



County of San Mateo
Contract Amendment Coversheet and Contract Amendment for >\$200K

CONTRACT SUMMARY		
Contract No:	Contractor Name	Amendment No:
8000025D003	CORA	Two

THE AGREEMENT HAS CHANGED AS FOLLOWS:			
Agreement Amount			
Original Amount:	\$800,000		
Amendment 1 Amount:	No change		
Amendment 2 Amount:	\$381,149		
Current Amount:	Addition or Reduction:	New Total:	
\$800,000	\$381,149	\$1,181,149	
Agreement Term			
Original Start Date:	9/5/2024	Original End Term:	12/31/2026
Amendment 1 Start Date:	NO CHANGE	Amendment 1 End Date:	NO CHANGE
Amendment 2 Start Date:	NO CHANGE	Amendment 2 End Date:	12/31/2027

Paragraph Changes:

- Section 3. Payments. Payments not-to-exceed amount increased to \$1,181,149
- Section 4. Term: Term of the Agreement extended through December 31, 2027
- Exhibit A: Additional data tracking, outcome measuring, and reporting expectations
- Exhibit B: FY 25-26 budget amended to cover June 1, 2025, through December 31, 2026, an additional budget table added for 1/1/2027 – 12/31/2027, and increase the not-to-exceed amount to \$1,181,149.00

**AMENDMENT TWO TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
COMMUNITY OVERCOMING RELATIONSHIP ABUSE (CORA)**

THIS AMENDMENT TO THE AGREEMENT, entered into this 1st day of June, 2026, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Community Overcoming Relationship Abuse (CORA), hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for administering the Domestic Violence Emergency Response Team program on September 5th, 2024; and

WHEREAS, on July 13, 2025, the parties amended the Agreement to change the budget allocation, modify the first paragraph in Exhibit A to match the remaining of Exhibit B and replace Exhibit B in its entirety with Exhibit B1, and no change to the term or not to exceed amount; and

WHEREAS, the parties wish to amend the Agreement with Amendment Two to increase the not-to-exceed amount by \$381,149 for a new total not-to-exceed amount of \$1,181,149 and to extend the contract term through December 31st, 2027.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 3 of the agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed ONE MILLION ONE HUNDRED EIGHTY-ONE THOUSAND ONE HUNDRED FORTY-NINE DOLLARS AND ZERO CENTS (\$1,181,149). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract

termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

2. Section 4 of the agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from September 5th, 2024, through December 31, 2027.

3. Exhibit A shall remain intact with the following revisions:

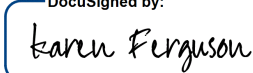
C.4. is replaced with the following: “Ensure advocates document, maintain, and report performance/outcome data as requested by the County, and/or in conjunction with the selected program evaluator. Once evaluator has completed the evaluation, take over all data tracking, outcome measuring, and reporting (*revised 6/23/2026*)”

4. Original Exhibit B is replaced with Revised Exhibit B (rev. June 5, 2026).

4. **All other terms and conditions of the agreement dated September 5th, 2024, between the County and Contractor, as amended on July 13, 2025, shall remain in full force and effect.**

In witness of and in agreement with this Amendment's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: CORA

<small>DocuSigned by:</small>  <small>626CE0858D10470...</small>	6/12/2026	Karen Ferguson
_____ Contractor Signature	_____ Date	_____ Contractor Name (please print)

For County:

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board

Agency: CORA					
Program: Domestic Violence Emergency Response Team					
Budget Timeframe: June 1, 2025 through December 31, 2026					
Line Item	Total Budget for CORA	IN KIND - CORA	IN KIND - Law Enforcement		
Expenses					
Personnel Expenses				FTE	Description/Explanation
Director		\$ 6,695		0.1	Director of Quality and Strategic Initiatives. Provides supervision, ensures program is set up correctly, supports staff training and ensures database is set up to collect data. Ensures submission of all reports and data analysis regarding programming
Program Manager includes 3% COLA and change in fte to 25%	\$ 22,403			0.25	Crisis Support Services Manager. Continues to provide direct management of implementation of program -partnership meetings, supervision of staff client care, debriefings, HR, reports and data. Serves as back up if needed.
Co-Response Advocate	\$ 180,765			3.0	Embedded At law enforcement stations, work 37.5 hours a week, go to site and responsible for crisis response and family navigation through services, legal and court support
Co-Response Advocate Overtime	\$ 18,077				
Benefits (24%)	\$ 54,137				
Subtotal Personnel Expenses	\$ 275,381	\$ 6,695	\$ -	3.3	3% increase in wages expected
Start Up Expenses					Description/Explanation
Cell Phones					
Cars					COUNTY
Car Insurance	\$ 9,000				See year 1
Gas expense	\$ 10,800				See year 1
Radios			IN KIND		LE
Workstations / Facility			IN KIND		LE
Subtotal Start Up Expenses	\$ 19,800	\$ -	\$ -	0.0	
Operating Expenses					Description/Explanation
Cellular Plan	\$ 1,080				\$30 per month X 3 X 12 months
Telephonic Interpreting	\$ 4,800				Estimated from CORA actuals for 3 staff
IT & Database Services		\$ 18,000			Estimated from CORA actuals for 3 staff plus program manager and director
Workstations / Facility		\$ 4,800			For Program Manager facility support at CORA
Training for Co-Response Advocates	\$ 1,800				For training due to vacancy or additional skills needed.
laptop replacement or need for staff	\$ 1,500				
Subtotal Operating Expenses	\$ 9,180	\$ 22,800	\$ -		
Other Expenses					Description/Explanation
Administration	\$ 45,654	\$ 60,503			
Subtotal Admin Expenses	\$ 45,654	\$ 60,503	\$ -		
Total Expenses	\$ 350,015	\$ 89,998	\$ -		
YEAR 1 PLUS 2	\$ 720,166				
SUBTOTAL	\$ 304,361				
ICR off total (as historically calculated at 15%)	\$ 45,654				
ICR off personnel (at 15%)	\$ 41,307				
De Minimus (15%)	\$ 52,502				

