

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING THE CHIEF ELECTIONS OFFICER, OR
DESIGNEE(S), TO EXECUTE AGREEMENTS AND AMENDMENTS FOR THE
PROVISION OF AS-NEEDED ESSENTIAL ELECTION-RELATED MATERIALS AND
SERVICES WITH THE VENDORS LISTED IN ATTACHMENT A OF THE
RESOLUTION, FOR THE TERMS IDENTIFIED ON ATTACHMENT A, IN AN
AGGREGATE AMOUNT NOT TO EXCEED \$15,656,480, AND GRANTING A
WAIVER OF THE COMPETITIVE BIDDING REQUIREMENT FOR ACQUISITION OF
THESE SERVICES PURSUANT TO SECTION 2.083.050(e) OF THE SAN MATEO
COUNTY ORDINANCE CODE**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the San Mateo County Registration & Elections Division (the “Elections Division”) works with a number of vendors for election materials and services, and often encounters sudden changes in circumstance requiring significant adaptations within tight statutory deadlines; and

WHEREAS, California law recognizes the unique nature of elections-related procurement, and the Elections Code sets forth certain exceptions to general county procurement requirements, including exempting election departments from having to utilize their respective county’s purchasing agent when procuring election-related materials; and

WHEREAS, this Board has for past elections—including the March 5, 2024 Presidential Primary Election; November 5, 2024 Presidential General Election; March 4, 2025 Special Election on Measure A; and November 4, 2025 Statewide Special Election—approved a master services agreement (“MSA”) model allowing the Chief Elections Officer, or designee(s), to execute agreements and amendments with the identified vendors for essential elections-related services and supplies subject to an aggregate not-to-exceed amount; and

WHEREAS, the Elections Division has provided a list of vendors, listed in Attachment A, to fulfill the Elections Division’s election-related needs for the contract terms (“Terms”) identified on Attachment A (January 1, 2026 through December 31, 2028; January 1, 2026 through December 31, 2026; December 1, 2019 through November 30, 2028; January 1, 2026 through December 31, 2028 with one 2-year option; or January 1, 2026 through December 31, 2027 with one 1-year option), which will include the June 2, 2026 Statewide Primary Election; November 3, 2026 Statewide General Election; March 7, 2028 Presidential Primary Election; and November 7, 2028 Presidential General Election; and

WHEREAS, the Elections Division has existing agreements in place with certain of the listed vendors, and amendments extending said agreements are needed to ensure the continuing operational efficiency of the Elections Division; and

WHEREAS, for one of the vendors listed on Attachment A (DMT Solutions Global Corporation d/b/a BlueCrest, Inc.), the Elections Division desires to amend the current agreement's scope of work and increase the maximum amount payable under the agreement by \$250,000 (to a new total amount not to exceed \$1,481,541.31), with the contract term (December 1, 2019 through November 30, 2028) remaining unchanged; and

WHEREAS, an aggregate amount not to exceed \$15,656,480 is required for these vendors to provide essential goods and services for elections within the Terms; and

WHEREAS, each of the vendors listed on Attachment A provides services vital to the elections process, as follows:

- **DFM Associates** ("DFM") has provided the Elections Division's Elections Information Management System ("EIMS") since 2009. EIMS is central to maintaining the County's voter registration database and managing many critical election-related operations including (without limitation) candidate filing, the examination of voter-initiated petitions, precinct and district management, and Vote by Mail processing. EIMS holds all San Mateo County voter and election information, including historical files for over 440,000 active voters as well as previously registered voters and data

from over 45 past elections. DFM has been a key and highly responsive partner for the Elections Division.

- **DMT Solutions Global Corporation d/b/a BlueCrest Inc.** (“BlueCrest”) has provided the Elections Division’s Vantage mail sorter (“Vantage”) and associated software, maintenance and support since 2007. The Vantage is important in sorting and processing Vote by Mail ballots. It captures images of all envelopes returned including images of voter signatures, interacts with the voter registration system, and then sorts ballots into categories for processing. BlueCrest has been an important partner in the efficient and accurate Vote by Mail process.
- **K&H Integrated Print Solutions** (“K&H”), which has been in business for over 100 years, prints and mails San Mateo County Official Ballots. K&H serves as a vendor for counties throughout the State, including the County of Santa Clara and County of Los Angeles, and is certified by the Secretary of State pursuant to California Code of Regulations Section 20220, which provides that no vendor shall print official ballots for use in a California election prior to certification by the Secretary of State. K&H provides a unique blend of unparalleled expertise and professionalism with a deep familiarity of both the County’s specific ballot preparation processes and our local community.

