



# MINUTES - FINAL

---

Virtual Meeting

**Tuesday, March 8, 2022**

**9:00 AM**

---

<https://smcgov.zoom.us/j/93333974468>

**\*\*\*BY VIDEOCONFERENCE ONLY\*\*\***

The meeting began at 9:02 a.m.

Recorded video message on COVID-19, San Mateo County's Shelter-in-Place, Governor Gavin Newsom's Executive Order on the Ralph M. Brown Act provisions, and public comment procedures on both written and verbal comments was played for members of the public.

## **PLEDGE OF ALLEGIANCE**

President Don Horsley lead the Pledge.

## **ROLL CALL**

**Present:** 5 - Supervisor Dave Pine, Supervisor Carole Groom, Supervisor Don Horsley, Supervisor Warren Slocum, and Supervisor David J. Canepa

## **HONORING THE LIFE OF / BOARD MEMBER REMARKS**

Supervisor Carole Groom honored the life of Richard Bloom.

Supervisor Don Horsley gave a shout-out to Chris Johnson.

## **PUBLIC COMMENT**

### **Verbal Comment(s) via ZOOM:**

Ron Snow; Martin Fox; Mike Schrader; James Lawson; Mercedes Segura; Carlyle Ann Young; Ann; Supervisor David Canepa; and Mike Callagy, County Manager.

## **ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS**

Supervisors Don Horsley and Warren Slocum made remarks on Item No. 27.

**Motion to set the agenda and approve consent agenda items: Groom / Second: Pine**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

**PRESENTATIONS AND AWARDS**

- 1. Presentation of a proclamation recognizing March 2022 as Women’s History Month.

**Sponsors:** Supervisor Carole Groom

**Verbal Comment(s) via ZOOM:**

Supervisor Carole Groom' Susan Kokores; and Maya Tussing.

**Motion: Groom / Second: Horsley**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Proc/Hon. Res-4431

- 2. Presentation of a proclamation designating March 2022 as Day of Nowruz.

**Sponsors:** Supervisor David J. Canepa

**Verbal Comment(s) via ZOOM:**

Supervisor David Canepa; Bita Daryabri; and Rona Popal.

**Motion: Canepa / Second: Pine**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Proc/Hon. Res-4432

- 3. Accept the San Mateo County Measure K Oversight Committee’s Annual Report for Fiscal Year 2020-21.

**Sponsors:** COUNTY MANAGER

**Verbal Comment(s) via ZOOM:**

Mike Callagy, County Manager; Roberto Manchia, Chief Financial Officer; Michael Kovalich, Chair of Measure K Oversight Committee; Ron Snow; Martin Fox; Carlyle Ann Young; and Fran Pollard.

**Motion: Groom / Second: Pine**

**Yes:** 4 - Pine, Groom, Horsley, and Canepa

**No:** 0

**Absent:** 1 - Slocum

- 4. COVID-19 Update:
  - Informational update by Louise Rogers, Chief of Health

**Verbal Comment(s) via ZOOM:**

Louise Rogers, Chief of Health; Dr. Anand Chabra, Medical Director; and Carlyle Ann Young.

**The Board went into recess at 10:34 a.m.**

**The Board resumed to open session at 10:44 a.m. with all Supervisors present.**

**REGULAR AGENDA**

**BOARD OF SUPERVISORS**

- 6. Adopt a resolution committing the County of San Mateo to the Anchor Institution Framework and calling for the development of a plan for inclusive staffing, procurement, and investment to advance equity for the County of San Mateo.

**Sponsors:** Supervisor Carole Groom and Supervisor Warren Slocum

**Verbal Comment(s) via ZOOM:**

Supervisors Horsley, Slocum; Pine; Groom; and Canepa; Shireen Malekafzali, Chief Equity Officer; Rocio Kiryczun, Human Resources Director; David Zuckerman; Barrie Hathaway; Rosanne Foust; Tim Russell; Marlina Sessions; and Martin Fox.

**Motion: Groom / Second: Slocum**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Resolution-078744

- 7. Adopt a resolution appointing John D. Nibbelin as County Counsel and authorizing and directing the execution of an agreement for his services.

**Sponsors:** Supervisor Don Horsley

**Verbal Comment(s) via ZOOM:**

Supervisor Don Horsley; Supervisor Warren Slocum; and John Nibbelin.

