

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST				REQUEST NO. ATR24-00703	
DEPARTMENT: Parks				DATE: 7/11/24	
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	See Supporting Attachment	See Supporting Attachment	See Supporting Attachment	58,256	See Supporting Attachment
TO	See Supporting Attachment	See Supporting Attachment	See Supporting Attachment	58,256	See Supporting Attachment
Justification (Attach Memo if Necessary): See Memo					
DocuSigned by:					
DEPARTMENT HEAD <i>Rolando Jorquera</i> <small>F4044079553B425</small>				DATE 7/11/2024	
2. <input checked="" type="checkbox"/> Board Action Required <input type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required					
Remarks:					
DocuSigned by:					
COUNTY CONTROLLER <i>Ngoe Nguyen</i> <small>311A76FBA8404C2</small>				DATE 7/17/2024	
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved					
Remarks:					
DocuSigned by:					
COUNTY EXECUTIVE <i>Roberto Mandujia</i> <small>5178A926843D471</small>				DATE 7/18/2024	
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS
RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____ 20 ____

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: _____

Supervisors: _____

 Absent _____
 Supervisors: _____

 PRESIDENT, BOARD OF SUPERVISORS
 COUNTY OF SAN MATEO

ATTEST: _____
 Clerk of Said Board

**County of San Mateo
Appropriation Transfer Request
(Supporting Attachment)**

Department: Parks

Date: 7/11/24

REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:

CODES					
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only	AMOUNT	DESCRIPTION
FROM	39901	1135	PRKQ1	29,128	Sales and Use Tax - Measure
	39901	7546	PRKQ1	29,128	Operating Tsfr Out-Cap Proj
	Subtotal			58,256	
TO	39901	1135	HPWSS	29,128	Sales and Use Tax - Measure
	39901	7546	HPWSS	29,128	Operating Tsfr Out-Cap Proj
	Subtotal			58,256	



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Parks Department

DATE: July 11, 2024

BOARD MEETING DATE: September 24, 2024

TO: Robert Manchia, County Chief Financial Officer

FROM: Rolando Jorquera, Financial Services Manager II

SUBJECT: Countywide Year-End Appropriation Transfer Request
Transfer Measure K Funding for the Huddart Water Supply Project in the Parks
Capital Projects Budget Unit (3990B)

Recommendation

Approve an Appropriation Transfer Request (“ATR”) in the amount of \$58,256 for the Huddart Water Supply Project (“Project”) in Parks’ Capital Projects Fund (3990B).

Background/Discussion

To fully fund the Tunitas Creek Improvement Project, the Project was cancelled, and appropriations transferred from the Project to the Tunitas Creek Beach Improvement Project during Fiscal Year 2023-24 (September Revisions). Several late invoices were submitted and processed after appropriations were transferred causing the Project to have a deficit. This ATR transfers funding from the Quarry Non-Potable Waterline project to cover the shortfall and remaining charges. The Project will remain cancelled at this time.

Fiscal Impact

There is no impact to the General Fund.

