



January 14, 2026

Sam Lin  
Interim Director  
County of San Mateo | Project Development Unit (PDU)  
555 County Center 2<sup>nd</sup> Floor, Redwood City, CA 94063

**RE: Cordilleras Health System Replacement Project  
Additional Service Proposal 25.3-R3, Extended CA Services and Project Settlement Agreement**

Dear Sam,

We are providing our revised proposal for Extended Construction Administration Services based on the agreed outcome from the October 1, 2025 conference call regarding additional services under ASP 25.3-R3. The fee for these added services as noted below under the heading “Summary of Extended CA Services” was mutually agreed upon by both PDU and CannonDesign. Integral to the financial settlement reached by PDU and CannonDesign was the condition to execute a mutual waiver and release of any and all claims.

As outlined in the previously approved Additional Service 25.2-R2 for Extended CA Services, the original client move-in day was set to conclude by July 27, 2024. However, in response to the actual client move-in day on January 24, 2025, an additional twenty-six (26) weeks of time was required for the Close-out & Occupancy phase, with shifts in the starting dates to all subsequent phases by an equal amount of time.

**CLOSE-OUT & OCCUPANCY SUPPORT PHASE:** An additional twenty-six (26) week period has been added to project close-out and occupancy support phase. This time extension and work scope are based on the actual time and expenses already incurred, including:

- RFIs and submittals
- Site observations and Punchlist: A/E was on site every week, including Cannon on 8/1, 8/6, and 8/15; Guidepost on 7/31; and DHC (hardware) on 8/5; Cannon was on site on 9/9 and 12/13, KPFF civil was on site on 10/7.
- Certificate of Occupancy: A/E team attends and follows up on weekly CoO meetings. Team collaborated and agreed a Substantial date on October 1, 2024.
- Licensing Agency comment: A/E provides design input relevant to A/E design scope, including window films and fence faux hedge. A/E continues to follow up comments relevant to project design.
- Project management: attend and follow up weekly OAC meetings, RFI/submittal meetings, review and comment to Skanska’s pay applications, etc.

The following summarizes CannonDesign’s additional compensation and that of our engineers and consultants:

**CLOSE-OUT & OCCUPANCY SUPPORT PHASE:**

Total All Services 26 Additional Weeks	\$ 310,000
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**ENGINEERS AND CONSULTANTS:**

Discipline	Firm	Total
Landscape	RHAA	\$ 0
Civil	KPFF	\$ 14,430
Structural	KPFF	\$ 0
Electronic Security	Guidepost	\$ 6,000
Food Service	Cini Little	\$ 0
Hardware	DHC	\$ 4,675
<b>Total All Services 26 Additional Weeks</b>		<b>\$ 25,105</b>

**SUMMARY OF EXTENDED CA SERVICES:**


	CannonDesign A/E	Non- CannonDesign Consultants	Total
CLOSE-OUT & OCCUPANCY SUPPORT PHASE	\$ 310,000	\$ 25,105	\$ 335,105
<b>TOTAL CLOSE-OUT &amp; OCCUPANCY SUPPORT PHASE</b>	<b>\$ 310,000</b>	<b>\$ 25,105</b>	<b>\$ 335,105</b>

Both parties acknowledge that all items listed in the Cost Log Breakdown shared by PDU on July 18, 2025, (attached) have been resolved and that no further claims or other actions shall be taken by either party as a part of this settlement.

Please provide the County's written acknowledgement and agreement of this understanding by signing below or issuing a separate written acceptance.

We look forward to working with the County on continuation of the project. Please contact me if you have any questions.

Cannon/Parkin, Inc.

By:   
 Title: Principal-in-Charge  
 Print Name: Jacky Yung

County of San Mateo

By:   
 Title: Interim Director  
 Print Name: Sam Lin

Attachment: PDU Cost Log Breakdown dated July 18, 2025