

RESOLUTION NO.

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE CHIEF OF SAN MATEO COUNTY HEALTH OR THE CHIEF'S DESIGNEE, TO ENTER INTO AN AGREEMENT AND ALL SUBSEQUENT AMENDMENTS WITH BALZAN LABORATORIES, INC. FOR PROFESSIONAL JEWELRY APPRAISAL SERVICES FOR CONSERVED CLIENTS OF THE PUBLIC GUARDIAN AND DECEDENT ESTATES OF THE PUBLIC ADMINISTRATOR, FOR THE TERM JANUARY 1, 2021 THROUGH DECEMBER 31, 2023, IN AN AMOUNT NOT TO EXCEED \$300,000 IN AGGREGATE

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Aging and Adult Services (AAS) operates the Public Guardian (PG) program, which acts under the authority of the Superior Court to manage the estates of conserved individuals who are deemed by the court to be unable to care for themselves, and the Public Administrator (PA) program, which is regularly appointed by the Superior Court to administer the estates of deceased County residents when there is no one available to take on this responsibility; and

WHEREAS, State law requires that valuable property belonging to PG clients and PA decedents be inventoried and appraised for court accountings and valuable items may be distributed in accordance with a will or may need to be sold for income to pay off debt or assist with daily living expenses; and

WHEREAS, in September 2020, AAS released a Request for Proposal and selected Balzan Laboratories, Inc. to provide professional jewelry appraisal services for the term January 1, 2021, through December 31, 2023; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance an agreement between the County of San Mateo and Balzan Laboratories, Inc., reference to which is hereby made for further particulars; and

WHEREAS, said parties now wish to enter into said agreements with a maximum fiscal obligation of \$300,000 in total for the term January 1, 2021, through December 31, 2023.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board be and is hereby authorized and directed to grant the authority to the Chief of San Mateo County Health or the Chief's designee to prepare and execute said agreement and future amendments; and

BE IT FURTHER RESOLVED that the Chief of San Mateo County Health or designee be authorized to prepare and execute contract amendments that modify the funding amount by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions; and

BE IT FURTHER RESOLVED that the Chief of San Mateo County Health or the Chief's designee is hereby authorized to modify the performance measures to implement changes in the reporting requirements as may be appropriate to help the County more effectively communicate information about said program.

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