIME	LOCATION
January 8, 2026 3:30-5:30 p.m.	Boards and Commissions Meeting Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
February 5, 2026 3:30-5:30 p.m.	Boards and Commissions Meeting Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
March 5, 2026 3:30-5:30 p.m.	Boards and Commissions Meeting Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City

April 2, 2026 3:30-5:30 p.m.	In Park (in person only) Flood Park, 215 Bay Road, Menlo Park
May 7, 2026 3:30-5:30 p.m.	Boards and Commissions Meeting Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
June 4, 2026 3:30-5:30 p.m.	In Park (in person only) Don Horsley Park at Tunitas Creek Beach, 20775 Cabrillo Highway South, Half Moon Bay
July 2026	No Meeting – Summer Recess
August 6, 2026 3:30-5:30 p.m.	Boards and Commissions Meeting Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
September 3, 2026 3:30-5:30 p.m.	In Park (in person only) Coyote Point, 1701 Coyote Point Drive, San Mateo
October 1, 2026 3:30-5:30 p.m.	Boards and Commissions Meeting Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
November 5, 2026 3:30-5:30 p.m.	Boards and Commissions Meeting Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
December 3, 2026 3:30-5:30 p.m.	Boards and Commissions Meeting Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City

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DEPARTMENT UPDATE

San Mateo County Parks Commission
December 4, 2025

Visitor Experience

Interpretive Events

From September to October 2025, the Interpretive Division hosted or participated in 39 programs, serving approximately 1758 people. We wrapped up the 2025 Take a Hike series, as well as Nature Hikes with Libraries, both of which will resume in Spring 2026. With the start of the school year, classroom and after-school programs have resumed. Fallfest was held in Flood Park with 300 attendees, and over 400 people braved the rain to attend the annual Family Nature Day in Huddart Park. The details of interpretive programs are included in this report as Attachment 1.

Volunteer Events

From September to October 2025, the Volunteer Program hosted 24 volunteer events throughout the parks system. These events totaled 3113 hours of volunteer effort supporting and improving the parks. The details of each event are included in this report as Attachment 2.

Facilities and Infrastructure

Don Horsley County Park at Tunitas Creek Beach

The Tunitas Creek Beach Improvement Project is anticipated to be completed in early 2026. Because of two landslides that are threatening the main access path to the beach, opening of the park is delayed until summer 2026. The Parks Department is working with the Department of Public Works to repair the landslides. The contractor hired to repair the landslides will complete project design documents by mid-January with construction expected to start in March/April 2026. Current schedule has construction occurring for three months. The Department anticipates an opening celebration in June/July 2026.

Realize Flood Park

Following completion of Phase 1 of the Realize Flood Park Project, the reservation system opened for the updated group picnic areas, which accommodate between 40 to 200 people. Construction of the playground continues to progress. All shaping and subsurface work has been completed. Play equipment will start to be installed the week of December 8. This process is anticipated to take approximately six weeks. Once completed, the poured-in-place surfacing will be installed; this will take approximately four weeks to complete. Current project schedule has the playground opening to the public mid-March; however, this is weather permitting. This project remains on schedule and in budget. See photos in Attachment 3.

San Bruno Mountain Day Use Improvement Project

The restroom and interpretive pavilion are nearly complete, and work is underway on the picnic sites. The completed project will provide 4 gender neutral ADA restroom stalls, an open-air interpretive pavilion with educational panels and photo displays, and 9 picnic sites accommodating groups between 8-32 people. A projected opening date is January 2026.

Quarry Park Mountain Bike Trails

The Department released a solicitation for a contractor to help develop single-track mountain bike trail standards for Quarry County Park. Four firms submitted proposals, and a committee comprised of various Department staff is reviewing and evaluating the proposals. The Department anticipates awarding a contract in December, with a process to develop the standards commencing in January 2026. The Department envisions a 12-month process, inclusive of steering committee meetings and public workshops, to develop the standards.

Natural Resource Management

Pescadero Creek County Park Forest Health and Fuel Reduction Project

Community Tree Service (the project contractor) has completed approximately 40 acres of understory thinning in Pescadero Creek County Park. Due to weather conditions, the contractor has demobilized and anticipates returning in January, but this is weather dependent. When the contractor remobilizes, they will continue to prioritize understory thinning. No date has been established for when large hazard trees will be removed. The project comprises a total of 541 acres of treatment area and general treatments include mechanical mastication and handwork, which will reduce the density of understory vegetation, ladder fuels, and dead, dying and diseased trees to improve biodiversity and resiliency against wildfire, drought, pests, and climate change.

