

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH
PRECISE MAILING AND PRINTING FOR THE PRINTING AND MAILING OF
CERTAIN MATERIALS RELATING TO THE CONDUCT OF ELECTIONS,
INCREASING THE AMOUNT BY \$100,000, FOR A NEW TOTAL AMOUNT NOT TO
EXCEED \$299,000, WITH ALL OTHER TERMS OF THE AGREEMENT REMAINING
UNCHANGED, AND GRANTING A WAIVER OF THE COMPETITIVE BIDDING
REQUIREMENT FOR ACQUISITION OF THESE SERVICES PURSUANT TO
SECTION 2.83.050(E) OF THE SAN MATEO COUNTY ORDINANCE CODE**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on or about February 15, 2024, the County entered into an agreement (the “Agreement”) with Precise Mailing and Printing (“Precise”) by which Precise agreed to provide printing and mailing services for the County’s Registration & Elections Division (“Elections Division”), for the term of January 1, 2024 through December 31, 2025, in an amount not-to-exceed \$199,000.00; and

WHEREAS, though the Agreement, Precise prints and mails a large quantity of the public-facing materials that the Division sends to voters in San Mateo County, including voter notification cards, postcards required by the Voter’s Choice Act, materials informing voters of changes to their district boundaries, voter address confirmation postcards, and outreach materials; and

WHEREAS, so that Precise may continue to provide these services to County, the parties desire to enter into an amendment to the Agreement (the “First Amendment

to the Agreement”) to increase the Agreement’s not-to-exceed amount by \$100,000.00, for a new total amount not to exceed \$299,000.00, with all other terms of the Agreement remaining unchanged; and

WHEREAS, California law recognizes the unique nature of elections-related procurement, and the Elections Code sets forth certain exceptions to general county procurement requirements, including exempting election departments from having to utilize their respective county’s purchasing agent when procuring election-related materials; and

WHEREAS, the Elections Division recommends that the Board waive the requirement of competitive bidding for acquisition of these essential elections services as done in the past, because the best interest of the County would be served without the necessity of competitive bidding; and

WHEREAS, this Board has been presented with a form of the First Amendment to the Agreement, has examined and approved it as both form and content, and desires to enter into it.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED:

1. The President of this Board of Supervisors shall be, and is, hereby authorized and directed to execute the First Amendment to the Agreement with Precise Mailing and Printing on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President’s signature thereto; and

2. The Assessor-County Clerk-Recorder & Chief Elections Officer, or their designee, is authorized to execute further amendments to the Agreement to modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the Agreement's term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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