

**SECOND AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
ABODE SERVICES**

THIS SECOND AMENDMENT TO THE AGREEMENT, entered into this date _____, by and between the County of San Mateo, hereinafter called "County," and Abode Services, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on April 9, 2024, the parties entered into an agreement ("Agreement") for a term of April 9, 2024 through June 30, 2025 for a total obligation amount not to exceed \$910,608 to provide Rapid Re-housing services; and

WHEREAS, on February 7, 2025, the parties amended the Agreement ("First Amendment") to roll over unspent funds with no change to the term and no change to the total obligation amount; and

WHEREAS, the parties wish to further amend the Agreement ("Second Amendment") to extend the term by 24 months for a new term of April 9, 2024 through June 30, 2027, to increase funding by \$1,440,000, for a new total obligation amount of \$2,350,608 to cover the cost to continue providing Rapid Re-housing services for the additional term.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Paragraph **3. Payments** is hereby amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **TWO MILLION THREE HUNDRED FIFTY THOUSAND SIX HUNDRED EIGHT DOLLARS** (\$2,350,608). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the

time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

2. Paragraph **4. Term** is hereby amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from April 9, 2024, through June 30, 2027.

3. **Exhibit A – Services**, paragraph 4. Performance Measures for FY24-25 Targets is hereby amended to read FY24-27 Targets.
4. **Exhibit B1 – Budget** is hereby amended to include FY 2025-26 and FY 2026-27 budgets and are attached hereto.
5. All other terms and conditions of the Agreement dated April 9, 2024, between the County and Contractor shall remain in full force and effect

In witness of and in agreement with this Agreement’s terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Abode Services

<div>DocuSigned by: <i>Vivian Wan</i> 07D79232BD81452...</div>	4/22/2025	vivian wan
Contractor Signature	Date	Contractor Name (please print)

For County:

COUNTY OF SAN MATEO

By:

President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:

Clerk of Said Board

Exhibit B1 – Budget

Budget Cost Category	FTE	FY 25-26	FY 26-27
Staffing			
Director of Housing	0.1	\$12,237	\$12,707
Program Manager	0.5	\$41,438	\$43,032
Housing Specialist	0.5	\$31,084	\$32,280
Service Coordinator	0.5	\$32,323	\$33,566
Compliance Specialist	0.1	\$6,275	\$6,516
Data Specialist	0.1	\$6,802	\$7,064
Taxes and Benefits	28%	\$36,445	\$37,846
Subtotal Personnel		\$166,605	\$173,012
Direct Client Expenses			
Rent		\$372,289	\$347,475
Security Deposits		\$31,500	\$47,250
Move-In Expenses (Furniture)		\$15,000	\$15,000
Client Utilities & misc expenses		\$7,214	\$7,214
Landlord incentives		\$10,000	\$10,000
Subtotal Client expenses		\$436,003	\$426,939
Operating Expenses			
Office Supplies		\$800	\$1,000
Rent/Utilities (Office Space)		\$16,000	\$18,000
Phones		\$2,000	\$2,176
Mileage Reimbursement		\$1,920	\$1,920
Materials / Printing		\$540	\$540
Equipment		\$1,500	\$1,500
Training		\$720	\$1,000
Subtotal Operating Expenses		\$23,480	\$26,136
Admin Expense			
Administrative Fee		\$93,913	\$93,913
Subtotal Admin Expense		\$93,913	\$93,913
TOTAL		\$720,000	\$720,000

No. of new clients served

10

14

