

RESOLUTION NO.

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AMENDMENT TO MASTER SALARY
RESOLUTION 079812 TO AMEND SECTION 10 – EXTRA-HELP OF THE MASTER
SALARY RESOLUTION**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, section 206a(4) of the San Mateo County Charter authorizes this Board of Supervisors to establish the number of all appointed officers and employees; and

WHEREAS, sections 206a(5) and 508 of the San Mateo County Charter authorize this Board of Supervisors to establish by ordinance or resolution the compensation and benefits of County officers and employees; and

WHEREAS, San Mateo County Ordinance No. 078309 ordered that henceforth the number of County appointed officers and employees and their compensation and benefits shall be established by resolution of this Board of Supervisors; and

NOW THEREFORE, IT IS HEREBY ORDERED that this Board of Supervisors authorizes an amendment to Master Salary Resolution 079812 as follows:

SECTION 1: Part 10 (3) of the Resolution is amended as indicated:

EXTRA-HELP

3. Upon working thirty (30) days within one (1) year of beginning employment and on an annual basis thereafter for the period of continued employment, Extra-help employees shall be granted twenty-four (24) hours or the equivalent of three (3) regularly scheduled shifts of paid sick leave. Unused sick leave shall expire at the end of the fiscal year upon receipt of the new, annual allocation or failure to

return to employment. Effective the first full pay period in January 2024, existing extra help employees shall be granted an additional thirty-six (36) hours of paid sick leave. Upon working thirty (30) days within one (1) year of beginning employment and on an annual basis thereafter for the period of continued employment, new extra-help employees hired on or after the first full pay period in January 2024, will receive sixty (60) hours of sick leave when they start employment with the County, but they are not allowed to use it until their 30th day of employment. The sixty (60) hours of sick leave will appear in the new extra-help employee's wage statement on the first pay period after their 30th day of employment.

Moving forward, regardless of their start date, in the first full pay period in July of each year any unused sick leave expires and extra-help employees will receive a new, annual allocation of sixty (60) hours of sick leave.

No extra-help employee is allowed to use or have a balance of more than sixty (60) sick leave hours at any time during the fiscal year.

Unused sick leave shall expire at the end of the fiscal year upon receipt of the new, annual allocation or upon failure to return to employment.

This resolution does not apply to limited term extra-help employees, retired annuitants, or to local agency executives.

SECTION 2: Effective Date

1. This change is effective the pay period of adoption.

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