

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH  
FOCUS STRATEGIES TO PROVIDE TECHNICAL ASSISTANCE AND  
CONSULTATION SERVICES BY ADDING \$140,000 IN FUNDS FOR A REVISED  
TOTAL OBLIGATION NOT TO EXCEED \$815,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Human Services Agency (HSA), in close collaboration with the County Executive’s Office, the County, and community partners, coordinates the homeless crisis response system, which includes a broad spectrum of homeless services, such as homeless prevention, shelter services, and rapid re-housing programs; and

**WHEREAS**, on February 25, 2021, HSA issued a Request for Proposals to identify providers of a variety of planning, technical assistance, training, and grant writing services necessary to support the efforts to end homelessness in San Mateo County and Focus Strategies was awarded an agreement based on their experience and qualifications as a technical assistance provider; and

**WHEREAS**, on July 13, 2021, this Board by Resolution No. 078310 authorized an agreement with Focus Strategies for the term of July 1, 2021 to June 30, 2024 for a total amount not to exceed \$675,000

**WHEREAS**, HSA has requested that Focus Strategies complete additional projects under this contract, including the CoC Strategic Plan on Homelessness and an

additional large federal grant application process known as the Unsheltered Notice of Funding Opportunity (NOFO); and

**WHEREAS**, additional funding ensures there is capacity to work on the next anticipated NOFO while also maintaining current projects including data analysis, meeting CoC requirements, racial equity work, homeless system planning, and other work related to running and maintaining an effective homeless crisis response system; and

**WHEREAS**, HSA is requesting an amendment to add \$140,000 in order to increase the amount of technical assistance projects that Focus Strategies can provide; and

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said amendment for and on behalf of the County of San Mateo, and the Clerk of the board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of the Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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