**Motion: Horsley / Second: Groom**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Resolution-078745

**HUMAN RESOURCES**

**8. Recommendation to:**

- A) Accept recruitment and retention update; and
- B) Adopt a resolution authorizing a credit to new employees in designated hard-to-fill classifications up to 40 hours of vacation, 80 hours of sick leave, and advanced accrual of vacation under specified criteria; and
- C) Adopt a resolution authorizing an update to the Employee Referral Program, under which an award of \$1,000 would be paid to County employees who refer candidates for employment who are selected for hard-to-fill classifications; and
- D) Adopt a resolution authorizing a pilot program for a hiring bonus for Deputy Sheriffs, Sheriff's Correctional Officers and Nurse classifications.

**Verbal Comment(s) via ZOOM:**

Rocio Kiryczun, Human Resources Director; Supervisor Dave Pine; Supervisor Don Horsley; and Heather Enders.

**Motion: Pine / Second: Groom**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Resolutions-078746, 078747, and 078748

**COUNTY MANAGER**

- 9. Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$75,000, to the City of Half Moon Bay to act as matching funds for the CARES (Crisis Assistance Response and Evaluation Services) pilot program implementation, providing an exception to the criteria for district-discretionary **Measure K** funds to allow for advance payment, and authorizing the County Manager, or designee, to execute the grant agreement.

**Sponsors:** Supervisor Don Horsley

**Verbal Comment(s) via ZOOM:**

Supervisor Don Horsley, Deborah Penrose, Half Moon Bay; and Martin Fox.

**Motion: Horsley / Second: Groom**

**Yes:** 5 - Pine, Groom, Horsley, Slocum, and Canepa

**No:** 0

Enactment No: Resolution-078749

## CONSENT AGENDA

### BOARD OF SUPERVISORS

10. Recommendation for the appointment of Desiree LaBeaud to the Mosquito and Vector Control District, representing At-Large community, for an initial term ending December 31, 2025.

**Sponsors:** Supervisor Don Horsley

**This appointment was approved.**

11. Recommendation for the reappointment of Lisa Ketcham to the San Mateo County Planning Commission, representing District 3, for a term ending December 31, 2022.

**Sponsors:** Supervisor Don Horsley

**This reappointment was approved.**

12. Recommendation for the reappointment of Katie Kostiuk to the Coastsides Design Review Committee, representing Architect, for a second term ending March 31, 2025.

**Sponsors:** Supervisor Don Horsley

**This reappointment was approved.**

13. Adopt a resolution authorizing the San Mateo County Resource Conservation District to change its name to San Mateo Resource Conservation District.

**Sponsors:** Supervisor Don Horsley

**This Resolution was adopted.**

Enactment No: Resolution-078750

### CONTROLLER

14. Adopt a resolution authorizing the Controller to temporarily transfer available funds from County Operating Funds to the Superintendent of Schools, the County Board of Education, and school districts during Fiscal Year 2022-23.

**This Resolution was adopted.**

Enactment No: Resolution-078751

### COUNTY COUNSEL

15. Approve corrections to the identified tax rolls and corresponding tax refunds.

**This item was approved.**

### COUNTY MANAGER

16. Adopt a resolution finding that the COVID-19 pandemic state of emergency continues to present imminent risks to the health or safety of attendees and that it continues to directly impact the ability of members of the Board of Supervisors to meet safely in person.

**This Resolution was adopted.**

Enactment No: Resolution-078752

17. Adopt a resolution setting employer and member contribution rates for the San Mateo County Employees' Retirement Association for all members and employers for fiscal year 2022-2023 in accordance with Government Code Sections 31453 and 31454.

**This Resolution was adopted.**

Enactment No: Resolution-078753

18. Adopt a resolution authorizing the County Manager, or designee(s), to execute an amendment to the agreement with Terris Barnes Walters Boigon Heath Lester, Inc. for public outreach and consulting services related to a potential parcel tax measure addressing climate resiliency, wildfire risks, and emergency preparedness, extending the term of the agreement to July 31, 2022 and increasing the not-to-exceed amount by \$637,000 to \$835,000, and granting of a waiver of the competitive bidding process pursuant to Section 2.83.050(e) of the San Mateo County Ordinance Code.