Attachment 1: Interpretive Programs

Date	Interpretive Program	Location	Supervisory District	Attendance
Sept 6	Ribbon cutting – Coyote Point mural	Coyote Point	2	40
Sept 6	Take a Hike	Junipero Serra Park	1	18
Sept 10	Virtual classroom program: Food Webs	El Granada ES, El Granada	3	32
Sept 11	Storytime with the Libraries	Moss Beach Park	3	20
Sept 12	Virtual classroom program: Animal Engineers	FDR ES, Daly City	5	18
Sept 12	Salsa Contest	Friendship Park	4	40
Sept 13	Latino Conservation Week Event	Memorial Park	3	50
Sept 17	Tabling: SMC Public Health Annual Wellness Fair	Beresford Park	2	31
Sept 18	Guided hikes for HSA	Coyote Point	2	100
Sept 19	Atherton Library Hike: 55+ Walking Club	Wunderlich Park	4	9
Sept 19	Virtual classroom program: Food Webs	Thomas Edison ES, Daly City	5	30
Sept 20	Fallfest	Flood Park	4	300
Sept 24	Virtual classroom program: Food Webs	Roosevelt ES, Redwood City	4	31
Sept 24	Ramaytush Ohlone Training	San Pedro Valley Park	3	50
Sept 25	Storytime with the Libraries	Moss Beach Park	3	6
Sept 26	Virtual classroom program: Food Webs	Thomas Edison ES, Daly City	5	32
Sept 27	Redwood Ride Tour w/ SFSU	Sam McDonald Park	3	20
Oct 1	Virtual classroom program: Food Webs	Roosevelt ES, Redwood City	4	32
Oct 1	Virtual classroom program: Food Webs	JFK ES, Daly City	5	31
Oct 3	Virtual classroom program: Food Webs	John Muir ES, San Bruno	1	28
Oct 3	Virtual classroom program: Habitats	Hoover School, Redwood City	4	27
Oct 4	Take a Hike	Sawyer Camp Trail	1	11
Oct 8	Virtual classroom program: Habitats	Taft ES, Redwood City	4	22
Oct 8	Virtual classroom program: Food Webs	Henry Ford ES, Redwood City	4	26
Oct 9	Storytime with the Libraries	Moss Beach Park	3	17
Oct 9	Career Fair – Redwood City PAL	Sequoia High School	4	68
Oct 10	Virtual classroom program: Food Webs	Thomas Edison ES, Daly City	5	24
Oct 15	Virtual classroom program: Food Webs	Thomas Edison ES, Daly City	5	24
Oct 15	Virtual classroom program: Tidepools	Hoover ES, Redwood City	4	13

Date	Interpretive Program	Location	Supervisory District	Attendance
Oct 15	After-school program: Bird Olympics	Casa Circulo, North Fair Oaks	4	30
Oct 22	Ramaytush Ohlone Training	Wunderlich Park	4	42
Oct 23	Storytime with the Libraries	Moss Beach Park	3	19
Oct 24	Virtual classroom program: Food Webs	Taft ES, Redwood City	4	22
Oct 25	POST Family Nature Day	Huddart Park	4	404
Oct 28	Nature Hike with the Libraries	Quarry Park	3	3
Oct 29	Virtual classroom program: Habitats	El Granada ES, El Granada	3	16
Oct 29	Virtual classroom program: Food Webs	Taft ES, Redwood City	4	25
Oct 29	After-school programs: Tidepools	Casa Circulo, North Fair Oaks	4	22
Oct 30	Redwood Ride Tour, Save the Redwoods	Sam McDonald Park	3	25
Totals	39 programs			1758 people

Attachment 2: Volunteer Events

Date	Project	Group	Location	Participants	Hours
Sept 4	Weeding	Corporate: Salesforce	Coyote Point Marina	42	84
Sept 6	Weeding	Community	Coyote Point Marina	8	24
Sept 9	Broom removal	Scouts	Loma Mar	3	5
Sept 19-21	Trail maintenance	Community	Sam McDonald	90	1040
Sept 20	Litter pick-up	Community	Coyote Point	75	150
Sept 25	Weeding	Corporate: Salesforce	Coyote Point	18	36
Sept 30	weeding	Gov't: SMC EHS	Pillar Point Bluff	34	102
Oct 1	Fennel removal	School	Coyote Point Marina	25	63
Oct 1	Birds	Community	Coyote Point	3	12
Oct 3	Planting	Corporate: ANA	San Pedro Valley	22	66
Oct 4	Planting	Community	Wunderlich	30	90
Oct 8	Weeding	Corporate	Fitzgerald Marine Reserve	17	51
Oct 10-12	Trail maintenance	Community	Huddart	90	1040
Oct 11	Litter pick-up	Corporate: Gilead	Coyote Point	8	24
Oct 17	LIRA removal	Community	Coyote Point	3	5
Oct 17	Train maintenance	Scouts	Crystal Springs Trail	3	6
Oct 18-25	Planting	Scouts	Coyote Point Marina	34	147
Oct 22	Broom removal	Corporate: REI	Wunderlich	10	30
Oct 22	Broom removal	Community	Huddart	3	6
Oct 22	Stewardship	Scouts	Huddart	3	3
Oct 23	Litter pick-up	Community	Coyote Point	14	28
Oct 29	Weeding	Corporate: REI	Devil's Slide	11	33
Oct 30	Weeding	Corporate	Coyote Point Marina	31	62
Oct 30	bats	Scouts	San Pedro Valley	3	6
Totals	24 volunteer events			580 participants	3113 hours

Attachment 3: Photos of Flood Park Playground

