

**RESOLUTION NO.**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING: A) THE PRESIDENT OF THE BOARD OF SUPERVISORS TO EXECUTE AGREEMENTS FOR PLAN CHECK AND BUILDING INSPECTION SERVICES WITH: 1. 4LEAF INC., FOR SERVICES BEGINNING JULY 1, 2022 THROUGH JUNE 30, 2025, IN AN AMOUNT NOT TO EXCEED \$1,000,000; AND 2. CSG CONSULTANTS FOR SERVICES BEGINNING JULY 1, 2022 THROUGH JUNE 30, 2025, IN AN AMOUNT NOT TO EXCEED \$1,000,000, AND 3. TRB + ASSOCIATES FOR SERVICES BEGINNING JULY 1, 2022 THROUGH JUNE 30, 2025, IN AN AMOUNT NOT TO EXCEED \$800,000; AND B) THE COMMUNITY DEVELOPMENT DIRECTOR, OR THE DIRECTOR'S DESIGNEE, TO EXECUTE AMENDMENTS TO THE AGREEMENTS TO MODIFY THE MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000 (IN AGGREGATE PER AGREEMENT), AND/OR MODIFY THE AGREEMENTS' TERMS AND/OR SERVICES, SO LONG AS THE MODIFIED TERM(S) AND/OR SERVICES IS/ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISIONS**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on February 28, 2022, the Planning and Building Department ("Department") released a Request for Proposals ("RFP") seeking qualified contractors to provide plan check and building inspection services; and

**WHEREAS**, upon closing of the RFP process, and based on a detailed review of all proposals received, the Department now recommends three firms to provide the desired services; and

**WHEREAS**, a summary of the three selected firms, the services they will provide, and the not-to-exceed amount of each agreement is as follows

<b>Firm</b>	<b>Service</b>	<b>Agreement Amount</b>
4LEAF Inc.	Plan Check and Building Inspection Services	Up to \$1,000,000
CSG Consultants	Plan Check and Building Inspection Services	Up to \$1,000,000
TRB + Associates	Plan Check and Building Inspection Services	Up to \$800,000
<b>TOTAL: not to exceed \$2,800,000</b>		

; and

**WHEREAS**, each agreement shall have a term of July 1, 2022 to June 30, 2025.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that:

1. The President of this Board of Supervisors be and is hereby authorized and directed to execute said above referenced agreements for and on behalf of the County San Mateo, and the Clerk of the Board shall attest to the President's signature thereto; and
2. The Director of the Planning & Building Department, or the Director's designee, is authorized to execute amendments to the agreements to modify the maximum fiscal obligation by no more than \$25,000 (in aggregate per agreement), and/or modify the agreements' terms and/or services, so long as the modified term(s) and/or services is/are within the current or revised fiscal provisions.

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