

**SECOND AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
LIFEMOVES**

THIS AMENDMENT TO THE AGREEMENT, entered into this _____ day of _____, 2026, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Lifemoves, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for the purpose of providing care coordination services on March 25, 2025 for the term of January 1, 2025 through December 31, 2025, in an amount not to exceed \$215,000; and

WHEREAS, the parties amended the agreement on May 30, 2025 to clarify terms regarding client billing; and

WHEREAS, the parties wish to amend the Agreement to extend the term by 2 years through December 31, 2027, and increase the maximum amount of the agreement by \$450,000, to an amount not to exceed \$665,000.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 3, Payments of the agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed SIX HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$665,000). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement. All invoices must be approved by the Health Care for the Homeless/Farmworker Health Program Director or their designee. Invoices must be sent to: SMMC-Accounts-Payable@smcgov.org. Processing time may be delayed if invoices are not submitted electronically.

2. Section 4, Term of the agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from January 1, 2025, through December 31, 2027.

3. Revised Exhibit A (rev. 5/13/2025) and Revised Exhibit B (rev. 5/13/2025) are hereby replaced with Revised Exhibit A (rev. 9/8/2025) and Revised Exhibit B (rev. 9/8/2025) respectively, copies are attached hereto and incorporated by this reference.

4. All other terms and conditions of the agreement, between the County and Contractor shall remain in full force and effect.

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: LIFEMOVES



Contractor Signature

11/3/2025

Date

Aubrey Merriman

Contractor Name (please print)

COUNTY OF SAN MATEO

By:

President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:

Clerk of Said Board



Revised Exhibit A
(rev. 9/8/2025)

Services

In exchange for the payments outlined in Exhibit B, the County of San Mateo Healthcare for the Homeless/Farmworker Health Program (HCH/FH) contracts Life Moves (Contractor) to provide:

- Care Coordination
- Health Insurance Assistance
- Outreach and Engagement
- Transportation Assistance

These services will be offered to individuals experiencing homelessness from January 1, 2025, to December 31, 2027

Definitions

Farmworkers - Health Resources & Services Administration (HRSA) Bureau of Primary Health Care (BPHC) define farmworkers as individuals whose principal employment is in agricultural employment at any time within the past 24 hours months, as well as individuals who are retired or disabled former farmworkers. HRSA defines farmworker dependents as family members who rely on the farmworker's income.

Homeless - An individual experiencing homelessness is a person who lacks housing (without regard to whether the individual is a member of a family), including individuals whose primary residence during the night is at a location classified as unfit for human habitation (e.g., street, field, abandoned building), a supervised public or private facility that provides temporary living accommodations, a day-to-day temporary and unstable living arrangement in someone else's home (doubled up), in transitional housing, or in permanent supportive housing. For the purposes of this agreement, newly housed is defined as an individual or household that has acquired stable housing within 90 days. At least 90% of the clients who will receive Abode services under this contract should be SMMC clients (i.e., new, established, or eligible to become established).

Each individual receiving services under this contract must be unique and unduplicated, meaning they haven't been previously served or invoiced for the same service during the reporting period. HCH/FH will track services based on Contractor invoices.

A visit counts if it meets HRSA/BPHC criteria: a documented, face-to-face or virtual interaction with a licensed or credentialed provider using independent judgment. Telehealth visits must involve real-time audio or video communication. Text, email, or third-party interactions do not qualify as telehealth visits. Contractor will provide the following services:

1. Support for Clients Experiencing Homelessness

Provide comprehensive enabling services to support clients served by the Public Health Policy & Planning (PHPP) Street Medicine and Mobile Clinic teams and the San Mateo Medical Center (SMMC) New Patient Connection Center (NPCC). Services include:

- Conducting initial client assessments.
- Assisting clients, in consultation with medical providers, in developing and following care management plans.
- Supporting clients with referrals to specialty services such as OBGYN, BHRS, and dental care.
- Helping clients establish a primary care provider if needed.
- Scheduling and coordinating healthcare appointments, including sending reminders and accompanying clients in person or via telehealth.
- Providing non-medical translation services.
- Locating clients on behalf of PHPP, SMMC, or NPCC.
- Assisting with health coverage applications, renewals, and eligibility, working closely with the Health Coverage Unit.
- Sharing information about health and community resources.

2. Collaboration and Communication

- Maintain ongoing communication with the Street Medicine Team, Mobile Clinic Team, and NPCC.
 - Collaborate with the Street Medicine and Mobile Clinic teams, which provide preventive and primary care to clients at designated locations. Refer clients for medical care or receive referrals for care coordination. Travel to service sites may be required for new client support.
 - Coordinate with NPCC to assist clients experiencing homelessness in scheduling and attending medical appointments. This may involve locating and supporting new clients.
3. Care Delivery and Coordination
 - Deliver care coordination services in person or via telehealth, depending on client needs.
 - Initially focus on clients served by the PHPP Street Medicine Team.
 - Participate in regular communication and meetings with HCH/FH to review services, assess client needs, and adjust approaches as necessary.
 4. Transportation Assistance
 - Assist and arrange transportation for clients to access healthcare services.