Program: Domestic Violence Emergency Response Team			
Budget Timeframe: January 1, 2027 - December 31, 2027			
Line Item	FTE %	Base	Total Budget
Expenses			
Personnel Expenses			
			Description/Explanation
Data and Evaluation Coordinator	0.10	\$82,349.00	\$8,235.00 Data and Evaluation Coordinator will take over from RDA to ensure that data tracking, outcome measures and reporting for DVERT stays a high priority. There will be some tasks of developing reports based on RDA work.
Program Manager- includes 3% COLA and change in FTE to 25%	0.25	\$99,416.00	\$24,854.00 Crisis Support Services Manager. Continues to provide direct management of implementation of program-partnership meetings, supervision of staff client care, debriefings, HR, reports and data. Serves as program manager.
Co-Response Advocate -- For 3 FTE, includes 3% COLA	3.00	\$71,070.00	\$213,210.00 Embedded at law enforcement agencies, work 37.5 hours a week, go to site and responsible for crisis response and family navigation through services, legal and court support
Benefits (24%)			\$59,112.00
Subtotal Personnel Expenses	3.35		\$305,411.00
Operating Expenses			
			Description/Explanation
Cell Phones			\$200.00 In case there needs to be a replacement phone.
Cellular Plan			\$1,440.00 \$40 * 3 ea * 12 months
Telephonic Interpreting			\$4,800.00 \$400 per month * 12 months based on CORA actuals
IT & Database Services			\$4,790.00 Based on the IT Management bill monthly for the percent of staff in hotline working for DVERT.
Car Insurance- (3 autos)			\$3,996.00 \$333 x 12 months
Gas Expenses -- add into this some \$2000? In money for any needed car repairs (just had one mishap already). \$1,000 gas + repairs ???			\$9,600.00 Based on current spending from Actuals, we are anticipating up to \$300 for the vehicles for gas per month. Additionally leaving funding for parking, tolls and car repairs for an \$6000.
Training for Co-Response Advocates			\$2,100.00 De-escalation, self defense, mental health first responder, motivational interviewing, 40 hour DV training.
Laptop Replacement or need of staff			\$3,000.00 \$1,500 each X 2 in case we need replacement
Subtotal Operating Expenses			\$29,926.00
Other Expenses			
			Description/Explanation
Administration- 15%			\$45,812.00
Subtotal Admin Expenses			\$45,812.00
Total Expenses			\$381,149.00

1. To receive payment for services provided in Exhibit A, Contractor shall submit to the County a detailed monthly invoice, which shall include, at minimum: (a) a description of services provided; (b) the time spent on such services; and (c) the employee/professional providing such services in accordance with applicable rate(s) specified in the above table. The monthly invoice should also include supporting documentation for any claimed expenses, including but not limited to travel, translation, in-person meeting materials, survey/focus group incentives, etc. Contractor shall certify that the services for which payment is requested (and that any cost for which reimbursement is sought) were actually, reasonably, and necessarily incurred for services under this Agreement. Contractor agrees to provide such additional information and documentation as the County may reasonably request related to the request for payment.
2. Invoices shall be provided to Deputy County Executive Adam Ely, at aely@smcgov.org and cc: CEO_AP_Inbox@smcgov.org
3. Under no circumstances shall the County's total fiscal obligation under this agreement exceed \$1,181,149.00.
4. Payment will be made within thirty (30) business days after approval of the request for payment by the County Executive or designee.
5. The County may withhold all or part of payment if the County Executive or designee reasonably determines that Contractor has not satisfactorily performed the services, or the supporting documentation is insufficient.