- **Metropolitan Van & Storage** (“MetroVan”) is a full-service moving company located in Mountain View which has decades of experience in transportation. They are vital in the delivery and pickup of highly sensitive voting equipment and supplies to Vote Centers across San Mateo County.
- **Precise Printing & Mailing** (“Precise”) prints and mails many of the public-facing materials that reach each and every voter in San Mateo County, including voter notification postcards required by the Voter’s Choice Act, materials informing voters of changes to their district boundaries, voter address confirmation postcards, and outreach materials. As a local vendor based in South San Francisco, Precise has been able to respond in near real-time to issues that may arise in the printing and mailing of such critical materials and to offer the County efficient and cost-effective mailing solutions.
- **Silicon Valley Community Foundation** (“SVCF”) works with the Elections Division in the Voter Engagement Fund, a grant program established to increase voter registration and turnout with populations that historically experience low turnout. SVCF manages the fund and selects community-based organizations with deep roots in the county’s diverse neighborhoods to serve as trusted messengers for multilingual outreach, organize culturally resonant events and develop creative media content to empower voters with accurate nonpartisan information, actions that have

helped San Mateo County increase voter turnout, with targeted precincts showing measurable improvements over prior elections.

- **Tenex Software Solutions** (“Tenex”) is used in many critical ways to efficiently and effectively manage elections. The training module streamlines the training process for Vote Center workers by providing certain trainings via an online platform so that in-person training can focus on hands-on issues. The election results reporting software provides an intuitive website for providing timely election results to the public. The help desk software links the entire office and allows the Elections Division to track its field staff in real time, monitor issues from the moment they arise, and more quickly respond to problems. The ePollbooks, which are used at Vote Centers to efficiently check-in voters, provide a real-time link to the voter registration system allowing a voter to go to any Vote Center in the county to vote while verifying that a voter cannot vote twice.
- **Toppan Merrill** (“Toppan”) typesets, prints, binds, and mails the Sample Ballot and Voter Information Pamphlet, and provides the PDF version of these items for our voter lookup page and has provided these essential services for over 40 years to elections offices across the state, including to the City and County of San Francisco and County of Santa Clara. As a vendor for the County, Toppan has demonstrated, with each election, an ability to meet all legally required timelines and is the only vendor in the

area that maintains partnerships with three additional print facilities in case of printing emergencies, a critical resource for ensuring the delivery of accurate and timely voter materials.

WHEREAS, based on the foregoing, the Elections Division recommends that the Board waive the requirement of competitive bidding for acquisition of essential elections services under the MSA because the best interest of the County would be served without the necessity of competitive bidding; and

WHEREAS, all agreements and amendments entered into with vendors listed on Attachment A through the MSA shall be reviewed by the County Attorney, Risk Management, and/or Information Services Department, where applicable, to ensure appropriate procurement practices are followed.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that:

- 1) The Chief Elections Officer, or designee(s), is authorized to execute agreements with the vendors identified in Attachment A of this resolution, and/or to amend agreements now in place with said vendors, for the Terms identified on Attachment A in an aggregate amount not to exceed \$15,656,480; and
- 2) A waiver of the competitive bidding requirement is granted for acquisition of these essential election services under the MSA pursuant to Section 2.83.050(e) of the San Mateo County Ordinance Code.

Attachment A

Registration & Elections Division Master Service Agreement (MSA) Vendor List

Vendor Name	Vendor Location	Contract Term	Contract/Amendment Amount
DFM Associates, Inc.	Irvine, CA	January 1, 2026 to December 31, 2028 with option for January 1, 2029 to December 31, 2030	\$1,026,480
DMT Solutions Global Corporation d/b/a BlueCrest, Inc.	Danbury, CT	December 1, 2019 to November 30, 2028 (no change to current term)	Amendment authorizing \$250,000 increase to existing agreement (for a total amount not to exceed \$1,481,541.31)
K&H Integrated Print Solutions	Everett, WA	January 1, 2026 to December 31, 2028	\$6,000,000
Metropolitan Van & Storage	Mountain View, CA	January 1, 2026 to December 31, 2026	\$230,000
Precise Mailing and Printing	South San Francisco, CA	January 1, 2026 to December 31, 2028	\$1,000,000
Silicon Valley Community Foundation	Mountain View, CA	January 1, 2026 to December 31, 2026	\$300,000
Tenex Software Solutions, Inc.	Tampa, FL	January 1, 2026 to December 31, 2027 with option for January 1, 2028 to December 31, 2028	\$350,000
Toppan Merrill USA Inc	Anaheim, CA	January 1, 2026 to December 31, 2028	\$6,500,000
TOTAL NOT TO EXCEED AMOUNT			\$15,656,480

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