Goals

1. **Expand Healthcare Utilization Among Individuals Experiencing Homelessness in San Mateo County**
 - Outcome 1: Provide medical care coordination for at least 200 unique clients annually, totaling a minimum of 600 visits per year.
 - Outcome 2: Increase the percentage of clients experiencing homelessness who attend medical visits across reporting periods by:
 - Increasing the number of clients served by the PHPP Mobile Clinic and Street Medicine team.
 - Increasing the number of clients accessing primary care at SMMC outpatient clinics.
 - Outcome 3: Increase the number of completed referrals to specialty services, including BHRS, OB/GYN, and dental care, across reporting periods.
 - Outcome 4: Reduce the number of missed medical appointments at SMMC over time.
2. **Enhance Access to Healthcare Through Health Insurance Assistance**
 - Outcome 5: Identify clients needing health coverage enrollment and navigation. Refer each client to the HCU-LifeMoves designated contact for screening on all available health coverage programs. If client is Medi-Cal eligible or is an active Medi-Cal member, request to become the client's Authorized Representative along with the HCU-LifeMoves designate contact. Collect all necessary information and verifications from clients and have HCU-LifeMoves designated contact submit the applications or other necessary information, as necessary. Once the client is approved for the appropriate program, LifeMoves will confirm client's primary care provider and assist with all needed benefits utilization navigation and utilization including medical, dental and behavioral health benefits. In addition, LifeMoves will screen and refer client for Enhanced Care Management or Community Support Services. Lastly, client will be added to the LifeMoves-County Health client case management list to ensure client retains Medi-Cal benefits..
 - Outcome 6: Assist 80 clients annually with health coverage coordination and work closely with HCU, HSA and other partners.
 - Outcome 7: Ensure all enrolled clients remain covered by health insurance throughout the agreement period.

Responsibilities and Reporting Requirements

The Contractor is responsible for the following tasks and obligations under this Agreement:

1. Data Collection and Submission
 - Collect demographic and visit information for each client experiencing homelessness who receives services during the Agreement term, as defined by HCH/FH.

- Submit this data, including information on clients for whom the Contractor is not reimbursed, along with monthly invoices.
- 2. Monthly Reporting
 - Submit invoices and data reports to HCH/FH by the 10th of each month using HCH/FH-provided templates. Reports must include:
 - Number of unduplicated patients.
 - Number of visits.
 - Demographic information.
 - Types of services provided.
 - Number of health insurance applications completed.
 - Number and type of referrals (e.g., OBGYN, dental, BHRS, specialty care).
- 3. Client Consent
 - Provide each client with a consent form acknowledging that their protected health information (PHI) will be collected and shared with HCH/FH.
- 4. PHI Breach Reporting
 - Report any PHI breaches to HCH/FH immediately upon discovery.
- 5. Sliding Fee Scale
 - If charging for services under this Agreement, maintain and implement an HCH/FH-approved sliding fee scale policy.
- 6. Quarterly Meetings
 - Participate in quarterly meetings with HCH/FH, PHPP, and NPCC to:
 - Ensure adequate support for PHPP and NPCC.
 - Balance workload.
 - Address client access issues.
 - Review performance metrics and outcomes.
 - Receive technical assistance.
- 7. Target Adjustments
 - Collaborate with HCH/FH to adjust patient and visit count targets based on performance and outcomes.
- 8. Revenue Reporting
 - Report revenue received from services under this contract quarterly to HCH/FH.
- 9. Annual Site Visit
 - Participate in an annual site visit to review client records, verify invoicing accuracy, and assess documentation of activities and outcomes. HCH/FH will provide at least two weeks' notice for routine visits.
- 10. Staffing Changes
 - Notify HCH/FH within 10 calendar days of staffing changes related to this Agreement and provide a continuity plan.
 - Coordinate with HCH/FH to orient new staff to the Agreement.
- 11. Quality Assurance and Planning
 - Participate in HCH/FH quality assurance and program planning activities.
- 12. Collaborative and Community Engagement
 - Participate in HCH/FH Provider Collaborative Meetings and other workgroups.
 - Engage in community activities addressing homelessness.
- 13. HRSA Performance Review
 - Participate in the HRSA Performance Review/Operational Site Visit process.
- 14. Publications and Materials

Include the following statement in any materials or publications related to services under this Agreement:
This project/these services is/are/was/were supported by an agreement with the County of San Mateo and the Healthcare for Homeless/Farmworker Health ("HCH/FH") Program of the San Mateo Medical

Center ("SMMC"), utilizing funding received from the federal Health Resources and Services Administration ("HRSA") under their Health Center Program authorized under Section 330 of the Public Health Act.

HCH/FH Responsibilities:

1. Evaluate contractor performance, ensure outcome targets are met, and report patient engagement to the contractor.
2. Review and process monthly invoices.
3. Schedule monthly meetings for the first 3 months of the contract and quarterly thereafter to review services, outcomes, and troubleshoot issues.
4. Introduce the contractor to relevant referral agencies and partners.
5. Facilitate communication and collaboration between the contractor and project partners.

Revised Exhibit B
(rev. 9/8/2025)

In consideration of the services provided by Contractor described in Exhibit A and subject to the terms of the Agreement, County shall pay Contractor based on the following fee schedule for the contract term of

From January 1, 2025 to December 31, 2025

Service	Maximum Unique Individuals/Interactions	Rates	Total
Outreach and Engagement	136	\$ 625.00	\$ 85,000.00
Health Insurance Assistance	80	\$ 375.00	\$ 30,000.00
Care Coordination	200	\$ 500.00	\$ 100,000.00
Total			\$ 215,000.00

From January 1, 2026, to December 31, 2027

Service	Maximum Unique Individuals/Interactions (per year)	Rates (per year)	Total (per year)
Outreach and Engagement	136	\$ 625.00	\$ 85,000.00
Health Insurance Assistance	80	\$ 375.00	\$ 30,000.00
Care Coordination	200	\$ 500.00	\$ 100,000.00
Transportation Assistance (round trip)	200	\$ 50.00	\$ 10,000.00
Total			\$ 225,000.00