

Exhibit A

Request for Proposal Process Matrix

Professional Services for

Office of Sustainability within the County of San Mateo

1.	General Description of RFQ	Fleet electrification and electric vehicle charger infrastructure strategic plan	
2.	List of key evaluation criteria	Project approach, firm and team qualifications, innovation, relevant experience, project management, communication, technical knowledge, knowledge of funding opportunities, grants and incentives, staff capacity, price.	
3.	Where advertised	Public Purchase	
4.	In addition to any advertisement, list others to whom RFP was sent	n/a	
5.	Number of proposals received	10	
6.	Who evaluated the proposals	Representatives from the Department of Public Works and Office of Sustainability	
7.	In alphabetical order, names of finalists and recommended firm for services	Finalists: <ul style="list-style-type: none">- AECOM Technical Services- ICF Incorporated- Optony Inc.	Recommended Firm <ul style="list-style-type: none">- AECOM Technical Services