

RESOLUTION NO.

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH
CASCADIA CONSULTING, INC. INCREASING THE AMOUNT BY \$99,636 TO AN
AMOUNT NOT TO EXCEED \$410,525**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Sustainability Academy (formerly known as the Recycle Works Volunteer Academy) was established in the summer of 2014; and

WHEREAS, it serves county residents by providing environmental educational opportunities and promoting more sustainable solid waste management methods; and

WHEREAS, the program helps the County comply with State legislation (AB 939) that requires all jurisdictions to implement its Integrated Waste Management Plan, a component of which includes outreach and engagement; and

WHEREAS, for the past five years, the County has contracted with Cascadia Consulting, Inc. to support with Academy curriculum development and logistics; and

WHEREAS, in the summer of 2018, the agreement with Cascadia Consulting, Inc. expired and Office of Sustainability (OOS) staff issued another RFP for services; and

WHEREAS, after a competitive selection process, staff selected Cascadia Consulting, Inc. as the contractor and established a three-year agreement for an amount not to exceed \$305,169, which has been amended twice to raise the current not to exceed amount to \$310,889; and

WHEREAS, Cascadia has demonstrated outstanding professionalism in supporting OOS staff to create quality educational environments and has developed a unique familiarity with the program; and

WHEREAS, OOS staff now wish to increase the amount of the agreement by an additional \$99,636 for a total amount not to exceed \$410,525; and

WHEREAS, Cascadia supports the Academy with the following: one Master Composter Course, one Master Resource Conservation course, and three single-session workshops; and

WHEREAS, the Academy offers home composting workshops outside the scope of Cascadia' contract, which are executed through contract waivers with three individual instructors; and

WHEREAS, community members have demonstrated overwhelming interest in additional topics and learning opportunities; and

WHEREAS, to streamline the program, serve diverse and demonstrated community interests, and to help bring about the awareness and behavior change needed to meet waste diversion goals, OOS staff propose an expansion in the topic and number of workshops offered in the program; and

WHEREAS, the amendment proposes to include the home composting workshops on the Cascadia contract (and reduce these to a total of six per year), while expanding the number of non-home-composting, single-session workshops from three to fifteen per year; and

WHEREAS, the amended agreement would authorize a total of twenty-one workshop sessions, as well as additional funds to support community members' demonstrated need in receiving travel stipends to attend class; and

WHEREAS, these additional workshops would cover new topics that may include recycling, mending, and more culturally relevant curriculum for Latino, African-American, and Asian-Pacific Islander communities; and

WHEREAS, all new proposed workshops would be carried out in partnership with nonprofit groups and/or existing community groups; and

WHEREAS, this proposed alteration is presented in detail, with changes highlighted in Revised Exhibit A (rev. 10/30/19) and Revised Exhibit B (rev. 10/30/19); and

WHEREAS, this Board has been presented with the Amendment and has examined and approved it as to both form and content and desires to enter into the amended agreement.

NOW THEREFORE, BE IT RESOLVED that the President of the Board of Supervisors shall be and is hereby authorized and directed to approve the Amendment with Cascadia Consulting, Inc. and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED, that the Director of the Office of Sustainability, or the Director's designee, is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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