

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH
SAN MATEO RESOURCE CONSERVATION DISTRICT (RCD) TO IMPLEMENT
COMPOST DELIVERY, APPLICATION, AND RELATED FIELD AND RECORD
KEEPING ACTIVITIES UNDER THE SAN MATEO COUNTY COMPOST FOR
CLIMATE SOLUTIONS PROGRAM, FOR THE TERM OF FEBRUARY 10, 2026
THROUGH DECEMBER 31, 2028, IN AN AMOUNT NOT TO EXCEED \$2,500,000,
AND APPROVING A WAIVER OF THE COMPETITIVE SOLICITATION PROCESS**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, in 2016, Senate Bill (SB) 1383 established statewide emissions reduction targets for short-lived climate pollutants, such as methane, by requiring a 75 percent reduction in the disposal of organic waste from 2014 levels by 2025; and

WHEREAS, SB 1383 requires local jurisdictions to annually procure a certain targeted amount of recovered organic waste products produced from organic waste diverted from the landfill; and

WHEREAS, the County's annual procurement target under SB 1383 is equal to 2,810 tons of compost; and

WHEREAS, the San Mateo County Compost for Climate Solutions Program was established as a countywide partnership among the cities and towns of San Mateo County, San Mateo Resource Conservation District (RCD), and the County to help

jurisdictions meet procurement requirements by providing compost to local farms and ranches at reduced cost and assigning resulting procurement credit to jurisdictions; and

WHEREAS, the Sustainability Department (Department) launched the program in 2021 through Agreement No. 40000-21-D023 with RCD for \$106,293, which was subsequently amended in 2022 and 2024 by Resolution No. 080447 to increase the not-to-exceed amount to \$212,091 and extend the term through June 2026, with \$83,556 of the agreement funded by state-issued grant funds; and

WHEREAS, since 2021, the CCSP has delivered approximately 30,000 tons of compost to 45 farms and ranches, subsidizing more than \$1,200,000 in soil amendment costs for local agricultural operations; and

WHEREAS, administering separate agreements with all 20 jurisdictions and the RCD created duplicative processes and increased administrative burden as the program expanded; and

WHEREAS, beginning in 2026, the Department has proposed to serve as the program administrator and enter into a single agreement with RCD on behalf of participating jurisdictions, who will then provide annual financial contributions, and an administrative fee, to the Department through memoranda of understanding; and

WHEREAS, under the agreement, the RCD will carry out all field and operational components of the program, which are necessary for jurisdictions to meet SB 1383

procurement requirements including providing technical assistance to farmers and ranchers, coordinating compost procurement and delivery, applying compost, and preparing the documentation required for recordkeeping; and

WHEREAS, in accordance with County procurement policy, the Procurement Director or designee has recommended that this Board approve the waiver of the competitive process for this agreement because the RCD is a public agency acting within its statutory authority and possesses specialized agricultural and conservation expertise necessary to implement the CCSP; and

WHEREAS, such an agreement has been presented to this Board, which the Board has examined as to form and substance and this Board wants to enter into the agreement.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board of Supervisors is hereby authorized and directed to execute said agreement with RCD to implement compost delivery, application, and related field and recordkeeping activities under the Compost for Climate Solutions Program in an amount not to exceed \$2,500,000 and a term of February 10, 2026 through December 31, 2028 for and on behalf of the County of San Mateo, and the clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that this Board hereby waives the competitive process for this agreement, in accordance with County policy.

BE IT FURTHER RESOLVED that the Director of the Sustainability Department, or the Director's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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