

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION: A) ALLOCATING \$364,426 IN AMERICAN RESCUE PLAN ACT FUNDS FOR THE SMALL BUSINESS POST PANDEMIC RECOVERY PROGRAM; AND B) AUTHORIZING THE COUNTY EXECUTIVE, OR DESIGNEE(S), TO ENTER INTO AN AGREEMENT WITH GOOD CITY COMPANY TO PROVIDE TECHNICAL ASSISTANCE TO COVID-IMPACTED SMALL BUSINESSES IN CONNECTION WITH THE SMALL BUSINESS POST PANDEMIC RECOVERY PROGRAM IN AN AMOUNT NOT TO EXCEED \$64,426 FOR A TERM ENDING JANUARY, 31, 2024; AND C) AUTHORIZING THE COUNTY EXECUTIVE, OR DESIGNEE(S), TO ENTER INTO GRANT AGREEMENTS WITH THE CITY OF SOUTH SAN FRANCISCO, CITY OF SAN BRUNO, AND CITY OF SAN MATEO TO IMPLEMENT GRANT PROGRAMS FOR COVID-IMPACTED SMALL BUSINESSES IN THEIR RESPECTIVE CITIES, IN COORDINATION WITH THE TECHNICAL ASSISTANCE PROVIDED BY GOOD CITY COMPANY, WITH EACH AGREEMENT IN AN AMOUNT NOT TO EXCEED \$100,000 (\$300,000 IN TOTAL) AND A TERM ENDING JUNE 30, 2024.**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, since its emergence in early 2020, the COVID-19 pandemic has negatively impacted public health and the economy on a global scale, in the country and in San Mateo County; and

**WHEREAS**, the County has taken extensive steps to prevent and address the spread of the pandemic and to respond to the public health emergency and its negative economic impacts; and

**WHEREAS**, the County has received State and Local Fiscal Recovery Funds under the American Rescue Plan Act (ARPA) which can be used among other

applications to respond to the public health emergency and its negative economic impacts; and

**WHEREAS**, small businesses in the County have been impacted by the pandemic and its negative economic consequences, including through decreased revenue or gross receipts, financial insecurity, increased costs, capacity to weather financial hardship and/or challenges covering payroll, rent or mortgage, and other operating costs and have needs for technical assistance for business planning purposes; and

**WHEREAS**, the Board desires to establish the Small Business Post Pandemic Recovery Program (the “Program”) to provide qualifying retail and restaurant small businesses in three pilot cities—South San Francisco, San Bruno, and San Mateo—with technical assistance and grant funds in order to mitigate their financial hardship suffered during the pandemic and meet post-pandemic customer expectations; and

**WHEREAS**, to qualify under the Program, impacted small businesses must, subject to additional eligibility criteria established under the cities’ respective grant programs, (i) be a small business—defined, for these purposes, to mean a business having no more than 15 employees, that is independently owned and operated and that is not dominant in its field of operation; (ii) have, where required, a valid business license; (iii) have a currently operating physical business address within the pilot cities’ jurisdictional boundaries; and (iv) have suffered financial hardship as a result of the COVID-19 pandemic; and

**WHEREAS**, the technical assistance component of the Program will focus on space design and physical improvements to qualifying small businesses to help ensure compliance with applicable regulations and will be developed and delivered by Good City Company (“Good City”), which was selected after an ARPA-compliant solicitation process, and which will include translations into Spanish and Chinese; and

**WHEREAS**, to further support impacted small businesses that continue to experience the negative financial impacts of COVID-19, the County will provide \$100,000 to each of the three pilot cities (\$300,000 in total) to develop and administer a grant program for impacted qualifying small businesses; and

**WHEREAS**, each of the three cities is developing their own grant program, the details of which are specified in the terms and conditions of their respective grant agreements that are presented to this Board for approval; and

**WHEREAS**, an agreement with Good City has been presented to this Board by which Good City will provide technical assistance to COVID-impacted small businesses in connection with the Program, in exchange for payment by the County in an amount not to exceed \$64,426 and a term ending January 31, 2024, and the Board desires to enter into such agreement; and

**WHEREAS**, three grant agreements have been presented to the Board with the City of South San Francisco, the City of San Bruno, and the City of San Mateo, respectively, by which the cities are to implement small business grant programs in their respective cities, each in an amount not to exceed \$100,000 (\$300,000 in total) and for a

term ending for each agreement June 30, 2024, and the Board desires to enter into each of the three grant agreements; and

**WHEREAS**, the County's total fiscal obligation under the Program, including the agreement with Good City and the three grant agreements with the pilot cities, is not to exceed \$364,426, which amount will be funded by ARPA funds and/or may ultimately be covered by reimbursement from funds provided through other state and/or federal funds that may be made available in connection with the County's response to the COVID-19 pandemic or other conditions or other General Fund sources.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board allocates \$364,426 in ARPA funds for the Program.

**BE IT FURTHER RESOLVED THAT** the County Executive, or designee(s), is hereby authorized and directed to enter into an agreement with Good City to provide technical assistance to COVID-impacted qualifying small businesses in connection with the Program in an amount not to exceed \$64,426 for a term ending January 31, 2024, consistent with the findings and intent set forth in this resolution.

**BE IT FURTHER RESOLVED THAT** the County Executive, or designee(s), is hereby authorized and directed to enter into grant agreements with the City of South San Francisco, the City of San Bruno, and the City of San Mateo to implement grant programs for COVID-impacted small businesses in their respective cities, in coordination with the technical assistance provided by Good City, with each agreement in an amount not to exceed \$100,000 (\$300,000 in total) and for a term ending June 30, 2024, consistent with the findings and intent set forth in this resolution.

**BE IT FURTHER RESOLVED THAT**, the County Executive, or designee(s), is further authorized, with respect to each of the three respective grant agreements and the agreement with Good City, to execute contract amendments which modify the County's fiscal obligation by no more than \$25,000 (in aggregate per each of the agreements), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions of the respective agreements.

**BE IT FURTHER RESOLVED** that the County Executive, or designee(s), is authorized to apply state and/or federal funds, to include those appropriated by ARPA, that may be made for all or a portion of the monies expended on the Agreement.

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