**This Resolution was adopted.**

Enactment No: Resolution-078754

19. Adopt a resolution authorizing an agreement with the Child Care Coordinating Council of San Mateo County for a term of March 8, 2022 through June 30, 2023 in an amount not to exceed \$870,000 of American Rescue Plan Act funds to fund 87 grants under the Family Child Care Infant & Toddler Expansion Grant Program.

**This Resolution was adopted.**

Enactment No: Resolution-078755

20. Adopt a resolution:

- A) Accepting the donation of \$50,000 from XL Construction Corporation for the County Navigation Center; and
- B) Approving an Appropriation Transfer Request (ATR) in the amount of \$50,000 from XL Construction Corporation to the Non-Departmental Services Budget Unit for non-construction purposes of the Navigation Center Project.

**This reso was adopted.**

Enactment No: Resolutions-078756 and 078757

**21.** Adopt a resolution:

- A) Declaring the Board of Supervisors' intent to purchase the approximately 5.27-acre Big Wave South Parcel (County APN 047-312-040), ("Property"), located in the unincorporated Princeton-by-the-Sea area of the County, on Airport Street, adjacent to the County's Half Moon Bay Airport, for a total purchase price of \$2,470,000; and
- B) Authorizing the President of the Board of Supervisors to execute a Real Estate Purchase and Sale Agreement and Escrow Instructions ("Agreement") with the owner of the Property, the Big Wave Group, for the County's acquisition of the Property; and
- C) Authorizing the County Manager, or his designee, to execute a Certificate of Acceptance upon satisfaction of certain conditions in escrow, to be recorded with the Grant Deed transferring title to the Property to County, as well as any and all notices, escrow instructions, and documents required to facilitate the purposes of the Agreement.

**This Resolution was adopted.**

Enactment No: Resolution-078758

**22.** Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute a Fourth Amendment to the Lease Agreement with Alameda Fields-1, LLC., to amend the Lease in order to vacate Suite 100 for approximately 12,111 rentable square feet and lease Suite 101 for approximately 19,093 rentable square feet, lease a data room of approximately 384 rentable square feet, and lease additional storage space for approximately 845 rentable square feet, for the total monthly Base Rent of \$265,014.79, and extend the term of the Lease to February 28, 2031; and
- B) The County Manager, or their designee, to accept or execute notices, options and documents associated with the Agreement including, but not limited to, extension or termination of the agreement under the terms set forth therein.

**This Resolution was adopted.**

Enactment No: Resolution-078759

**23.** Adopt a resolution:

- A) Authorizing and directing the execution by the County Manager or designee of all documents necessary or appropriate to extend the term of the lease between 2700 Middlefield Road LLC and the County of San Mateo for the Fair Oaks Health

Center at 2710 Middlefield Road ("Property"); and

- B) Directing the preparation of final orders of condemnation in two proceedings in eminent domain for easement and road right-of-way and similar rights across the Property; and
- C) Confirming various proposed actions to fix the terms of other obligations between the Parties.

**This Resolution was adopted.**

Enactment No: Resolution-078760

24. Accept this informational report on the start of the 2022 State legislative session.

**This item was approved.**

## **COUNTY MANAGER / HUMAN SERVICES AGENCY**

25. Recommendation to:

- A) Adopt a resolution accepting a \$700,000 grant from the Chan Zuckerberg Initiative Donor Advised Fund, an advised fund of Silicon Valley Community Foundation, to fund two time-limited fellow positions; and authorizing and directing the County Manager, Director of the Human Services Agency (HSA), or designees, to execute any subsequent agreements and amendments to agreements with the Silicon Valley Community Foundation to accept the grant funding; and
- B) Approve an Appropriation Transfer Request in the amount of \$350,000, recognizing unanticipated revenue from the Silicon Valley Community Foundation grant to support one fellow position for the County Manager's Office; and
- C) Approve an Appropriation Request in the amount of \$350,000, recognizing unanticipated revenue from the Silicon Valley Community Foundation grant to support one fellow position in HSA.

**This Item was adopted.**

Enactment No: Resolutions-078761, 078762, 078763

## **COUNTY MANAGER / INFORMATION SERVICES**

26. Approve an Appropriation Transfer Request (ATR) transferring \$235,612 from the Project Development Unit in the County Manager's Office to the Information Services Department for acquiring and installing a Distributed Antenna System at the Regional Operations Center.

