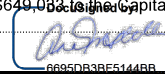
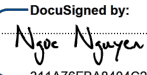


<b>COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST</b>				REQUEST NO. ATR24-B0712	
DEPARTMENT: DEPARTMENT OF PUBLIC WORKS				DATE: 07/16/2024	
<b>1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:</b>					
	<b>CODES</b>			<b>AMOUNT</b>	<b>DESCRIPTION</b>
	<b>FUND or ORG</b>	<b>ACCOUNT</b>	<b>JL ORG CODE Measure K only</b>		
<b>FROM</b>	88690	2731		\$649,033	Operating Transfer In
<b>TO</b>	88691	7211		\$649,033	Fixed Assets - Structure Improvements
<b>Justification (Attach Memo if Necessary):</b>					
Approve an Appropriation Transfer Request recognizing unanticipated revenue, which will be reimbursed from the Department of Agriculture/Weights & Measures in the amount of \$649,033 from the Capital Project's Program for the funding of the Agriculture/Weights & Measures Remodel Project.					
<b>DEPARTMENT HEAD</b> 				<b>DATE</b> 7/16/2024	
<b>2.</b> <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> <b>Four-Fifths Vote Required</b> <input type="checkbox"/> Board Action Not Required <b>Remarks:</b>					
DocuSigned by: 					
<b>COUNTY CONTROLLER</b>				<b>DATE</b> 8/19/2024	
<b>3.</b> <input checked="" type="checkbox"/> <b>Approve as Requested</b> <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved <b>Remarks:</b>					
DocuSigned by: 					
<b>COUNTY EXECUTIVE</b>				<b>DATE</b> 8/19/2024	
<b>DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY</b>					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent \_\_\_\_\_  
 Supervisors: \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
 Clerk of Said Board

<b>COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST</b>				REQUEST NO.	
DEPARTMENT: <b>PUBLIC WORKS</b>				DATE:	
<b>1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:</b>					
	<b>CODES</b>			<b>AMOUNT</b>	<b>DESCRIPTION</b>
	<b>FUND or ORG</b>	<b>ACCOUNT</b>	<b>JL ORG CODE Measure K only</b>		
<b>FROM</b>	88690	2731		\$649,033	Operating Transfer In
<b>TO</b>	88690	7211		\$649,033	Fixed Asset- Structure Improvements
Justification (Attach Memo if Necessary): Approve an Appropriation Transfer Request recognizing unanticipated revenue, which will be reimbursed from the Department of Agriculture/Weights & Measures in the amount of \$649,033 to the Capital Project's Program for the funding of the Agriculture/Weights & Measures Remodel Project.					
<b>DEPARTMENT HEAD</b>				<b>DATE</b>	
<b>2.</b> <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> <b>Four-Fifths Vote Required</b> <input type="checkbox"/> Board Action Not Required Remarks:					
<b>COUNTY CONTROLLER</b>				<b>DATE</b>	
<b>3.</b> <input type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved Remarks:					
<b>COUNTY MANAGER</b>				<b>DATE</b>	
<b>DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY</b>					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent \_\_\_\_\_  
 Supervisors: \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
 Clerk of Said Board

COUNTY OF SAN MATEO  
**Inter-Departmental Correspondence**

Public Works

**DATE:** July 16, 2024

**BOARD MEETING DATE:** September 24, 2024

**TO:** Robert Manchia, Chief Financial Officer

**FROM:** Ann M. Stillman, Director of Public Works

**SUBJECT:** Countywide Year-End ATR  
Appropriation Transfer Request for the Agriculture/Weights & Measures  
Remodel Project

**Recommendation**

Approve an Appropriation Transfer Request recognizing unanticipated revenue, which will be reimbursed from the Department of Agriculture/Weights & Measures in the amount of \$649,033 to the Capital Project's Program for the funding of the Agriculture/Weights & Measures Remodel Project.

**Background/Discussion**

The Department of Agriculture/Weights & Measures is currently operating from a group of single-story structures dating back over 60 years. Increases in staffing, changes in departmental needs, and normal wear and tear, along with new building codes, will require the site to undergo extensive tenant improvement renovation to improve the efficiency, accessibility, and safety of this facility. DPW contracted with Bartos in 2022 to perform a site assessment and feasibility plan, which produced the basis for the anticipated improvements.

The Department of Agriculture/Weights & Measures will reimburse the Capital Project's Program for this Project.

**Fiscal Impact**

Approval of the Appropriation Transfer Request will recognize unanticipated revenue in the amount of \$649,033 to the Capital Project's Program for the Agriculture/Weights & Measures Remodel Project. The Department of Agriculture/Weights & Measures has sufficient appropriations in the FY 23-24 Budget for this Project.

There is no impact to the General Fund.