

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION ESTABLISHING THE SAN MATEO COUNTY FARMWORKER
ADVISORY COMMISSION**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County’s agricultural sector and those employed as farmworkers are vital components of San Mateo County’s economy; and

WHEREAS, according to the San Mateo County Health Care for the Homeless and Farmworker Health Program 2019 Needs Assessment, there are approximately 80 farms employing approximately 1,300-1,600 farmworkers in San Mateo County; and

WHEREAS, this Board is committed to supporting and promoting the quality of life, well-being, and housing and employment conditions of San Mateo County’s farmworkers; and

WHEREAS, many County farmworkers and their families would benefit from support relating to employment, working conditions, immigration, healthcare, education, safety net services, and affordable housing.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as follows:

1. COMMISSION—ESTABLISHMENT AND PURPOSES.

The San Mateo County Farmworker Advisory Commission (“Commission”) is hereby established.

The purposes of the Commission include the following:

- a. To promote to the Board of Supervisors programs that foster the well-being of farmworkers in San Mateo County;
- b. To increase the understanding and visibility of issues that disproportionately impact the County’s farmworker population, including but not limited to immigration, employment conditions, healthcare, access to safety net services, and affordable housing;
- c. To provide outreach and support to underserved members of the County’s farmworker population;
- d. To advise the Board of Supervisors on developing initiatives to support County farmworkers and their families;
- e. To report and make recommendations to the Board of Supervisors, as needed, but not less frequently than every twelve (12) months;
- f. To make and develop an annual work plan, and submit an annual report to the Board of Supervisors.

2. COMMISSION MEMBERSHIP.

The Commission shall consist of ten (10) voting members, who shall reside in San Mateo County. Members shall be appointed by a majority vote of the Board of Supervisors and shall serve at the pleasure thereof.

The following criteria shall be used in appointing Commission members:

- a. Three (3) Commission members shall be representatives of designated community-based organizations that serve and benefit the County's farmworker population, including organizations such as: Coastside Hope, Ayudando Latinos A Soñar (ALAS), and Puente de la Costa Sur.
- b. Four (4) Commission members shall be farmworkers. For purposes of this resolution, a "farmworker" is an individual who has derived a majority of their income from agricultural employment at any time within the twenty four (24) months immediately preceding appointment to the Commission, as well as individuals who are retired or disabled prior farmworkers.
- c. One (1) Commission member shall be an immediate family member of a farmworker. For purposes of this resolution, "immediate family member" means spouse, domestic partner, cohabitant, child, stepchild, grandchild, parent, stepparent, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandparent, great grandparent, brother, sister, half-brother, half-sister, stepsibling, brother-in-law, sister-in-law, aunt, uncle, niece, nephew, or first cousin.
- d. One (1) Commission member shall be a representative from the San Mateo County Agricultural Advisory Committee.

- e. One (1) Commission member shall be active in the agricultural industry but who is not a farmworker.
- f. All Commission members shall have a demonstrated interest in supporting and furthering the well-being of farmworkers.
- g. Consideration shall be given to the applicant's background and/or community involvement to the extent relevant to the fulfillment of the Commission's mission.
- h. Commission members should have sufficient time and resources to effectively serve on the Commission.

Outreach efforts shall be made to ensure, to the maximum extent possible, that the Commission members reflect the diversity of San Mateo County in terms of race/ethnicity, gender, age, sexual orientation, and geographic distribution.

Commission members who are farmworkers or family members of farmworkers shall be compensated at the rate of one-hundred dollars (\$100.00) for each Commission meeting actually attended, including any regular meetings, subcommittee meetings, or ad hoc committee meetings.

3. TERMS OF COMMISSION MEMBERS.

Initial terms of Commission members shall be staggered to help ensure the continuity of the Commission. For the initial appointment of members five (5) members shall be appointed to serve three (3) year terms, and five (5) members shall be appointed to serve two (2) year terms. Thereafter, each of the terms shall be three (3)

year terms. Upon the conclusion of a term, a member may be reappointed by the Board of Supervisors, subject to a maximum of four (4) full three (3) year terms. This limit shall not include partial terms to which a member may be appointed at the beginning of their service, including those members initially appointed to two (2) year terms. A Commission member may exceed that limit due to holdover service caused by delay in appointing a replacement at the end of the member's term of service.

In the event a vacancy shall occur on the Commission during the term of any member, the Board of Supervisors shall appoint a replacement Commission member who shall serve the remainder of that member's term.

Terms shall begin on July 1 of the year of appointment and end on June 30. Initial terms at the formation of the Commission may begin any time on or after July 1, 2022, and shall end on June 30 of the applicable year depending on the length of the member's initial term.

4. ORGANIZATION.

The Commission shall adopt rules for the conduct of its own business which shall be consistent with the terms of this resolution, and which shall include, but not limited to, the following provisions:

- a. The Commission shall annually select, by majority vote, a Chair and a Vice Chair.
- b. The Commission shall meet at least six (6) times a year, unless otherwise determined by a majority vote of the Commission.

- c. A minimum of five (5) Commission members must be present to constitute a quorum and hold a meeting. Commission action may be taken only by a majority vote. "Majority vote" means a majority of the members in attendance at a meeting.
- d. The Commission shall have the authority to establish ad hoc committees, whose members shall not include more than a quorum of all Commission members, and appoint to such ad hoc committees non-voting volunteer committee members from the community. These ad hoc committees will serve the sole purpose of developing and making recommendations to the Commission.
- e. The Commission shall work with the Office of Community Affairs as its administrative liaison, including a member of the Immigrant Services staff, or such other County department as the Board of Supervisors may authorize. The Commission shall also receive staff support from the San Mateo County Healthcare for the Homeless/Farmworker Health program, as needed.
- f. The Commission shall establish the time and place of its regular meetings.
- g. All meetings of the Commission or committees thereof shall be subject to the open meeting requirements of the Government Code, specifically the Brown Act, section 54590, *et seq.*

- h. All documents and reports generated by the Commission shall be subject to the provisions of the Public Records Act, specifically, Government Code section 6254, *et seq.*
- i. Except to the extent that this resolution sets forth different rules or processes, the Commission shall comply with all standing rules for County boards, commissions, and advisory committees established by the Board of Supervisors.

5. COMMISSION'S POWERS, DUTIES, AND FUNCTIONS

The duties, functions, and powers of the Commission shall be as follows:

- a. To advise and make recommendations to the Board of Supervisors;
- b. To develop and implement an annual work plan;
- c. To provide a public forum for input from the farmworker community to identify unmet needs;
- d. To work with existing farmworker advocacy and service organizations to help coordinate systems of care and benefits;
- e. To act as an advocate for farmworkers, taking positions pertaining to federal, state, and local policies, programs, procedures, and any legislation affecting farmworkers and their families; and
- f. To fulfill other duties and engage in other activities as directed by the Board of Supervisors.

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