**This Item was approved.**

Enactment No: Resolution-078764



**COUNTY MANAGER: OFFICE OF SUSTAINABILITY**

27. Adopt a resolution authorizing the execution of an agreement with Kimley-Horn and Associates, Inc. to develop the North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study for a term of March 8, 2022 through September 30, 2024, in an amount not to exceed \$550,000.

**This Resolution was adopted.**

Enactment No: Resolution-078765

**GOVERNING BOARD**

28. Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, adopt a resolution:

- A) Adopting the plans and specifications, including conformance with prevailing wage scale requirements, for the Fair Oaks Sanitary Sewer Replacement Project in the Fair Oaks Sewer Maintenance District; and
- B) Authorizing the President of the Board to execute an agreement with EPS, Inc. dba Express Plumbing, in the amount of \$2,490,200 for the Sanitary Sewer Replacement Project in the Fair Oaks Sewer Maintenance District; and
- C) Authorizing the Director of Public Works to:
  - 1. Execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$249,020, or approximately 10 percent of the agreement amount for unforeseen conditions; and
  - 2. Execute payment up to the not to exceed amount of \$2,739,220 for items requiring adjustment based on unit bid prices without execution of a change order; and
  - 3. File a Notice of Exemption for a California Environmental Quality Act Categorical Exemption.

**This Resolution was adopted.**

Enactment No: Resolution-078766

**HEALTH**

29. Adopt a resolution authorizing an agreement with Fred Finch Youth Center for mental health services, for the term of July 1, 2022 through June 30, 2025, in an amount not to exceed \$6,687,078.

**This Resolution was adopted.**

Enactment No: Resolution-078767

## **HUMAN RESOURCES**

30. Report recommending the denial of claims (Non-culpable)

**This Item was approved.**

## **HUMAN SERVICES AGENCY**

31. Adopt a resolution authorizing the acceptance of a check donation in the amount of \$2,560 to the San Mateo County Children's Fund.

**This Resolution was adopted.**

Enactment No: Resolution-078768

## **PUBLIC WORKS**

32. Adopt a resolution:

- A) Adopting plans and specifications, including conformance with prevailing wage scale requirements, for the Midcoast Multi-Modal Trail Improvements Project; and
- B) Authorizing the President of the Board to execute an agreement with Minerva Construction, Inc., in the amount of \$3,483,652 for the Midcoast Multi-Modal Trail Improvements Project; and
- C) Authorizing the Director of Public Works to:
  - 1. Execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$348,365.20, or approximately ten percent of the agreement amount; and
  - 2. Approve payment up to the not to exceed amount of \$3,832,017.20 for items requiring adjustment based on unit bid prices without execution of a change order.

**This Resolution was adopted.**

Enactment No: Resolution-078769

33. Adopt a resolution:

- A) Adopting the construction task catalog, specifications, and conformance with

prevailing wage scale requirements for the 2022 Job Order Contracts for Engineering, Construction, Roads and Utilities; and

- B) Authorizing agreements with Granite Rock Company, Andreini Brothers, Inc., Cato’s General Engineering, Inc. for Engineering, Construction, Roads and Utilities, for the term of March 8, 2022 through March 7, 2023, each in an amount not-to-exceed \$5,000,000; and
- C) Authorize the Director of Public Works, or the Director’s designee, to issue Work/Job Orders, execute Change/Revision Orders, and make financial and administrative changes to executed Job Order Contract agreements.

**This Resolution was adopted.**

Enactment No: Resolution-078770

**The Board adjourned to Closed Session at 11:53 a.m. with no reportable action to follow by John C. Beiers, County Counsel.**

**CLOSED SESSION**

**34. Conference with Labor Negotiator:**

Negotiations: California Nurses Association (CNA); Deputy Sheriff’s Association Sworn/Safety Personnel (DSA); Organization of Sheriff’s Sergeants (OSS); Probation and Detention Association (PDA); Service Employees International Union (SEIU); and Union of American Physicians and Dentists (UAPD).

Agency designated representative attending Closed Session: Kelly Tuffo

**The Board attended the virtual service awards at 3:00 p.m.**

**MATTERS SET FOR SPECIFIED TIME**

**3:00 p.m.**

- 5. Virtual Presentation of Service Awards, via Zoom  
Zoom Webinar ID: 999 2957 6335

**ADJOURNMENT**

**The meeting adjourned at 11:53 a.m.**